

1981 Acton Town Report



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Dedication

This report is dedicated to the many town employees and volunteers who responded so effectively to the emergency created by the Styrene Incident at the W. R. Grace Co. on August 27 - 28, 1981.

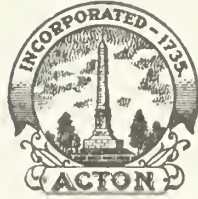
The prompt actions of the Acton Fire Department and the Acton Police Department showed commendable professionalism under very strenuous conditions.

The on site expertise of the Health Director and follow-up efforts to protect the public health are greatly appreciated.

The Town of Acton gives a special recog-

nition to the efforts of the many volunteers, Civil Defense, Auxiliary Police and Red Cross who came out in the middle of the night to serve the needs of the town in this emergency. They set up a shelter center at the ABRHS gym and went door to door carrying out the voluntary evacuation of areas directly affected by the styrene fumes.

The cooperation of all those involved is hereby commended. We of Acton are pleased to know that when Acton needs you, YOU ARE THERE!
.....Thank You.



1981 Annual Reports

**Town of
Acton, Massachusetts**

R
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REFERENCE BOOK
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**Two Hundred and Forty-Sixth
Municipal Year**

For the year ending December 31st

National, State, and County Officials

President
RONALD W. REAGAN

Senators in Congress

Representative in Congress
5th Congressional District

Vice-President
GEORGE H.W. BUSH

Edward M. Kennedy
Paul E. Tsongas

James M. Shannon

Governor
of the
Commonwealth of Massachusetts

EDWARD J. KING

Lieutenant Governor

Secretary of the Commonwealth

Treasurer and Receiver General

Auditor of the Commonwealth

Attorney General

Councillor, 3rd Councillor District

Senator, Middlesex/Worcester District

Representatives in General Court
14th Middlesex Representative District

Thomas P. O'Neill, III

Michael Joseph Connelly

Robert Q. Crane

John J. Finnegan

Francis X. Bellotti

Herbert L. Connolly

Chester G. Atkins

John H. Loring

MIDDLESEX COUNTY

County Commissioners

Clerk of Superior Courts,
Middlesex County

Register of Deeds, Middlesex South District

County Treasurer

Register of Probate and Insolvency

District Attorney

County Sheriff

Thomas J. Larkin
Michael E. McLaughlin
John L. Danehy

Edward J. Sullivan

John F. Zamparelli

Rocco J. Antonelli

Paul J. Cavanaugh

John J. Droney

Edward F. Henneberry

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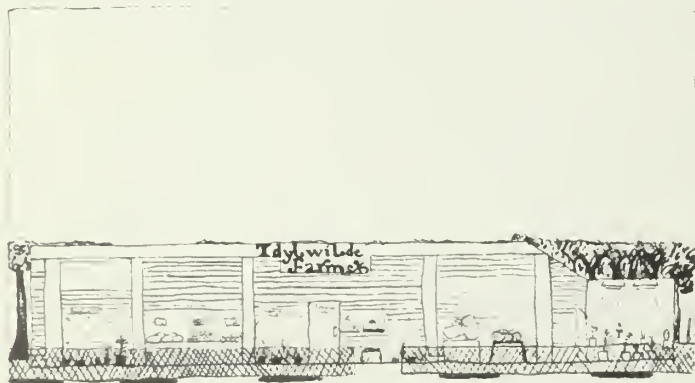
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Joey Mozer, "Windsor Green"
Gr. 6, Gates School



Jennifer Wang, "My House"
Grade 6, Gates School



Molly McCracken, "Idylwilde Farms"
Gr. 6, Gates School

Administration



Derek Gothie
Gates School

Board of Selectmen

1981 was a year of transition and change. Christopher Farrell, who had served the town as manager for 6 years, resigned after Town Meeting in May to take another job in Florida. Nancy Banks, his replacement, reported for duty October 1st. In between, Charles Sumner, who had assisted Chris, served as Acting Town Manager. Two new members of the Board of Selectmen, Nancy Howe and Pamela Resor substituted for Charlie the last two weeks in September.

This year of transition began with the Board of Selectmen attempting to reconcile Fire Department expenditures. There were also allegations of impropriety in the office of the Town Treasurer. Town Counsel conducted an investigation and submitted a written report. The Fire Chief was censured by the Selectmen for inappropriate expenditure of Fire Department funds. The Selectmen found that the allegations about the office of the Town Treasurer were baseless.

Proposition 2 1/2 meant significant reductions in town services proposed in the budget for FY'82. An agreement with the School Committee provided that the budget reductions would be proportionate to the schools' and town's share of the budget. This meant that neither the school nor the town would have to absorb all the reductions. But, for the town, these reductions resulted in the elimination of garbage collection, a 60% cut back in street repair and delay in any capital improvements. These issues, as well as reductions in every department, were thoroughly debated. The most controversial reductions related to the manning policy for the Police and Fire Departments. Police Officers and Fire Fighters expressed to the board their significant concern that the reductions in fire and police overtime impaired their ability to assure the safety of citizens and the protection of property.

Town Meeting began on time in April and passed the recommended budget with little change, but with considerable discussion and debate. Town Meeting and the Special Town Meeting within the Regular Town Meeting added significant dimension to the Town Bylaws by passing a comprehensive Wetlands Protection Bylaw and a Cluster Zoning provision. The Town Meeting voted not to accept, on behalf of the town, the school committee's proffered transfer of the Merriam School. The town did vote to expand the Commuter Parking Lot, purchase the Prison land on Route 2 and improve the lighting in the Library, a proposal that the Town Meeting had turned down several times previously. A new direction in solid waste disposal was chartered when the Town Meeting authorized the selectmen to participate in the Northeast Solid Waste Disposal Program.

The end of Town Meeting marked the end of Joyce Foley's three year term as selectman and Hayden Duggan's nearly two years on the

board. Both contributed to the board's successes and their sensible comments and insightful observations were missed by the board. The board welcomed Pamela Resor and Nancy Howe as it began the reorganization process at the first meeting following Town Meeting. Stanton Collins was elected Chairman, Gregory Jarboe, Vice-Chairman and Nancy Howe was elected Clerk. After accepting Christopher Farrell's resignation, and appointing Charles Sumner as Acting Town Manager, the board began the search for a permanent Town Manager. Advertisements resulted in more than 160 applications from as far away as the Virgin Islands and Los Angeles, California. The board began the arduous task of reviewing and evaluating the candidates. Valuable assistance was provided by the Personnel Board and its Chairman, Walter George. Walter's presence was invaluable to the ultimate success of our efforts and the board gratefully acknowledges his contribution.

On May 8, 1981 Governor King signed into law Acton's Condominium Bylaw. That bylaw, which the 1980 Town Meeting petitioned the Legislature to enact, provided protection to both the tenant and the purchaser of Acton rental units. Larry Weil, a citizen and apartment resident, had first raised the issue for Selectmen's consideration. The Board of Selectmen conducted public hearings and issued Condominium Permits for more than 113 units before the end of the year. This Board of Selectmen workload was in addition to the 12 Site Plan Hearings, 11 Free Standing Sign petitions, 3 new/used car license requests, 3 vicious dog hearings and 5 game license requests that the board considered and decided. At the same time we assisted the Charter Commission in their deliberations and advised the Federal EPA and State DEQE on W. R. Grace's plans and proposals. The latter activity is outlined in the Board of Selectmen's Special Groundwater Report, Part II.

Lycott Environmental Laboratories completed their field work and final report on the groundwater resources of Acton. The Selectmen, Planning Board, Wastewater Management Advisory Committee and the Water District reviewed and accepted this report. The aquifer protection program was outlined and progress achieved toward its completion.

On the night of August 27th, the Selectmen were called to the W. R. Grace facility in South Acton where an underground tank of styrene had begun a chemical reaction resulting in the ejection into the air of noxious styrene fumes. The 60 foot white plume erupted at approximately 11:00 P.M. and continued until 4:30 the following morning. Acton's Fire Department, Police Department, Civil Defense and Health Department responded to the incident. Citizens in the neighborhood were awakened and informed of the incident and advised that a relocation shelter was being operated at the High School gym. The Police

and Fire Department in Concord undertook a similar approach with the evacuation of some 700 of its citizens.

The Selectmen immediately directed an in-depth, detailed investigation of the causes and health effects.

In early September the Selectmen ordered a Special Town Meeting to determine what to do with the nearly one million dollars in additional local aid we received from the state. Town Meeting voted that most of this money would be retained as Free Cash, but funds were used to restore reductions in the Police and Fire Department overtime accounts and to purchase, instead of bond, several capital improvement projects.

Shortly after Nancy Banks reported as Town Manager, the board met to evaluate its performance and chart new directions. The budget process began soon thereafter and the implications of Proposition 2 1/2 became even

more severe as we looked toward the second year of this tax cutting regulation.

We congratulated two long-time town employees, Captain Edward Belmont of the Fire Department and Margaret Cox of the Town Clerk's Office on their retirement from town services. We also acknowledged the significant contribution of Charles Sumner, as he left service in Acton and began a new job as Administrative Assistant to the Littleton Board of Selectmen.

We noted minimum turnover among volunteers to town boards but did accept, with regret, Bill Becklean's decision not to be re-appointed to the Planning Board.

STANTON J. COLLINS, JR., Chairman

GREGORY M. JARBOE, Vice Chairman

NANCY C. HOWE, Clerk

JOAN N. GARDNER

PAMELA P. RESOR

Town Manager's Report



Nancy Banks
Town Manager

is currently under review it is evident that to meet the current guidelines additional areas need to be cut. In preparing my budget which was submitted to the Selectmen December 1st, I have proposed reorganizations in the areas of building maintenance and financial management in addition to service cuts. Both the reorganizations have been proposed to provide better management, clearer lines of authority and also, to provide a more efficient delivery of services. In building maintenance this will reduce the number of departments duplicating similar types of maintenance functions. This should reduce the level of equipment required as well as the overhead to administer departments performing the same function. The financial reorganization is recommended to insure better management and investment of Town funds. The process of determining how the town can reduce costs, consolidate services, and slow the rate of growth, for our fixed costs is going to be an ongoing process. There is no single service that we provide which does not benefit somebody in the community. Those people who benefit by a service do not wish to see that service changed or abolished. Hopefully, through citizen's involvement, on going evaluation of our service we will be able to develop reasonable compromises which do not adversely impact any of the different populations in the community.

My first three months have been busy and rewarding. I appreciate the excellent work and support from the town employees and the numerous citizen committees and citizens and most particularly the Selectmen for their continuing support. I urge citizens to contact me if you have any questions or concerns with which you feel that I may be of help or if you wish to share with me any of your own ideas as to how the Town should address some of the very difficult issues which we will be facing during the 80's. I look forward to working with the community and serving you.

1981 is the sixteenth year the Town has had a Town Manager form of government. This year the town selected its third Town Manager. My appointment was effective September 28, 1981. The first 3 months in office have largely been spent dealing with the transitions created by 2 1/2 and by new economic policies which have been proposed by the Reagan administration, in addition to learning about Acton and meeting it's citizens. Financial planning has been among my highest priorities. The FY82 Budget passed at the 1981 Spring town meeting and the special town meeting, reflected the first budgets under 2 1/2. The budget adopted represented total local expenditure of \$15,018,257 or 2.1 percent over the FY81- total local expenditures of \$14,710,461. This very low increase is in part due to reduced levels of services in town departments. Some reductions were small, others significant including reducing fire and police staffing, eliminating the highway road resurfacing program and reducing operating hours at the library. In FY83, the year that

Elected Town Officers

MODERATOR

Donald MacKenzie 1982

SELECTMEN

Nancy C. Howe 1984
Pamela P. Resor 1984
Stanton J. Collins 1982
Joan N. Gardner 1983
Gregory M. Jarboe 1983

LOCAL AND REGIONAL SCHOOL COMMITTEES

Robert Evans, Jr. 1984
F. Dore Hunter 1984
Susan Grolnic 1982
Cynthia Kramer 1982
Anne H. Ridley 1983
Sally Campbell 1983

TRUSTEES OF MEMORIAL LIBRARY

Vincent Parella 1984
Persis R. Green 1982
Joseph D. Grandine II 1983

ACTON HOUSING AUTHORITY

Ralph B. Peek 1986
Paul G. DerAnanian 1982
James Sargent 1983
Joseph Mercurio 1983
Marlin N. Murdock 1985

TRUSTEES OF WEST ACTON FIREMAN'S RELIEF FUND

H. Stuart MacGregor 1984
James B. Wilson 1982
Frederick A. Harris 1983

ACTON FIREMAN'S RELIEF FUND

John T. McLaughlin 1984
Richard A. Lowden 1982
Walter W. Sprague 1983

TRUSTEES OF CHARLOTTE GOODNOW FUND

Nancy Anne Gilberti 1984
Thelma L. Boatman 1982
James N. Gates 1983

TRUSTEES OF THE CITIZEN'S LIBRARY ASSOCIATION OF WEST ACTON

Jane Gallagher 1984
Priscilla Killian 1982
June Cobb* 1983

Appointments Made by Town Manager

ADMINISTRATIVE ASSISTANT

Charles L. Sumner* 5/31/82

ASSISTANT ASSESSOR

Victor E. Stewart 5/31/84

BOARD OF HEALTH

Donald Gilberti 1983
Louis A. Beauregard 1984
Daniel Costello 1982
Pam Resor 1982*

BUILDING COMMISSIONER

Don P. Johnson 1981

LOCAL BUILDING INSPECTOR

Maithias Mulvey 1892

CEMETERY COMMISSIONERS

Charles F. Putnam 1983
Harlan E. Tuttle 1984
Howard F. Jones 1982

CONSTABLES

David Allen 1982
Joseph C. Brown 1982
David J. Carpenter 1982
Frederick J. Hryniewicz 1982
Charles A. Morehouse 1982
Robert S. Rhodes 1982
Christine M. Joyce 1982

COUNCIL ON AGEING

R. Donald Biron 1982
Henry Young 1982
Barbara Smith 1982
Margaret Rennie 1982
Anna Reip 1982
Ann Murdock 1982
Barbara Willson 1982

Constance R. McNulty	1982
Anne T. Staples**	1981

ASSOCIATE MEMBERS

Ethel Smith	1982
-------------	------

DEPUTY BUILDING INSPECTOR

David F. Abbt	1982
---------------	------

DEPUTY FOREST WARDEN

Donald F. Copeland	1982
Clarence G. Frost	1982

DEP. INSPECTOR OF GAS PIPING & GAS APPLIANCES

Warren E. Bemis	1982
-----------------	------

DEPUTY INSPECTOR OF WIRES

Lawrence I. Tucker	1982
--------------------	------

DIRECTOR OF CIVIL DEFENSE

Donald W. Macaulay	1982
--------------------	------

DEPUTY DIRECTOR

Robert Ingram	1982
---------------	------

CIVIL DEFENSE FIRE DEPARTMENT

Advisor

Peter Robinson	1982
----------------	------

Firefighters - Auxiliary

David Bullard	1982
James Davis	1982
John Hawkes	1982
David Pizzano	1982
Bruce Vinal, Jr.	1982

Auxiliary Police Officers

Kenneth Sundburg, Deputy Director	
Charles Day, Captain	
Jack Batchelder, Lt.	
Dean Charter, Sgt.	all 1982
Ptl. Janet Morino	
Ptl. James Goodemote	
Ptrl. Jack Howes	

Advisor to Auxiliary Police

Sgt. Robert Rhodes

Explorer Post 7

John Andrews	Karen Hill
Joyce Campbell	Mike Coughlin
Donny Cullinane	Debbie Day
Chris Dudley	Linda Macaulay
Sally Donaldson	Mike March
Chris Gauthier	Ann Marino
Darrin Sinclair	Chris Soar
Meg Stokinger	Steve Viviano
Jon Watson	Randy Watson

Adult Leaders

Gleen Campbell	Seth Campbell
Charles Day	John Hawkes
Mark Hickox	Richard A. Hickox
Larry Hill	Connie Sue Ingram
Robert Ingram	William Klauer
Norman Lake	Ellen Lambert
Carole Lee Landry	Donald Macaulay
Eleanor Macaulay	Thomas Wetherbee

DIRECTOR OF PUBLIC HEALTH

Steven Calichman	1982
------------------	------

DOG OFFICER

Patrick Palmer	1982
----------------	------

FENCE VIEWER

David F. Abbt	1982
---------------	------

FIELD DRIVER

William J. Durkin	1982
-------------------	------

FIRE CHIEF

Malcolm S. MacGregor	1982
----------------------	------

FIREMEN

(standing appointments)

Officer in Charge of Fire Preventions Bureau

Robert C. Craig

Captains

Edward Belmont*	Donald Copeland
Bernard Caouette	Clarence C. Frost
Robert C. Craig	Edward Bennett

Firefighters

Forrest Emerson Bean III	David Calkins
Joseph Conquest	Wayne A. Decker
Clifford K. Hicks	Milton Hart
James S. Kessler	William Klauer
David G. Nichols	Carl Robinson
William H. Soar, Jr.	Malcolm Perkins
Paul Simeone	Charles Sweet
Bruce L. Vinal	Robert Wetherbee
George B. Williams III	James Young
Peter A. Robinson	Brian Richter
Robert A. Vanderhoof	Richard O'Leary
William M. Priminao	Brent Wheeler

Firefighter/EMT

James D. Fenton	Russell Salamone
Daniel Morse	Dana C. Flint

Fire Department Dispatchers

Edward Power jr.	Robert Sabourin
David Hillman	Keith Robinson
Carol Murphy*	Robert Dupont*

Call Firefighters
(Standing Appointments)

LIEUTENANTS

Richard Gallant Carl Simeone

Firefighters
(Acton Center Station)

Ronald Calkins	Mark Deloury
Gary Finneault	William Hartman
Fisher Hills, Jr.	Lenny Kendall
Robert Sabourin	Richard Swenson
	Scott Vanderhoof

(South Acton Station)

Dean Melanson	Doug Stone
Kendall Hicks	David Hillman
Robert W. Puffer, III	Allen Nelson
Alan J. Waters	Jeff Hillman
Kenneth March	Eric Nelson
James Patton	William Soar
Robert Wilhide	

(West Acton Station)

Keith Robinson	Michael Smith
Charles Nevela	Daniel Morse

FOREST WARDEN

Malcolm S. MacGregor 1982

INSPECTOR OF ANIMALS

Patrick Palmer 1982

INSPECTOR OF GAS PIPING AND GAS APPLIANCES

Joseph G. Perry* 1982

INVESTMENT ADVISORY COMMITTEE

David B. Freese	1981
James L. Greenbaum	1981
Howel T. Evans, Jr.	1981
Charles F. Putnam	1981
Nancy C. Howe	1981
William Kingman	1981

INSPECTOR OF WIRES

Leslie F. Parke*	1981
Clarence G. Frost	1982

KEEPER OF THE LOCKUP

Chauncey R. Fenton, JR.

METROPOLITAN AREA PLANNING COUNCIL

William C. Sawyer 1982

PERMANENT BUILDING COMMITTEE

Peter L. Morbeck	1981
Donald M. Perkins	1981

John R. Folsom	1981
Thomas J. Regan, Jr.	1982
Edward L. Morrill	1982

POLICE DEPARTMENT
(Standing Civil Service Appointment)

Chief

Chauncey R. Fenton Jr.

Sergeants

Robert S. Rhodes	George W. Robinson
John T. McNiff	Robert P. Macleod
Robert L. Parisi	

Patrolmen

Bernard Harrison	Stephen McCarthy
William Hayes	Paul McGovern
Donald Bresnick	Paul Cogan
Brian Goodman	Robert L. Cowan
Lawrence Dupont	Bruce Nadeau
George Dristilaris	Frank Widmayer
Calvin O'Coin	Albert Crowley, Jr.
Thomas Rogers	James McPadden
Ronald Johnson	Raymond Grey Jr.
Dennis Thompson	Raymond LaRoche
James Green, Jr.	Daniel Toomey

Dispatchers

Phil Harris	Edward F. Powers	John MacLeod
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Matrons

June Carney	1982
Christine M. Joyce	1982

Special Officers

Edmond Diagnealut - W. R. Grace 1982

WESTFORD Special Police Officers for Acton
All 1982 expirations

Joseph Connell	Edward A. Cossette
Douglas L. Deware	David W. Hogg
Francis H. Chandonait Jr.	John Caron
William F Duggan	Patrick D. Haran
James Hayes	George E. Higgins
Michael Jelley	Terence J. Kane
George W. MacGregor, Jr.	Paul M. Montiny
Raymond V. Peachey	Timothy L. Pomerleau
Edward P. Rochon, Jr.	Joseph J. Roy
John Tzikopoulos	Robert E. Smith Jr.
Robert M. Welch, Jr.	James Doolin
Hervey Cote	

PUBLIC CEREMONIES & CELEBRATIONS COMMITTEE

Richmond P. Miller	1983
Martha Steeves	1983
David H. Donaldson	1981
E. Wilson Bursaw	1981
Robert W. Ingram	1982

PUBLIC WEIGHERS

William J. Durkin	1982
Bernard W. Harrison	1982

Robert S. Rhodes	1982
George w. Robinson	1982
Arthur P. Genetti	1982
Michael Kaulback	1982
Francis S. Mazza	1982
Phyllis Szidat	1982
James A. Barbato	1982
Robert M. Greenough	1982
Robert C. Nickerson	1982
Paul J. Mariano	1982
Irene M. D'Eno	1982

RECREATION COMMISSION four year term

Charles Morehouse	1984
Beatrice Perkins	1982
Carol Mahoney	1982
Frederick Nohmer	1985
Warren Orcutt	1985

RECREATION DIRECTOR

Thomas Haggerty	1982
-----------------	------

SEALER OF WEIGHTS AND MEASURE

Dana C. Flint*	1981
----------------	------

STREET LIGHT COMMITTEE

Booth D. Jackson	1982
H. Stuart MacGregor	1982
Leslie F. Parke	1982

SUPERINTENDENT OF CEMETERIES

T. F. Steward Kennedy	1982
-----------------------	------

SUPERINTENDENT OF INSPECT PEST CONTROL

Dean A. Charter	1983
-----------------	------

SUPERINTENDENT OF STREETS

Allen Nelson	1982
--------------	------

TOWN BUILDING/LAND ACQUISITION COMMITTEE

David Abbt	1981
Richard J. Calandrella	1981
Gerald B. Gallagher	1981
Richmond P. Miller	1981
Michael Rosenbaum	1981

TOWN ENGINEER

Ralph W. Herrick, Jr.	1982
-----------------------	------

TOWN FOREST COMMITTEE

Emery D. Nelson	1982
Franklin H. Charter	1982
Charles Landry	1982

TOWN REPORT COMMITTEE

Marilyn L. Barstow	1982
Stanley E. Bielski	1982
Pat MacNamara	1982
Dennis J. Ahern	1982
Nancy Shipley	1982

TREE WARDEN

Dean Charter	1982
--------------	------

VETERANS' AGENT & DIRECTOR OF VETERANS' SERVICE

Paul Cassidy	1982
--------------	------

VETERANS' BURIAL AGENT

T. F. Stewart Kennnedey	1982
-------------------------	------

VETERANS' GRAVES OFFICER

T. F. Stewart Kennnedey	1982
-------------------------	------

WORKMEN'S COMPENSATION AGENT

Theron A. Lowden	1981
------------------	------

Appointments Made by Town Manager Requiring Approval of the Board of Selectmen

BOARD OF ASSESSORS
3 YEAR TERM

Kotanchik, James J.
O'Donoghue, Edward H. Jr.
Bintliff, Raymond

CONSERVATION COMMISSION

Clark, Judith A.	5/31/82
Conant, Brewster	5/31/82
Freeman, Charles B.	5/31/82
Huising, Saskia	5/31/84
Sawyer, Dana	5/31/83
Torkelsen, Cynthia E.	
Donovan, Mary A.	5/31/84

TOWN COUNSEL
ONE YEAR APPOINTMENT

Callaghan, Acheson H., Jr.	5/31/82
----------------------------	---------

HISTORICAL COMMISSION
3 YEAR TERM

Dodson, Anita	5/31/84
Houghton, Marian E. H.	3/31/83
Klauer, William	5/31/84
Nylander, Robert H.	5/31/82
Kaduboski, Madeline C.	5/31/82

TOWN CLERK
ONE YEAR APPOINTMENT

Lesure, Lydia R. 5/31/82

TREASURER/COLLECTOR

O'Connell, Walter C. 5/31/82
Banks, Nancy H. 2/12/82

YOUTH COMMISSION
7 MEMBERS - 3 YEAR TERMS

Gauthier, Peter L. 5/31/83
Hunter, Vanetta M. 5/31/82
Roberts, Jean K. 5/31/82
Wehr, Gary 5/31/84
Pasieka, Pat 5/31/84
Kinash, Linda 5/31/83
Fowle, Mark Douglas 5/31/82

Lucas, George B. 5/31/83
Sanford, Patti 5/31/84

ASSOCIATE MEMBERS
YOUTH COMMISSION

Bettman, Ellen S. 5/31/82
Casselbury, Nan 5/31/82
Cooney, Joseph 5/31/82
Harrison, Bernard 5/31/82
Thomas, Paul 5/31/82
Tuttle, Nancye 5/31/82
Watson, Thomas 5/31/82
Pope, Warren Frederick Jr. 5/31/84
O'Neill, Ann F. 5/31/84

Appointments Made by Selectmen

ARCHIVES COMMITTEE
3 YEAR TERM

MacRae, Charles M. 5/31/82
Shamel, Raymond 5/31/84
Story, Lawrence T. 5/31/83
Lesure, Lydia R. 5/31/84
Osborn, Gilbert S. 5/31/82
Nylander, Donald O. 5/31/82

AUDITING MONITORING COMMITTEE
ONE YEAR APPOINTMENT

Annis, George S.
McPadden, James J. 5/31/82
Kingman, William 5/31/82
Howe, Nancy 5/31/82

BOARD OF APPEALS
THREE YEAR APPOINTMENT

Flood, Harold W. 5/31/83
Grinnell, Kenneth L. 5/31/82
Maxwell, Marion 5/31/84

ASSOCIATE MEMBERS

Peterson, Marilyn 5/31/82
Pasieka, John F. 5/31/84
Kadison, Charles 5/31/82

CABLE TV. ADVISORY COMMITTEE
1 YEAR APPOINTMENT

Gilberti, Donald 5/31/82
LeBaron, John 5/31/82
Rosenthal, Ronald H. 5/31/82
Thorp, John 5/31/82
Vavruska, Ronald 5/31/82
Weil, Lawrence 5/31/82
Moser, Pat resigned 5/31/82
Covert, John 5/31/82
Steeves, Earl 5/31/82
Ohm, William H. resigned 5/31/82
Frolick, Jay Howard 5/31/82

COMMUNITY RESIDENCE MONITORING COMMITTEE

Bateman, Richard 5/31/81
Carroll, Nancy 5/31/81
Huber, Jane 5/31/81
Malcolm, Louise G. 5/31/82
Persson, Lorens A.A. 5/31/82
Resor, Pamela 5/31/81
Beauregard, Louis 5/31/82

HANSKOM FIELD ADVISORY COMMITTEE
ONE YEAR APPOINTMENT

Kadison, Charles 5/31/82
Tear, E. V.

AD HOC HOUSING COMMITTEE
1 YEAR APPOINTMENT - 9 MEMBER COMMITTEE

Duggan, Hayden A. 5/31/81
resigned
Foster, Craig 5/31/82
Harper, Sandy 5/31/82
McCarthy, Julie (Plng. Bd.) 5/31/82
replaced
Harting-Barratt, Pamela 5/31/82
Peek, Ralph 5/31/82
Sheehan, Shawn, Father 5/31/82
Werner, Robert 5/31/82
Jarboe, Gregory M. 5/31/82
Federman, Edward J. 5/31/82

LOCAL ARTS COUNCIL
(2 YEAR APPOINTMENT)

Isaacs, Jane 1/15/82
Nicholson, Jon resigned 1/15/82
Null, Wanda 1/15/82
Ormsbee, John E. 1/15/82
Ryan, William F. 1/15/82
Sagoff, Maurice 1/15/82
Wood, Evalyn resigned 1/15/82
Ziegler, Nelson resigned 1/15/82
Raftery, Helga 5/31/82
Korde, Shirish 5/31/82

ACTON'S DESIGNEE TO THE MIDDLESEX COUNTYADVISORY BOARDONE YEAR APPOINTMENT

Gerhardt, Nancy K. 5/31/82

NORTHEAST SOLID WASTE COMMITTEE1 YEAR APPOINTMENT

Loring, John 5/26/81

ASSOCIATE MEMBER

Merrill, Alan 5/26/81

PERSONNEL BOARD3 YEAR

Bowry, Grant A. 5/31/83
George, Walter E. C. 5/31/84
Hogan, Henry J. III 5/31/83
Levensaler, Walter L. 5/26/81
Young, Henry M. 5/31/82

PLANNING BOARD5 YEAR APPOINTMENT

Bayne, Sandy 5/31/84
Harting-Barratt, Pamela 5/31/86
McCarthy, Julie 5/31/82
Weare, Norman E. 5/31/85
Phillips, Leonard 5/31/83

REGISTRAR OF VOTERS

Barbadoro, Elizabeth A. 3/31/83
Driscoll, David E. 1982
Tuttle, George F. 5/31/83

SOUTH ACTON REVITALIZATION COMMITTEE12 MEMBER COMMITTEE - JULY 28, 19811 YEAR APPOINTMENT

Howe, Nancy 5/31/82
Harting-Barratt, Pam 5/31/82
Gilberti, Donald 5/31/82
Werner, Robert 5/31/82
Flood, Frank 5/31/82
Hadley, Mary 5/31/82
Hurlbert, Robert 5/31/82
Thompson, Antoinette 5/31/82
Tolman, Wilbur 5/31/82
Flannery, Edward 5/31/82
Erikson, John 5/31/82
Wendell, Bart 5/31/82
Mercurio, Joseph 5/31/82
Freeman, Charles 5/31/82
Brezinski, Frank T. 5/31/82

ADVISORY COMMITTEE ONSOLID WASTE MANAGEMENT1 YEAR APPOINTMENT

Durling, Eric 5/31/82
Gardner, Joan N. 5/31/82
Herrick, Ralph E. Jr. 5/31/82
Lewis, Steve 5/31/82
Sagoff, Charlotte 5/31/82
Merrill, Alan 5/31/82
Gmeiner, John 5/31/81

TOWN ACCOUNTANT

Wetherby, W. Roy 5/31/84

ASSISTANT TOWN ACCOUNTANT

Larson, Mary E. 5/31/82

TOWN MANAGERTHREE YEAR APPOINTMENT

Farrell, Christopher J. 5/31/81
Summer, Charles L. 4/29/81
Banks, Nancy H. 5/31/84

ADVISORY COMMITTEE ON TRANSPORTATION1 YEAR APPOINTMENT

Flood, Frank R. 5/31/82
Hitz, John S. 5/31/82
Hurst, Timm M. 5/31/82
Spenny, Curtis H. 5/31/82
Stimmel, Carol 5/31/82
Shahood, Jacqueline M. 5/31/82
McClellan, James H. 5/31/82
Brueck, Steven R. J. 5/31/82
Gavin, Vincent G. 5/31/82
Rand, Cheryl J. 5/31/82

WASTE WATER MANAGEMENT ADVISORY COMMITTEEONE YEAR APPOINTMENT

Costello, Daniel J. 5/31/82
Oi, Allen 5/31/82
Spotkill, Stanley J. 5/31/82
Klinkmueller, Johannes E. 5/31/82

COMMITTEE TO STUDY THE EFFECTSOF THE STYRENE INCIDENT

(Committee formed November 3, 1981)

Cadwgan, Richard 5/31/82
Ozkaynak, Haluk 5/31/82
Swallow, John 5/31/82

MEMBERS APPOINTED BY THE TOWN OF CONCORD

Schnitzer, Michael
Walker, Bill

STAFF

Monahan, Dan
Banks, Nancy

PRISON ADVISORY COMMITTEE

(Committee re-formed October 13, 1981)

Booma, Pamela 5/31/82
Hunter, Dore'
Rosenfeld, Arnold

Election Officers

PRECINCT 1

Gail Roche, Warden	1982
Donna Braidman, Deputy Warden	1982
Kathy Crockett, Clerk	1982
Marilyn Jeffrey, Deputy Clerk	1982
Grace Callanan, Inspector	1982
Ruth Bailey, Inspector	1982
Louise Malcolm, Deputy Inspector	1982
Barbara Nylander, Deputy Inspector	1982

PRECINCT 2

Irene McLaughlin, Warden	1982
John F. McLaughlin, Deputy Warden	1982
Barbara Mulvey, Clerk	1982
Violet Perry, Deputy Clerk	1982
Frances Collins, Inspector	1982
Theresa Carroll, Inspector	1982
Nancy Gilberti, Inspector	1982
Nancy Miller, Inspector	1982
Eleanor Petrocchi, Deputy Inspector	1982

PRECINCT 3

Dolores R. Nowokunski, Warden	1982
Mary D. Prendiville, Deputy Warden	1982
John C. Veasie, Clerk	1982
Elizabeth Charter, Deputy Clerk	1982
Janet E. Bubier, Inspector	1982
Bridie Connors, Inspector	1982
Kenneth Nowokunski, Dep. Inspector	1982
Ada E. Walker, Deputy Inspector	1982

PRECINCT 4

Mona V. Melymuka, Warden	1982
Elizabeth D. Lemere, Deputy Warden	1982
Marcia T. Fogelgren, Clerk	1982
Susan L. Moore, Deputy Clerk	1982
Pauline B. Johnson, Inspector	1982
Lucille V. Kress, Inspector	1982
Nathalie Dauphine, Dep. Inspector	1982
Maureen Doherty, Deputy Inspector	1982

PRECINCT 5

Katherine F. Arnold, Warden	1982
Barbara E. Neagle, Deputy Warden	1982
Margaret Douglas, Clerk	1982
Esther Perry, Deputy Clerk	1982
William H. Arnold, Inspector	1982
Margaret Bintliff, Inspector	1982
Ann Corcoran, Deputy Inspector	1982
Ardelia H. Hampke, Dep. Inspector	1982

PRECINCT 6

Joan Nelson, Warden	1982
Ruth R. Phelps, Deputy Warden	1982
Ester M. Bergin, Clerk	1982
Lorraine O. Condon, Deputy Clerk	1982
Thelma Crosby, Inspector	1982
Linda Luosalo, Inspector	1982
Charlotte Wetherbee, Inspector	1982
Marianne Varno, Inspector	1982
Helen Krysieniel, Deputy Inspector	1982
Eliot Nelson, Deputy Inspector	1982

Appointments Made by Moderator

FINANCE COMMITTEE 9 MEMBER COMMITTEE

Brandon, Robert	1981
Bursaw, Wilson	1981
Coughlin, Cornelius	1983
Freese, David	1982
Gerhardt, Nancy	1983
Ginn, Royce	1981
Manalan, Gena	1982
Murray, Joseph	1981

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE

Putnam, John W.
Palo A. Peirce

* Resigned

** Deceased

Town Services



Highway Department

GENERAL

The Highway Department started its work by sweeping all town ways, starting in South Acton. Next spring we shall start in Acton Center. This year we did not sweep the squares on a weekly basis as we had done in the past. This is one area where Proposition 2 1/2 cut our funds.

During the spring the Town Common was raked and fertilized and mowed during the summer. Trash barrels were installed where needed throughout the Town.

The parking lot behind Station One was completed. The area was loamed and seeded, and fences were installed.

Two soccer fields were constructed on the state land on School Street. This area was plowed, stones were removed, and then graded, limed, fertilized, seeded and watered.

Approximately 500 feet of steel I-Beam guard rail was installed along North Main Street. The old concrete posts will be used where needed throughout the Town.

The Department finished the large culvert on River Street near Merriam Lane. The wall was grouted, and cap stones were placed along the top of the wall. The area was loamed and seeded with a wild flower and grass seed mix.

The Highway Department purchased 2,000 cubic yards of loam from the Nashoba Ski area. This will be mixed with sand and used throughout the Town.

The sidewalk on South Main Street was loamed and seeded.

Brush was cut along the roadways where it presented a problem, and all roadsides were mowed.

Berm was installed on Old Lantern Road, North Main Street, at Harris Street, and Newtown Road at Evergreen Road.

Large stones were removed from the following streets: Old Lantern Road, Harris Street, Barker Road, Newtown Road, Charter Road, Martin Street, Lothrop Road, Smart Road, Nagog Hill Road, Broadview Road, Spencer Road, and Thoreau Road. These areas were filled with gravel, compacted, and then hot topped.

This fall the Department rebuilt the septic system at the Police Station. Because the bad weather set in, we will finish loaming and seeding the area in the spring.

The Ice House Pond parking lot was cleared of all the trash and brush, and parking was made available for ice skaters. We will try to keep the ice cleared for public skating.

DRAINAGE

The Department's largest drainage project was installing two culverts in Fort Pond Brook at River Street and Vanderbilt Road. The corrugated metal pipe arch culverts measured 6'3" in height, 9'4" in width, and 48' in length. The Brook channel was reconstructed with granite which we received from the State D.P.W. The head walls were made of the same.

Along with this project two 12" metal culverts were installed along with two catch basins and one manhole. Steel beam guard rail

was installed along both sides of the road. The binder course of Type I concrete was laid in place, and the area was loamed. In the spring the top course of Type I concrete will be applied, and the area will be reloaded and seeded.

A subdrain was installed along Seneca Road between Mohegan Road and Agawam Road.

Two culverts were replaced on Charter Road in the area of #81 and #90.

An overflow granite waterway was installed at 26 Duggan Road, and the area was reloaded and seeded.

One catch basin and 150 feet of six inch pipe were installed at 9 Smart Road.

Catch basins were cleaned and repaired as needed.

LANDFILL

The landfill, under the capable operation of Frank Towne, is now up to its final grade. With this we see a greater wind problem. When the wind is too strong, the area will have to be closed to prevent the papers from blowing over the surrounding neighborhood.

Since July the landfill has received much of the Town's garbage with a resulting increase in the amount of fill needed to cover this area.

This year both bulldozers caught on fire within days of each other. The repairs for the two machines cost \$11,000.00.

In the near future the landfill will not be able to handle brush or building material.

A small area was cleared of trees to make more available space and to make more good gravel available for the roadways at the site.

HONEY POT

The Honey Pot received over four million gallons of septage this year.

All of the summer settling lagoons are working well. We started to renovate the winter holding lagoon as we found it was too deep and would not dry out fast enough to expedite the sludge cleanup. This will be completed in the spring.

The area was mowed where possible, and the office was painted during the summer.

SNOW

Sand barrels were placed at our trouble spots. A short section of snow fence was put up on Wetherbee Street and a short section was put up at the intersection of Hayward Road and Main Street.

The first sanding came on November 18th, and the last sanding was on February 26th with a total of 22 sandings.

With a total of 40 1/2 inches of snow the Department had to plow six times and remove snow two times.

The snow equipment was repaired where needed.

Sand and salt are made available to all townspeople in the salt shed at the rear of the Highway Building on Forest Road.

PRIMARY AND SECONDARY ROADS

This year the Department patched, leveled, and swept the following streets before they were stone sealed or hot topped; and after the stone seal was applied, the surplus stone was swept up.

STONE SEAL

Barker Road	Lothrop Road (1200 feet)
Chadwick Street	Martin Street
Charter Road	Nagog Hill Road
Ethan Allen Drive (1200 feet)	Newtown Road
Harris Street	Notre Dame Road
Homestead Street	Sudbury Hill Road
Kinsley Road	

HOT TOP

Before the following streets were hot topped, they had the structures repaired and the catch basin and manhole grates brought to grade.

Ashwud Road	Lothrop Road (800 feet)
Broadview Road	Pinewood Road
Ethan Allen Drive 1800 feet)	Redwood Road
Deacon Hunt Drive	Smart Road
Greenwood Lane	Spencer Road
Hemlock Lane	Thoreau Road

The above streets that were hot topped were all loamed and seeded, and driveways were adjusted and repaired where needed.

With Proposition 2 1/2 the Town now only does roads that are reimbursable by the State. The only roads that qualify for this money are Town Roads that have a layout and are accepted by the Town

I would like to thank Elaine Ciccone and all the members of the Highway Department for their devoted service, and additional thanks to all Departments for their cooperation.

Allen Nelson
Highway Superintendent

Transportation Advisory Committee

The Transportation Advisory Committee (TAC) is responsible for assembling and presenting all the basic data necessary for the Town to formulate and act upon transportation related issues. It acts in an advisory capacity to the Board of Selectmen.

Through the Town's membership in the Lowell Regional Transit Authority (LRTA), a minibus transit system for the elderly and handicapped, the "Road Runner", was initiated in September 1979. During its first full month of operation, the Road Runner provided 459 passenger trips. The level of service offered by the Road Runner has expanded to 801 passenger trips during its latest month of operation. The TAC has monitored the performance of the Road Runner since its inception to provide a basis for making recommendations to the Town for any necessary service changes. In our latest review of the Road Runner, with the Council on Aging and the service contractor, it was determined that the service hours should be adjusted to provide more uniform coverage for each day of operation. This service change was recommended to the Selectmen and has been implemented.

The TAC reviewed the warrant article at last spring's town meeting for expanding the Town's commuter rail parking lot at Town's expense. Alternative sources of funding the parking lot were explored with the State and the LRTA and it was determined that the Town could perform the construction in the most cost-effective manner. The TAC supported the warrant article because it was seen as needed to further promote rail transit service since the current parking facilities are overtaxed. The proposed parking lot was further seen as enhancing the revitalization of the South Acton area.

During the year, the League of Women Voters (LWV) completed a study of the transportation needs in Acton. Their report was

reviewed by the TAC and comments were provided to the Selectmen. Of primary concern to the LWV and concurred with by the TAC is the growing complexity of transportation issues in Acton and the need for more centralized coordination of planning and implementing effective and efficient transportation improvements.

The current Town agreement with the MBTA for commuter rail service is several years old. The TAC reviewed the MBTA agreement with the Town Manager, the LRTA and other towns with similar arrangements. It was determined that, while some provisions were out of date, it was in the best interests of the Town to continue with the present arrangement.

A member of the TAC, Frank Flood, represented the TAC on the South Acton Revitalization Committee. Frank is attending meetings of the South Acton group and is coordinating TAC responses to transportation related issues that arise from the South Acton study.

The TAC is presently conducting a study of "foot and pedal" transportation needs within the Town. This study will develop recommendations for the Selectmen on foot and pedal transportation needs, priorities and preliminary solutions. Foot and pedal alternatives being investigated include: sidewalks, bike-ways, foot paths, bike lanes, bike routes and education.

The TAC wishes to thank the Selectmen, the Town Manager, Town staff, and all others who have advised and assisted the TAC in its activities during the year.

John Hitz, Chairman
Francis Flood
Steven Brueck
Jacqueline Shahood
James McClellan
Vincent Gavin
Cheryl Rand
Curtis Spenny

Lowell Regional Transit Authority

The Lowell Regional Transit Authority (LRTA) finances both special transportation services for the Senior Citizens in the Town of Acton (called the Acton Road Runner), and commuter rail service between South Acton and Boston.

Acton Road Runner is a curb-to-curb transportation service available on an advance reservation basis to Acton residents who are 60 years of age or older. It can accommodate both ambulatory and wheelchair-bound persons. The service is provided by Leasing Systems Development Corp. under a contract to the LRTA. Road runner can be used for shopping, medical, recreation, visiting friends and relatives, the Nutrition Program, and other special reasons. The service operates as follows:

Mon., Tues., Wed.	9:30 - 3:30
Thursday	9:30 - 4:00
Friday	9:30 - 3:30

Fees are charged to Road Runner passengers on a family unit rather than an individual basis. A one-way trip within Acton costs 25¢; 50¢ is charged per one-way trip to Concord or

Maynard, and 10¢ for the Nutrition Program. Road Runner ridership was 9,495 for 1981, an increase of 23% over 1980. The Federal government provided 50% of the cost of the service, the Commonwealth 25%, and the remaining 25% by the Town of Acton. A trip can be arranged by calling 263-4691 at least one day in advance.

Commuter rail service between South Acton and Boston is operated by the Boston & Maine Railroad. There are 16 round trips per day out of the South Acton station. During this past year, fares were increased and a family fare was initiated for weekend service. Over 200,000 passengers used the commuter rail service in and out of South Acton station. The costs of commuter rail service are borne by the Federal government and the Commonwealth. There is no local assessment for commuter rail service.

Acton is represented on the LRTA Advisory Board by Mr. John S. Hitz. Mr. Curtis S. Spenny serves as alternate.

John S. Hitz

Town Engineer

The Engineering Department's function is to provide the Town boards, committees and departments with engineering and surveying expertise; to design, obtain approvals for, and supervise the construction of public works projects; to monitor the sanitary landfill and septage disposal area; to evaluate the engineering aspects of reports and plans for Town boards and commissions; to inspect subdivision construction within the Town to insure conformance with plans and specifications; and to maintain and update Town maps, atlases, and associated files.

The Engineering Department staff consists of Ralph W. Herrick, Jr. P.E. & R.L.S., Town Engineer; David F. Abbt R.L.S., Assistant Town Engineer; Eric K. Durling P.E., Assistant Town Engineer; Douglas K. Halley, Junior Civil Engineer; and Elaine Ciccone, Secretary. Margarita "Gari" Kloss left the Engineering Department in June to continue her education in the field of Civil Engineering.

As has become usual, a significant portion of our time this year was occupied by Acton's solid waste disposal problems. In this year's Annual Town Meeting the Town voted to authorize the Board of Selectmen to sign the contract with Massachusetts Refusetech Inc., a subsidiary of UOP Inc., to accept the Town's solid waste at a proposed mass burning energy recovery plant. This plant is to be located in North Andover and is scheduled to be in operation in 1985. Subsequently the Board of Selectmen signed the contract which, we hope, solves our long range solid waste disposal problem.

The signing of this contract impacted this department in several ways. First, plans for a future landfill off Quarry Road in North

Acton were abandoned. Second, preliminary plans and budget estimates were made for a transfer station to be located at the present landfill/D.P.W. building site on Forest Road. A detailed topographic survey of this area was also completed this past year. Third and last, this department obtained approval from the Massachusetts Department of Environmental Quality Engineering (DEQE) for landfill extension plans for the Forest Road Sanitary Landfill. These plans were prepared in 1980 but were revised and resubmitted to DEQE in June 1981. The plans show an additional lift (layer of trash) over the whole site and a small expansion area to the east.

As usual we continued our monitoring of the Forest Road Sanitary Landfill. This is accomplished by semi-annual topographic surveys. Our reports to the Massachusetts Department of Environmental Quality Engineering (DEQE) indicate that with our present rate of filling this landfill, with the additional lift and extension, should last until the spring of 1985.

The Septage Disposal Area also claimed a large portion of our time this year. In February, this department provided Lycott Environmental Research Company, the consultant doing the Town wide hydrological study, with the location and elevations for test wells in the vicinity of the Septage Disposal Area. Following this, an "as built" plan of the Septage Disposal Area was completed and this led to design modifications of the facility that were ultimately submitted to the state DEQE in April. This department also wrote an operational procedure manual for the facility at this time.

In April, Lycott's preliminary report in-



icated the possible volatile organic contamination from the Septage Disposal Area of a potential water supply. This led to a series of meetings and discussions with many other Town agencies over an extended period of time to determine what should be done with this problem. Ultimately a joint study was undertaken between the Water District, represented by Goldberg-Zoino and Associates Inc., hydrogeologist consultants; the State DEQE; the New England Interstate Water Pollution Control Commission; the State Division of Water Pollution Control; and this Department. This study was undertaken not only to determine the specific impacts of the Septage Disposal Area on the potential water source but also to determine for state policy makers if Acton's method of septage disposal is an acceptable method to be used state wide. In August and October this department provided location and elevations of more test wells and provided other technical data for the Septage Disposal Area. To date, all data has been obtained and the final report is presently being drafted by Goldberg-Zoino.

Each year the Engineering Department provides field survey and engineering design work for projects constructed by the Acton Highway Department. Projects this year included the major culvert replacement for Fort Pond Brook under River Street at Flannery's Mill; a commuter parking lot annex in South Acton off Railroad Street; site access to Merriam School (project subsequently abandoned); a small parking lot for Ice House Pond on Concord Road; two culvert replacements on Charter Road; a small gravel parking lot for the Averett conservation land on Parker Street; a culvert replacement on Central Street near Maynard-Acton Oil Company; the replacement of the Police Station septic system; and a school bus parking lot at Conant School. The construction of some of these projects still remain to be completed.

The Engineering Department surveyed and

prepared plans for the state land purchase on the northwest corner of Wetherbee Street and Route 2. In addition, this department prepared the legal description for the purchase of the land on the northeast corner of Main Street and Great Road.

Work for the Cemetery Commissioners this year consisted principally of grave lot stake-out in Woodlawn Cemetery and Mount Hope Cemetery. We also did a preliminary site design and septic system design for a future storage building at Mount Hope Cemetery.

Subdivisions are reviewed and inspected by the Engineering Department from initial submission to completion of the roads. When the plan is submitted a comprehensive engineering evaluation of all aspects of a proposed subdivision is made based upon the current Planning Board Rules and Regulations. This year Wampanoag Hill was the only subdivision reviewed.

Subdivision roads under construction this year that were inspected by this department were: Washington Drive, Jackson Drive, Nagog Park, Kingman Road, Castle Drive, Sandy Drive, Candida Lane, Tenney Circle, Wampanoag Drive, Silver Hill Road, Knowlton Drive, Seminole Road, Robert Road, Gerald Circle, Freedom Farme Road, and Olde Barn Way.

Setting and maintaining granite road bounds at the beginning and ends of curves on the exterior sidelines of streets with layouts is a continuing project for the Engineering Department. These bounds are set and maintained according to Massachusetts General Laws Chapter 86, Section 1, on laid out roads to delineate the road right-of-way and thereby aid abutting property owners and private surveyors in establishing property lines. This year road bounds were set on Central Street, Russell Road and Craig Road to replace bounds destroyed by various construction work.

On a daily basis, the Engineering Department handles the routine tasks of inspecting street cuts related to the installation of

utilities and driveways, responding to requests concerning drainage problems, reviewing site plans, preparing streets acceptances, updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps, providing the general public with information, and assisting the various Town boards and agencies.

This department will continue to use its

resources to meet the Town's various engineering needs. We appreciate the cooperation received from the other Town Departments, Boards and Committees, and anticipate further productive efforts in the coming year.

Ralph W. Herrick, Jr.
Town Engineer

Tree Department

The legislation under which the Tree Department operates is found in Mass. General Laws Chap. 87. This Chapter contains provisions that allow the Tree Warden to:

1. Remove any dead trees located along public way without a prior hearing.
2. Remove any dangerous trees located along public ways without a hearing.
3. Remove dead wood, low limbs, and small brush that endangers or impedes the public travelling along an accepted town way.
4. Plant shade trees on private property within 20 feet of the street.
5. Enforce provisions making it illegal for anyone to affix signs, damage, or remove any public shade trees without a permit.
6. Post and hold hearings concerning the removal of any healthy, vigorous, town trees.

In 1981 the Tree Dept. planted 34 new trees, of 5 different species: Linden, Bradford Pear, Kousa Dogwood, Ash, and Norway Maple. The Acton Conservation Trust paid for nine of these trees, which were planted at Kelley Corner. This support is gratefully acknowledged.

The Tree Warden spent considerable time working with developers and the Planning Administrator enforcing the regulation that mandates that trees be planted in new subdivisions. Over 100 new trees were planted in 1981 as a result of this regulation, at minimal cost to the town. This assures that new streets will be well treed, but does nothing to replace dead trees on older roads.

Considering the effect that good landscaping has on property values, a few thousand dollars per year for new trees seems like a

good investment. However, under Prop. 2 1/2, no new trees will be funded by the Town this spring.

Ninety-nine street trees, not counting diseased Elms, were removed in 1981. The three major reasons for tree death were: salt injury to Sugar Maples, Gypsy Moth defoliation to Oaks, and Heartwood Rot, mostly of Red Maples. 115 trees were safety pruned, and 114 sections of obstructing brush were cut back.

It is a matter of considerable concern to me that over the years the Tree Department budget has not even kept pace with inflation, much less with the additional road miles added in new subdivisions. The attitude that: "Street trees will take care of themselves" is very shortsighted. In addition to the aesthetic value of street trees, the taxpayers should consider the liability to the town of allowing dangerous trees to stand along our roadsides.

The Tree Warden attended several educational sessions sponsored by the University of Massachusetts and the Massachusetts Tree Warden's and Forester's Association.

Large numbers of trees in subdivisions continue to die due to abuse during the construction process. The Tree Warden is available to home owners and builders to give advice about minimizing construction injury.

Where possible, wood left over from operations is left on the side of the road for citizens to pick up. Brush chips are hauled to the landfill and stockpiled. The Tree Department cannot deliver wood or chips to residents.

Dean A. Charter
Tree Warden

Town Forest Committee

The Acton Town Forest is contained in two parcels of land. The first is located off of Quarry Road in North Acton and consists of 47.87 acres. The second parcel is located off of Bulette Road in Acton Center and consists of 18.80 acres.

Due to the shortage of volunteer labor in 1981, the Acton Town Forest did not get the attention that had been anticipated. The outlook is brighter for 1982 in the volunteer labor department.

This year some tree limbing and fire lane clearing was accomplished with the help of the Boy Scouts of Acton. Extensive defoliation by

the gypsy moth population is evident in both parcels of land.

This year the Town Forest Committee will be losing two outstanding members. After serving more than thirty years, Mr. Emery D. Nelson and Mr. Franklin H. Charter are resigning their posts on the committee. I want to thank Emery and Frank on behalf of our town, for their continued dedication during the formative years of this committee, and also for their services in other town capacities.

Charles J. Landry, Chairman
Emery D. Nelson
Franklin H. Charter

Conservation Commission



1981 was a year of considerable progress and change for the Conservation Commission. Our ability to protect local wetlands was increased with the overwhelming passage of a Wetlands Protection Bylaw at Town Meeting.

As usual, much of the Commission's time was spent in upholding both the new Bylaw and the State Wetlands Protection Act (G.L. Ch. 131s. 40). Ten filings were received under the Bylaw, while 13 filings were received under the State Act. Several of these were appealed and successfully defended by the Commission.

While no new conservation acreage was added in 1981, a number of projects were begun or completed on existing lands. A parking area was created on the Averett land in South Acton, and a trail is being completed by a local Boy Scout at this time. The Quin Land on Nagog Hill Road was a hub of activity with

several Boy Scout jamborees and an orienteering workshop being held there. Several permanent orienteering courses are being installed and a portion of the hay field was leased for grazing.

Apple seedlings are being acquired for the Bridges Land in Acton Center with the help of interested parties. A spring clean up and planting day is planned on the property.

The Commission continues to participate in the purchase of the State agricultural land off of Route 2, and future activities on the parcel are being planned.

Conservation land maps have been updated and are available at the Public Library and the Department of Public Works building.

A number of conservation related activities were held during the year. In addition to the orienteering workshop on the Quin Land, a cross country ski clinic was offered, a Bird of Prey lecture was given by Professor Ralph Kylloe, and an Acid Rain lecture by Allan Van Arsdale of the Department of Environmental Quality Engineering. Several lectures at the Merriam School and day trips to conservation lands were offered by Conservation Assistant Beth McCurdy, with more planned for 1982.

Charles B. Freeman was elected Chairman upon resignation of Eileen Gerngross. Mary Donovan was appointed to the Commission in October.

A reorganization of building and grounds maintenance departments is proposed for 1982, consolidating such activity into a single department. The Commission hopes such a plan will give better access to manpower and equipment for management of Conservation Lands.

Charles B. Freeman, Chairman
Judith A. Clark
Brewster Conant
Mary A. Donovan
Saskia Huising
Dana D. Sawyer
Cynthia E. Torkelsen

The Acton Conservation Trust, Inc.

The Acton Conservation Trust, Inc. (ACT) is a non-profit corporation that is concerned with protecting Acton's natural areas, sponsoring conservation education programs, and operating the Recycle Center at the Acton Landfill. Income from recycling enables ACT to fund a Conservation Grants program. In 1981 grant money paid for two guest lecturers for biology classes at the Acton-Boxborough Regional High School; trees planted by the Acton Tree Department at Kelley's Corner; improvements to the Duck Pond maintained by the Minuteman Ridge Homeowners; a portion of the cost of printing the Acton-Stow League of Women Voters' water conservation pamphlet; and a slide show on ocean for eighth grade classes at the Junior High School.

Other activities included the May annual meeting when David DelPorto spoke on water conservation in the home; member participation in the renewal of a regional recycling group; and organizing and manning a booth at the A-B Jamboree.

The Board of Trustees' primary focus has been to begin reorganizing the Recycle Center. In the spring our glass buyer of many years went out of business necessitating the hiring of a local rubbish hauler to truck the glass to a new buyer. ACT chose to sell to Recycling Enterprises, Inc. of Oxford, MA, and has recently signed a two year contract with them. REI will furnish a 40 cubic foot container and haul it for us at no charge providing we collect a minimum of 150 tons a year of glass and

steel cans. ACT will be paid \$10 per ton for the combined materials.

An access platform was designed by a Trustee and built by Martin Podren Co. In addition the Recycle Center now has two vans for paper collection - another move toward a more efficient operation.

Income from the sale of scrap metal and waste oil increased in 1981, but because of poor market conditions declined to nothing for newspapers. However, Suffolk Services is still removing them in the hopes of an improvement in the used paper market. The final figures for glass are incomplete.

The start of 1982 find the Trust running a

publicity campaign for increased recycling activity. This is extremely important, not only to extend the life of the landfill, but to ensure the Acton Conservation Trust's continued financial ability to support conservation programs.

Marion Backler
James Barnes
John Folsom
Joseph Grandine
Nancy Kingman
Ann Kirkpatrick
William McClure
Richmond Miller
Elizabeth Selling

Cemetery Commission

The Cemetery Commission oversees the operation and care of the three Town-owned cemeteries. It maintains the equipment and the ever expanding grounds on a year-round basis, assists in lot selection and interments, and helps visitors locate gravesites to which they wish to pay their respects. The Commission also cares for the Memorial Chapel in Woodlawn Cemetery. The Cemetery Department has succeeded in reducing expenses despite ever-rising costs.

Woodlawn Cemetery

Section eight has been landscaped with trees and shrubs at a cost of \$4,150. This beautification project was paid for with Trust Fund money designated for this purpose.

The overgrown shrubs at the gate entrance at Concord and Hosmer Streets were removed, as were a large group of overgrown shrubs and trees in the center of the Watson and Whitney Lots, and in other parts of the cemetery.

A narrow road in Section two was removed, loamed over and seeded, many lots were leveled and seeded, and two-thirds of the cemetery was fertilized and limed.

We had the trees sprayed twice because of the heavy infestation of gypsy moths. We also sprayed weed killers and for chinch bugs.

As a result of the severe water shortage in the Town and the resulting water ban, we lost several large, previously seeded areas in both Woodlawn and Mount Hope cemeteries. We had a well point driven to a depth of 40 feet. Initially it pumped 20 gal. per minute, but the screen soon plugged and though it was backwashed and pumped several times, kept plugging. We are going to look into a driven well this coming year.

We have cleaned a number of monuments with the high-pressure washer we purchased last year, and we cleared a large area of the meadow of brush and burned it in preparation for excavation for the future pond. Several rooms in the office-garage building have been painted.

The Chapel

This past year, the chapel was used seven times for funeral services as well as two times for wedding ceremonies.

The overgrown shrubs at the rear of the chapel were removed and will be replaced in the spring. The money for replacing these shrubs, as well as shrubs in other parts of the cemetery, will come from Trust Funds.

Mount Hope Cemetery

The entire cemetery was fertilized and limed, many areas were leveled and seeded, and section eight was graded, fertilized and seeded. We are continuing to remove overgrown shrubs. The heavy gypsy moth infestation necessitated spraying the trees twice.

One side of the chapel roof was shingled and a small roof on the back was covered with double-coverage paper. The side of the building where the paint was peeling was scraped and painted. The front gates were also scraped and painted.

As was decided at the Special Town Meeting in November 1980, the property at 158 Central Street was purchased, the existing house was torn down and removed, and the area graded.

It is unfortunate that we have to report on vandalism in both Woodlawn and Mount Hope cemeteries. Three large flags were stolen from the flagpole at Woodlawn Cemetery and three large flags the Flagpole at Mount Hope, where the rope was also taken once. At Mount Hope, the front gate was broken open, and in December, the tool shed was broken into and a gas weed whacker was taken. Much time is wasted picking up beer bottles and other trash left by late-night visitors. The newly graded and seeded area was driven across several times. In order to correct this damage, these areas must be relevelled and reseeded, taking men away from their regularly scheduled maintenance operations.

Cemetery Department

The Superintendent attended the New England Cemetery Association Conference and Meeting in Fairlee, Vt., and the N.E.C.A. Management Seminar in Durham, N.H. One of the commissioners has attended several of the Massachusetts Cemetery Association meetings with the Superintendent and Foreman. These meetings are held to keep members informed of new legislation pertaining to cemeteries, as

well as to give them the opportunity to share ideas.

As a result of current inflation, the purchase price of cemetery lots was increased as of July 1, 1981.

The Cemetery Commissioners wish to remind lot owners that the following items will not be allowed: artificial flowers, vigil lights, crushed stone or bark around a monument or marker, glass or tin cans as flower containers and cement urns. Shrubs are not allowed on lots smaller than four grave spaces and permission must be obtained at the cemetery office for the planting of shrubs. On lots where shrubs are allowed, at the time of planting, there will be an additional Perpetual Care charge of \$25.00 per shrub.

Unless picked by the owners, potted flowers will be removed and disposed of, at the discretion of the Superintendent, ten days after Memorial Day. Usually, they are placed in beds within the cemetery.

The Department wishes to express its thanks to the Engineering and Highway Departments, as well as all the other departments that have assisted us during the past year.

Stewart Kennedy
Superintendent

Charles F. Putnam
Howard F. Jones
Harlan E. Tuttle
Cemetery Commissioners

Veteran's Graves

There have been sixteen interments of United States War Veterans in the Acton Cemeteries during the year 1981. The names of the veterans, dates, and places of burial are as follows:

Haviland M. Sutton WWII U.S. Army	Feb. 3, 1981	Mount Hope
Edward L. Forbes WWI U.S. Army	Feb. 20, 1981	Woodlawn
Peter Zayka, Jr. (1980) U.S. Navy	Mar. 1, 1981	Mount Hope
Donald Callinan Korea U.S. Army	Mar. 6, 1981	Woodlawn
David T. Tuttle WWII U.S. Army	Mar. 11, 1981	Woodlawn
Robert J. Silva Korea	May 2, 1981	Woodlawn
Julius L. Jeanson WWII U.S. Army	June 3, 1981	Woodlawn
Robert L. Gray WWII U.S. Army	July 4, 1981	Woodlawn
Karl L. Weber WWI U.S. Army	Aug. 4, 1981	Woodlawn
John L. Schmelzer WWII U.S. Army	Sept. 22, 1981	Woodlawn
Ronald V. Smith Korea U.S. Army	Oct. 9, 1981	Mount Hope
Albert T. Grimes WWII U.S. Army	Oct. 18, 1981	Mount Hope
Gordon W. Gravlin Korea U.S. Air Force	Oct. 28, 1981	Mount Hope
Robert Stanley Nichols Korea U.S. Marines	Nov. 29, 1981	Mount Hope

Robert J. Delack WWII U.S. Army	Dec. 14, 1981	Woodlawn
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William A. Crossland Korea U.S. Navy	Dec. 26, 1981	Woodlawn
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Veteran's Flag Standards and grave markers have been placed on most of the above Veteran's graves. To receive a Veteran's Grave Marker it is necessary to fill out an application and forward it to the Government. These forms are available from all Funeral Directors or the Veteran's Agent.

Stewart Kennedy
Veteran's Grave
Registration Officer

Goodnow Fund

REPORT OF THE TRUSTEES OF THE
GOODNOW FUND
FOR THE YEAR ENDING DECEMBER 31, 1981

INVESTMENTS

CONCORD		
COOPERATIVE BANK	\$3,000.00	\$3,000.00

RECEIPTS

CONCORD		
COOPERATIVE BANK	\$263.32	\$263.32

DISBURSEMENTS

Treasurer of the Acton Congregational Church	\$243.32	\$243.32
Town of Acton for the perpetual care of the Goodnow Lot in Woodlawn Cemetery	\$20.00	\$20.00
		<hr/> \$263.32

Thelma L. Boatman, Tr.
Nancy Gilberti
James N. Gates
Trustees

Elizabeth White Fund

The trustees of the Elizabeth White Fund have signed requisitions to the town treasurer totaling \$538.95 for the entire year covering fuel assistance and health assistance.

Hazel P. Vose
Eleanor P. Wilson
Helen B. Allen
Trustees

Fence Viewer

The committee on Fence Viewing for the Town of Acton reports no activity in partition fences for the year 1981.

David F. Abbt

Middlesex County Advisory Board

This has been a landmark year for county government. Legislation passed by the General Court and approved by the governor has given the cities and towns control of their county budgets. In Middlesex County as elsewhere in the Commonwealth, the people who must pay the bill can now say yea or nay to the commissioners spending plans.

On January 20 a meeting of the Middlesex County Advisory Board was held at the District Courthouse. At that meeting the county was given its FIRST on-time budget. Representatives from 41 of the 54 communities involved voted an appropriation of \$26.3 million and an estimated tax of \$17.9 million as the county's fiscal year 1982/83 budget. This is a greatly reduced budget from past years.

Legislation enacted January 15, 1982 to become effective April 15, 1982 explicitly places the appropriation of the county hospital budget under advisory board authority. As the Acton designee to the Advisory Board and as a member of the Budget Committee of the

Advisory Board the hospital budget has been my principal responsibility. The cost of operating this facility is passed on to the taxpayers only when the institution's revenues are less than its' expenditures. During the time I have served in this capacity the hospital has been able to pay its' own way. The ability to continue this practice will be greatly affected by cuts in social service benefits and reduced Medicare/Medicade funding.

So, along with control of county spending, we have also become responsible for the needs and welfare of county residents. It behooves all of us to be more aware of how county government works, and conscientiously cast our votes for candidates to county government offices. From now on "the buck stops here" and we had all better be ready to make some very hard but necessary choices as to how we want Middlesex County to operate.

Nancy K. Gerhardt

Metropolitan Area Planning Council

Acton is one of the 101 cities and towns that make up the Metropolitan Area Planning Council, serving a population of more than three million. Each of these cities and towns has one representative on the Council.

The Council's principal functions are; to carry out regional planning in the areas of environmental protection, water quality and supply, housing and community development, transportation, economic development, solid and hazardous waste management, open space and recreation, and coastal zone management; and to provide technical assistance in all of these areas to the communities in the Council area to the extent that its financial resources permit. These activities result in, among other things, regional and sub-regional plans that are the basis for federal, state and community programs and for the allocation of federal and state grants and other funds.

It has been the policy of the Council to determine and respond to the actual needs of the communities it serves. To carry out this policy, the Executive Director and senior members of his staff have met with representa-

tives of the chief elected officials and principal boards and committees of nearly all of the Council's 101 communities on a continuing basis to solicit their views, and to determine the needs of their communities, first hand. This outreach effort and the Council's normal avenue of communication have established that an adequate supply of clean water, solid and hazardous waste, and local traffic and transportation problems are the primary concerns of the communities in those areas where the Council is active. Consequently, the Council's staff has been intensely involved in all of these areas at the state and local level.

Acton has been the direct beneficiary of many of these efforts. The Council staff has assisted in the development of the town's hydrogeological study and the development of its water resources protection plan. In addition, a number of practical manuals, on such issues as septage systems maintenance, have been made available. In addition, the Council staff has begun an important new project aimed at the revitalization of South Acton Center, in coordination with the town.

The Council and its staff are prepared to assist the town in whatever way the staff's high level of technical ability can be helpful. Regional planning and services directed at the real needs of the Council's communities are its strength.

William C. Sawyer, Vice President
Acton's Representative

Inspector of Wires

Two hundred twenty four wiring permits were issued and the sum of eight thousand six hundred ninety four dollars and sixty seven cents (\$8,694.67) was collected in fees for these permits and turned over to the Town Treasurer.

All applications and electrical inspections were approved with a minimum of changes or corrections.

Clarence G. Frost
Inspector of Wires

Planning Board

Over the years the Planning Board has assumed two highly specialized roles in Acton's town government, that of a "land use regulatory" Board and that of a "land use planning" Board. These roles are derived partially through state and local laws and partially from local tradition and custom. During periods of heavy building activity the Planning Board naturally expends its greatest amount of energy towards regulating the ongoing building activities. The Board fulfills this regulatory function through its review and approval or disapproval of subdivision development plans and by providing support to other Boards regulating building activity by analyzing building plans and formulating recommendations to the particular regulatory body. In times when building activity is relatively slow, such as the last few years, the Board places greater emphasis on its land use planning functions. This has been especially true of this past year. Last year's permitting and review work consisted of the following:

Preliminary Subdivision plans reviewed: 0
Definitive Subdivision plans reviewed and approved: 4

Subdivision Approval Not Required (A.N.R.) plans reviewed: 29

For the Selectmen:

Site Plans reviewed: 8

For the Board of Appeals:

Variances reviewed: 6

Special Permits reviewed: 11

Flood Plain Special Permits reviewed: 3

However, last year's major planning work consisted of the following projects:

1. The Town Hydrogeological Study: Members of the Planning Board (Sandra Bayne and Leonard Phillips) have met regularly with Mr. Roy Crystal, Planner for Lycott Environmental Research Company (the firm hired by the Selectmen to conduct the study) and with the Board's staff, Armand Dufresne, Town Planner, to formulate a Comprehensive Water Supply Protection Plan. This Plan will be finalized and presented to the Selectmen either during late February or early March 1982. Generally the Plan will address various topics such as: zoning

matters, earth removal activities, land use impacts on groundwater quantity and quality, hazardous materials handling, generation and disposal, underground and above ground fuel storage, road de-icing policies, coordination of function between Acton Water District and the Town, and other town laws, rules, regulations and policies which impact existing or potential water supply areas in and around the town.

2. Zoning Issues:

- a. Technical Review of Acton's Zoning By-Law:

During the past year the Board hired Mr. Kevin Hurley, Planning Consultant, to perform a technical review of the Acton Zoning By-Laws. The Board felt it prudent to critically review the existing Zoning By-Laws to determine their adequacy as a land use planning tool for protecting Acton's environment and existing neighborhoods. Not surprisingly to the Board, the technical review revealed that the By-Law as it exists was not adequate to protect the public interest in Acton.

- b. Zoning By-Law Rewrite:

Partially because of the findings of the Technical Review (see a, above), the town wide Hydrogeological Study (see 1, above), and partially because of various comments received by the Planning Board from other town boards, town professional staff, residents and developers, the Board decided that in order to adequately protect the public interest, the Acton Zoning By-Laws needed to be extensively revised and rewritten. The Board, with the help of Town Manager, Nancy Banks, sought proposals from various planning consulting firms to rewrite the By-Law. Of the many fine proposals submitted, the Board and the Town Manager decided unanimously to choose Mr. Kevin Hurley, Planning Consultant to rewrite the Zoning By-Laws. In order to provide policy direction to Mr.

Hurley, the Board established the "Zoning Advisory Committee to the Planning Board" composed of the following persons: Ms. Sandra Bayne, representing the Planning Board; Ms. Joan Gardner, representing the Selectmen; Ms. Marion Maxwell & Mr. Grinnell (members of the Zoning Board of Appeals).

Mr. Armand Dufresne, Town Planner, and Mr. Don Johnson, Building Commissioner, are acting as staff advisors to the committee. It is planned that the "new" Zoning By-Laws will be presented to a Special Town Meeting during the Month of May 1982.

c. Other Zoning Issues:

In addition to the projects outlined above the Board also worked on evaluating zoning requirements concerning the provision of housing in Acton. Mr. Norman Weare was responsible for this evaluation.

3. Subdivision Rules and Regulations: The Board resolved to review and revise the existing subdivision rules and regulations. Essentially the goals of the revision process are to provide for less future capital expenditures for road maintenance by the town. Ms. Julie McCarthy has been assigned to this project and it is expected that the new rules will be brought before the public for hearing in late summer or early fall of 1982.

4. Earth Removal Issues: The Board formed the "Earth Removal Advisory Committee" to help the Planning Board analyze the impacts of earth removal activities in Acton. The committee is responsible for formulating recommendations which can be applied in a variety of settings concerning the mitigation of the negative social, safety, environmental and legal impacts associated with earth removal activities. The Committee is composed of the following members: Mr. Norm Weare, representing the Planning Board; Ms. Marion Maxwell (a member of the Zoning Board of Appeals); Ms. Pamela Resor, representing the Selectmen; Mr. Jake Diemert and Mr. James Ciccone, residents.

5. South Acton Revitalization Plan: Through the efforts of active South Acton groups Mr. William Sawyer (Acton's representative to MAPC) and Armand Dufresne, Town Plan-

ner, the Town was awarded a \$26,000.00 planning assistance grant from MAPC (Metropolitan Area Planning Council). The grant is to aid the town and specifically the south Acton neighborhood in drafting plans designed to revitalize that charming older village center. The South Acton Revitalization Plan project is believed to be on schedule and will be presented to the town sometime in the spring of 1982. Ms. Pam Harting-Barrat is representing the Planning Board in this effort.

The Board has also been involved in several minor planning projects as well as the major efforts outlined above.

In April, the Board received the resignation of one of its most respected and competent members, Mr. William (Bill) Becklean. The Board and staff would like to thank Bill for his valued guidance and depth of concern and for the tremendous amount of hard work given to the town by Bill. We all wish the best for him and his family. One new member was appointed to the Board, Ms. Pamela Harting-Barrat. Ms. Harting-Barrat has been assigned by the Board to issues involving housing because of her expertise in the real estate field. Ms. Harting-Barrat is representing the Planning Board on the Selectmen's "Ad-Hoc Housing Committee".

Finally the Board wishes to thank all town boards and committee's for their cooperation and participation in planning activities over the past year. In particular the Board would like to recognize the valuable assistance provided to the Board by the following staff personnel: David Abbt, Ralph Herrick, Eric Durling, Doug Halley, Don Johnson, Steve Calichman, Walter O'Connell, Roy Wetherby, Nancy Banks, and of course Armand Dufresne and Rachel Courtney, our secretary, mapper, and stabilizing influence, and our volunteer Charlie Nelke.

The Planning Board and staff always welcomes comments and suggestions for carrying out our jobs more effectively. We also welcome and encourage citizen involvement in all of our issues and projects. We meet each Monday night at 8:00 p.m. at the D.P.W. Building on Forest Road. Our Telephone number is 263-4448.

Sandy Bayne
Norman Weare
Julie McCarthy
Leonard Phillips
Pamela Harting-Barrat

Council on Aging

Acton's Council On Aging, established over a decade ago, is an attempt by the Town to meet the growing needs and requirements for its 1600 elderly citizens. The Council meets on a regular basis on the second Wednesday of each month in the Guidance Library of the High School at 7:30 P.M. to discuss and plan the

activities and programs currently under its jurisdiction. Day to day activities are managed by the Coordinator whose responsibility also includes the "Acton Senior Citizen News", a monthly newsletter that is distributed to our local senior citizens.

A variety of activities (crafts, games,

music, exercise classes, dancing, and educational programs) is offered at the Senior Center, located in the West Acton Baptist Church. The Drop-In Center is open there twice a week, Tuesdays and Thursdays from 12:30 until 3 P.M.

These activities are conducted in conjunction with a daily hot lunch program at noon sponsored by the Minuteman Home Care Corp. For elderly confined to their homes, a Wheel-A-Meal program delivers a hot and a cold meal which are prepared at Emerson Hospital, with special attention to those with specific dietary needs.

At the Well Senior Clinic, held on the fourth Wednesday each month, blood pressure readings are provided by Acton's Public Health Nursing Service. A free flu clinic is held in the fall.

In addition, the Council's programs and goals committee continues to arrange other activities for the elderly. Day bus trips to major shopping centers and recreational trips into Boston, the North Shore, the theatre, the Ice Follies, and fall foliage tours remain extremely popular.

Free legal counseling is given to seniors in need, a service funded by the Minuteman Home Care Corp. There is also annual assistance in income tax preparation and securing tax exemptions and abatements, the latter by trained Council members and associates.

The Council On Aging day to day business is carried on by the Coordinator from a new office located at the Acton Congregational Church. The Coordinator assists senior citizens to apply for federal and state aid in many areas including fuel assistance. Acton's "Road Runner", a five day a week Dial-A-Ride service, provides door to door transportation for seniors to any destination in Acton, Maynard, and Concord. A nominal fee is charged, and reservations must be made the day before the desired trip.

Extensive study of local, state, and federal activities concerning the elderly has been carried on by the Council. Acton sent a

representative, Marianne Maguire, to the Department of Elder Affairs sponsored Silver-Haired Legislature. An interest in developing new programs to meet growing needs of our elderly citizens is a prime objective. Proposition 2 1/2 made it imperative to reduce our budget this year. To cope with this reality, The Friends of The Acton Council On Aging, Inc. was formed and has assisted us in many program areas.

The Council wishes to thank the many volunteers and groups who provide a large amount of aid to keep the Council's programs ongoing. Those individuals who give time at the Senior Center and make friendly visits to shut-ins are invaluable. Many local clubs, scouts, church groups, and private companies make it possible for our senior citizens to enjoy life more fully through their help and support.

A special remembrance is given to Anne Staples who died last year. A long-time active member of the Council, her devotion and effort in behalf of senior citizens will long be recalled. A special thanks is also given to Ethel Smith and James Sargent who left the Council last year after many years of faithful service.

The Council appreciates the advice and support given by the Town Manager and the Selectmen during the year. We invite interested citizens of all ages to participate in our programs for the elderly and to attend our meetings. Volunteers are always needed. For information, call Carol Lake, Coordinator, at 263-1068 or the Chairman at 263-5804 evenings.

R. Donald Biron, Chairman
Barbara Willson, Vice-chairman
Margaret Rennie, Treasurer
Barbara Smith, Secretary
Anna Riep
Ann Murdock
Constance McNulty
Henry Young
Ethel Smith, Associate
Carol Lake, Coordinator

Acton Memorial Library

In 1981 the Acton Memorial Library continued to provide services to the citizens of the town. With the passage of Prop. 2 1/2 in November of 1980, we were all fearful of losing some of our valuable town services. The Memorial Library has been fortunate to be able to maintain the level of its offering of services. However, some budget cuts had to be made, and as a result, the Memorial Library is closed on Friday evenings and on Sundays from September to December. We do not feel that these closing represent any serious inconvenience to the library's patrons.

Building various areas of the library's collection, evaluating and planning improvements and maintenance of the building and grounds, and preparing specifications for the new lighting installation have been the areas

of major concern during the past year for Mrs. Null, the staff and the Trustees.

Since the library must deal carefully with the question of responsibility for books on loan, the Trustees have restated the library's policy on library card applications. All applications for library cards must include the home phone number of the applicant. Any patron of the library, who understands the library's responsibility for keeping a record of the whereabouts of its books, can certainly appreciate this policy.

Vincent Parrella, Chairman
Joseph Grandine, Vice-Chairman
Raymond A. Shamel, Secretary

Brewster Conant
Persis Green
Hayward S. Houghton
James L. Parker
Adrian Walther



Citizens Library Association of West Acton

The Citizen's Library in West Acton completed its 98th year of operation and provides service to people of all ages. We have added to our large print collection which has been popular with the senior citizens. The Citizen's Library Auxiliary has again been very helpful. They supplied us with a moveable cart to store the large print books and a file cabinet. The Eastern Mass. Regional Bookmobile continues to supply us with a good selection of books every other month.

The following improvements were made during the past year. Work was completed on the foundation, the bedroom and bathroom in the apartment were painted, smoke detectors were installed in the library and apartments and a cabinet and mirror were added to the library bathroom.

There were two changes on the Board of Trustees. June Cobb resigned and was replaced by Joan Hansen; Jane Gallagher replaced outgoing trustee Corinne Merkh. Our thanks go to

these two former trustees for their faithful service. The Board of Trustees and Librarian wish to thank the volunteer lunch hour substitutes and the Garden Club for their Christmas wreath. We are also grateful for all the townspeople who donated books and periodicals for library use and items to help make our spring fair a success.

The total number of books in the library on July 1, 1980 was 8,344 and the books on July 1, 1981 numbered 8,695. The circulation was 15,324.

Library hours:

Monday	7 AM - 9 PM
Tues. thru Fri.	10 AM - 5 PM

Location:

21 Windsor Avenue, West Acton

Priscilla Killian, Chairman
Jane Gallagher, Trustee
Joan Hansen, Trustee
Thelma Hermes, Librarian

Housing Authority

The primary objective of the Acton Housing Authority is to provide safe, decent housing to those residents who cannot afford such housing. During 1982, the Authority administered 68 units of elderly and handicapped subsidized apartments on Windsor Avenue (Windsor Green), 50 units of scattered site apartments under the HUD Section 8 program, as well as 9 units occupied by Mobile Certificate

Holders under the same program. Twelve of these 59 units are located in Boxborough thanks to the cooperation of the Boxborough Board of Selectmen, as are 13 scattered site units under the Massachusetts Chapter 707 program.

Because of a long waiting list for subsidized housing, the Authority received a state grant in 1981 to purchase 10 condominiums, and

at the end of the year was searching for a suitable site for the construction of 12 family and 8 elderly units under a grant received earlier. In addition, an application was made to HUD for 50 additional scattered site existing units (15 elderly, 35 family). Verification is pending.

The Authority appreciated the cooperation and assistance given by the Town Manager, the

Board of Selectmen, and the other town boards without whose support the Authority could not effectively function.

James Sargent, Chairman
Joseph Mercurio
Ralph Peek
Marlin Murdock
Paul Der Ananian

Acton Recreation Commission

The Recreation Commission managed a quality cost effective year around program in 1981. Several programs were cut back somewhat and registration fees for some programs increased 15 to 20 percent but no programs or staff positions were eliminated.

One of the major objectives of the Commission for 1981 was to provide additional facilities for the town baseball and soccer programs. With the assistance of the Engineering and Highway Departments, the State owned land on School Street, acquired in 1980, was graded and seeded in May and will be ready for use this spring. The Acton-Boxborough Youth Soccer Association paid for the seed and fertilizer and will also install permanent soccer goals in April of 1982. The second baseball field at the Conant School will be ready for use as soon as the backstop and outfield fence have been installed and the infield diamond cut out. This work is scheduled to be done this spring.

Participation in the recreational swim and open gym program held at the high school pool-fieldhouse facility dropped off somewhat during the year. Due to the declining attendance, the Pool Subcommittee and the Recreation Commission voted to allow membership to residents of surrounding towns at double the resident fee. This will allow the Commission to continue to offer low rate memberships to

Acton residents without cutting back on open swim and gym time.

Mr Haggerty continued to participate in regional conferences with Directors from surrounding communities throughout the year. He was also the guest speaker at the Acton-Boxborough High School Soccer Boosters Club awards banquet held at the Digital plant in Maynard in November and at a careers planning workshop held at the Conant School in December.

There were two resignations and new appointments during the year. William Avril's appointment expired in May. Warren Orcutt, a former Commissioner, was appointed to fill this vacancy. Due to a job transfer, Gary Myron resigned in June and Fred Nohmer was appointed to the Commission in September to serve the remainder of Mr. Myron's term. At the Annual Reorganization Meeting in May, Mr. Morehouse was reappointed Chairman and Mr. Perkins was reappointed Vice-Chairman. The Commission also voted to change their monthly meeting date from the first Tuesday to the second Wednesday of the month.

The Recreation Commission would like to make mention of, and give special recognition to, the Acton Boxborough Regional High School Varsity Basketball Team members for the time they have given the past four years coaching the 4th, 5th, and 6th grade teams in the Saturday morning Youth Basketball League. It

1981 PROGRAM REGISTRATION

	Winter	Spring	Summer	Fall
Youth Basketball	203			
Children's Gymnastics, Grades K-12	54	56	120	70
Pre-School Gymnastics	41	65	51	25
Children's Swim Lessons		98	522	84
Town Swim Team	66		28	
Advanced Lifesaving			19	
Pre-School Swim Lessons		18		
Women's Tennis Lessons		23	23	15
Adult Swim Lessons		10		7
Adult Golf Lessons		24		
Playgrounds			381	
Arts and Crafts			60	
Children's Diving Lessons			36	
Aquatic Leadership Courses			12	
Basic Rescue and Water Safety			32	
Children's Tennis Lessons			307	
Swimming Olympics			60	
Pepsi-Cola Hotshot Basketball			90	
Women's Softball			40	
Recreational Swim and Open Gym				

Year-round attendance - 3000

is, and has been, a pleasure to see young high school athletes who are skilled on the court also show character, leadership and enthusiasm off the court and give of their time to children seven and eight years their junior. We applaud their civic responsibility and wish them luck in their future endeavors.

The Commission would like to thank the Highway and Engineering Departments as well as the Youth Soccer Association for their help with the School Street soccer fields. Also, to all other town and school departments, to the Beacon and Middlesex News, we extend our sincere appreciation for their cooperation.

Charles Morehouse, Chairman
Beatrice Perkins, Vice-Chairman
Carol Mahoney, Commissioner
Warren Orcutt, Commissioner
Frederick Nohmer, Commissioner
Thomas Haggerty, Director
Barbara Woodward, Secretary

Youth Commission

The Acton Youth Commission is a nine-member commission appointed by the Town Manager with the approval of the Selectmen. In November we received eight student members, elected by the student government who attend the meetings as student liaisons from both the Junior and Senior High Schools.

During 1981 much of our time was spent attempting to get students both to participate in our meetings and to attend Youth Commission sponsored activities. The Youth Employment Service continues to operate under our supervision and support but has not grown significantly. The commission restructured the student youth employment director's position into one position, fully described the tasks and shortened the hours in order to cut costs and improve efficiency. Our student director, Karen Boher, has managed the service well and hopefully with more advertising and greater visibility it will grow with more student job placements.

It was not until late 1981 that the Youth Commission received its full complement of members when our commission increased from five to nine members and Pat Pasieka resigned. In December Gary Wehr was elected chairman.

The commission helped support ABCD's alcohol and drug education week which was a great success, and in 1982 hopes to further support that effort.

The commission sponsored a babysitting course which was taught by an R.N. and graduated some 60 students. This has proven a valuable course to all who take it.

The 1982 goals of the Commission are:

1. Reassess the Youth Employment Service and explore possible alternative funding since a major portion of our budget supports this program.



2. Continue to support ABCD education week and projects.

3. Try to sponsor grade school or junior high drug and alcohol education programs which schools can't afford or CODE can't help sponsor.

4. Attempt to establish a teen center and direct ongoing activities at the center aimed at all ages.

Gary Wehr, Chairman
Vanetta Hunter
Jean Roberts
George Lucas
Linda Kinash
Ann O'Neil
Paul McGovern
Patti Sanford
Eugene Trainor

Acton-Boxborough Jamboree

The hot air balloonists and skateboard wizards were there again, along with the sidewalk jugglers and steamed clam sellers. There were also lots of arts and crafts and concerts and plays -- plus a whole host of new activities.



It was A-B Jamboree '81 -- and the best ever, according to both Jamboree organizers and Acton residents who attended.

Approximately 20,000 people were at Jamboree '81, people who came to look and to watch and to participate, but above all to enjoy the biggest summer community festival this side of Brockton.

"Once again, Jamboree was a lot more fun for a lot more people," Jamboree Coordinator Jack Ormsbee said. "It was bigger and better than ever. That's what we said we hoped would happen," he said, "and it did."

Jamboree's activities and events, spread out over the grounds and in the buildings of the Acton-Boxborough Regional Junior and Senior High Schools, are a unique example of how a community can utilize a school complex during a summer weekend.

The 1981 installment of the three-day

weekend festival began Friday night with dedication ceremonies honoring the Youth of Acton and Boxborough.

Between Friday and Sunday nights, when Jamboree officially drew to a close, the festival was a happening for the third successful time around and that brought about a sense of community pride. That pride was due in large measure to the nearly 200 volunteers who worked throughout the year and the weekend to make it all happen.

Acton-Boxborough Community Education was once again the sponsoring arm for the festival.

Business and Community Education Director for the Acton schools, Bill Ryan stresses that Jamboree depends on the volunteer efforts of Acton residents. Ryan calls that volunteerism the "heart of the Jamboree process". "Jamboree just wouldn't happen without that kind of volunteer enthusiasm and involvement," Ryan says.

Board of Appeals

In 1981, 34 public hearings were scheduled. While this is lower than 1980's 53 petitions, it is not out of line with the recent past. Historically:

1971 - 23	1976 - 61
1972 - 22	1977 - 22
1973 - 28	1978 - 26
1974 - 17	1979 - 32
1975 - 22	1980 - 53

This year the three classes of special permit accounted for 19 (56%) of the petitions while variances accounted for the remainder. In 1981, 16 (55%) of the 29 cases in which decisions were rendered were decided in favor of the petitioner.

Petitions for:	Granted	Denied	Withdrawn	Pending	Total
Review	0	0	0	0	0
Special Permit	10	3	1	1	15
Flood Plain	2	1	1	1	5
Variance	3	9	1	0	13
Earth Removal	1	0	0	0	1
Comprehensive Permit	0	0	0	0	0
TOTALS	16	13	3	2	34

H.W.Flood, Chairman
Marion Maxwell, Clerk
Kenneth Grinnell, Member
John Pasieka, Associate
Marilyn Peterson, Associate
Charles Kadison, Associate

Town Report Committee

This report marks the second year that we have made use of the Town's Wang word processing system to typeset the content ourselves, cutting the cost by 50%. Last year we realized a saving of almost \$4,000 but this measure of economy can only be maintained through an increase in the number of volunteers on the Town Report Committee. In previous years the Committee's responsibility was limited to editorial and design considerations, and the printing contractor included the typesetting in their bid. Now, with the bid limited to the printing we've increased our labor in inverse proportion to the cost. We've cut the budget in half, but it's twice as much work.

We are grateful for the extra effort on the part of the staff at Town Hall, particularly Christine Joyce and Ann Simeone, and also two volunteers from the School Department, Eileen Lucey and Kay Vinal.

Special thanks to Marsha Gratz, the Town's new Volunteer Coordinator, for chasing down tardy reports from various committees.

Contact Marsha at Town Hall if you are interested in working with us on next year's report. We offer the opportunity and the challenge of becoming familiar with a modern word processing system, and if you can type you're especially welcome.

The cover drawing by Patricia Austin depicts the Town Manager in relation to the citizens and employees of the Town. This year we have a new Town Manager, and we welcome her and wish her success. Of historical interest we note that Nancy Banks is the first woman Town Manager in the Commonwealth.

All photographs are from the files of the Assabet Valley Beacon, and all drawings inside the Report have been individually credited.

Dennis J. Ahern, Chairman
Marilyn Barstow
Stan Bielski
Pat McNamara

Arts Council

Lottery funds for the Arts did not materialize in 1980 as expected, but the Acton-Boxborough Council continued to meet and managed to register a number of accomplishments without funds.

The Council initiated and co-sponsored poetry-writing seminars led by poet Steven Ratiner for residents of four nursing homes in Concord, Acton and Littleton. The Council also coordinated publication of a book "Behind Your Eyes" featuring the poems written by the seminar participants. The Council was in the forefront of a grassroots movement called the Advisory Committee on the Arts Lottery which fought to save that Lottery and to change the law in order to eliminate the requirement for a \$5 ticket. This group is continuing to meet

with Arts Lottery Commission Chairman Jacqueling O'Reilly and State Treasurer Crane to pressure for arts funding in 1982.

The Council played a major role in organizing the Middlesex Arts Alliance, a confederation of arts organizations in more than twenty towns between Lowell, Groton, Fitchburg and Acton. The Council also obtained a grant from the Mass. Council on the Arts and Humanities for the A-B Jamboree.

As 1981 closed, the Council was sponsoring the promotion of a Writer's Guild, and providing some administrative advice and support to the new Children's Discovery Center and to the Open Door Theatre. Special attention was being focused on a local Arts Showcase benefit planned for the Spring of

1982, which would impress Actonians with the wide diversity of talent in our community, and the reasons why "you've got to have Art."

Jack Ormsbee, Chairman
Nancy Schricker, Vice-Chairman
Maurice Sagoff, Secretary

Members

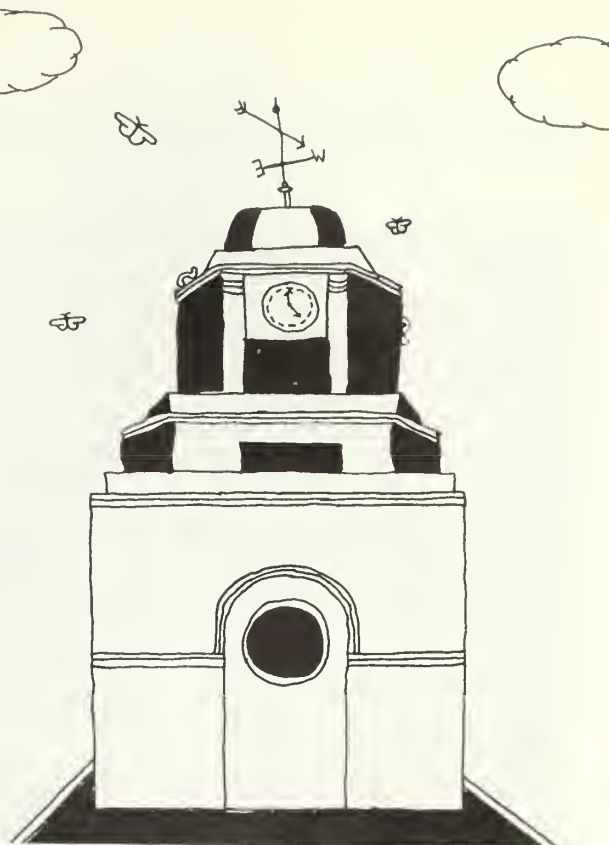
Wanda Null
Jane Isaacs
Shirish Korde

Helga Raftery
Bill Ryan
Nelson Ziegler

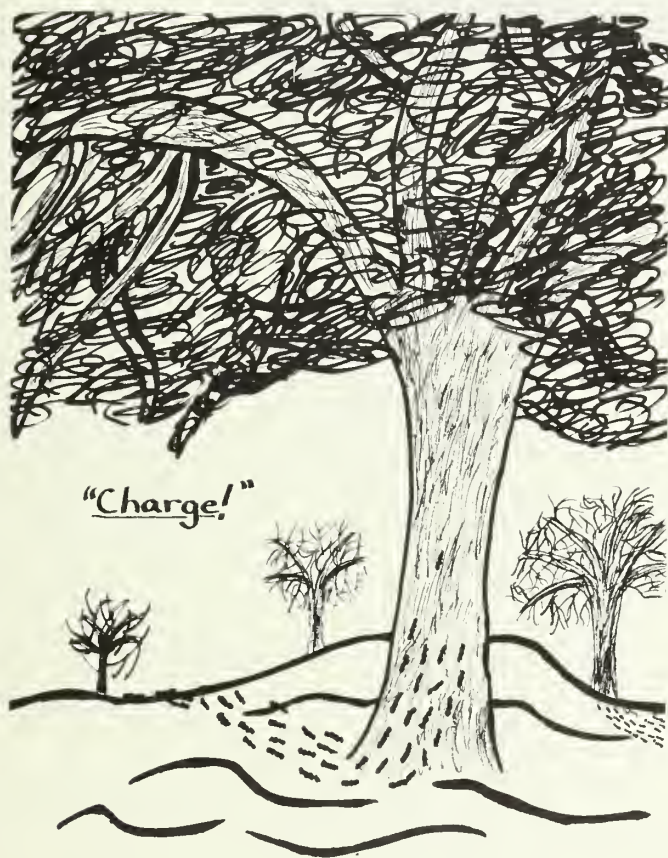
Associate Members

Wanda LaFleur
Carol Cramp
Ginger Lopez
Marcia Shamel

Mary Steele
Sandy Davis
Charlotte Sagoff



Sharon Kilty, "Town Hall"



Jean Monroe
A-B Junior High School



Kathy Lorenzetti, "Pest Control"
A-B Junior High School



Erin Lynch, "Caroling at Town Hall"

Protection of Persons and Property



Police Department

MEMBERS OF THE ACTON POLICE DEPARTMENT

CHIEF OF POLICE

Chauncey R. Fenton, Jr.

SERGEANTS

Robert Rhodes George Robinson
John McNiff Robert MacLeod
Robert Parisi

DETECTIVES

Brian Goodman
Lawrence Dupont

YOUTH OFFICER

Bernard Harrison

PATROLMEN

William Hayes Paul Cogan
Donald Bresnick Robert Cowan
George Dristilaris Bruce Nadeau
Calvin O'Coin Frank Widmayer
Thomas Rogers James McPadden
Ronald Johnson Albert Crowley, Jr.
Dennis Thompson Raymond LaRoche
Stephen McCarthy Raymond Grey
Paul McGovern James Green
Daniel Toomey

DISPATCHERS

John MacLeod
Dean Charter

MATRONS

June Carney
Christine Joyce

SECRETARY

June Carney

OPERATIONAL ASSIGNMENTS WITHIN DEPARTMENT

Scheduling Officer	Sgt. Robert Rhodes
Department Prosecutor	Sgt. George Robinson
Training Officer	Sgt. John McNiff
EMT Coordinator	Sgt. Robert MacLeod
Safety Officer	Ptl. Bernard Harrison
Dept. Photographer	Ptl. Frank Widmayer
Dept. Investigator	Ptl. Brian Goodman
Dept. Investigator	Ptl. Lawrence DuPont
Ass't. Firearm	
Training Officer	Ptl. Bruce Nadeau
Crime Prevention Officer	Ptl. Paul McGovern
Youth Officer Ptl.	Bernard Harrison

TRAINING AND EDUCATION

On February 13, 1981 Ptl. Raymond Grey and Ptl. Raymond LaRoche graduated from the Massachusetts State Police Academy.

On December 2, 1981, Ptl. Daniel Toomey also graduated from the Massachusetts State Police Academy.

Subjects covered during this twelve week course are as follows:

Report Writing, Narcotics Law, Criminal Laws, First Aid, Motor Vehicle Law, Accident Investigation, Court Procedure, Statute Law, Laws of Evidence, Crisis Intervention, Search & Seizure Laws, Interviews and Interrogations

At the present time we have five members with Bachelors Degrees in Criminal Law and four members with Associate Degrees in Criminal Law. Several personnel are presently

engaged in taking courses toward future degrees.

TRAINING AND EDUCATION

The following officers have completed the courses listed below that are presented by the Massachusetts Criminal Justice Training Council.

Paul McGovern: Crime Prevention School, Criminal Laws Update, Leadership and Management Styles

Dennis Thompson: Advanced Motorcycle School

Ronald Johnson: Advanced Motorcycle School

Frank Widmayer: Photography

Daniel Toomey: Crime Scene School, Fingerprint Classification, Basic Photography

Bruce Nadeau: F.B.I. Firearms Instructor Course

Stephen McCarthy: Crime Scene Search School, Municipal Investigation School, Advanced Arson School, Bomb Investigation School, First Line Supervision, Technical Accident Investigations, Interrogation School, Mid-level Management Program which includes the following: Management The Objective, Written Communications, Time Management, Management of Change, Creative Problem Solving, Planning and Decision Making.

In accordance with my established departmental policy, all personnel are required to qualify in the correct and proper procedure in the use and handling of all weapons under the control of the Police Department. This area of instruction and training is conducted by Training Officer Sgt. McNiff and his assistant, Ptl. Nadeau.

PERSONNEL CHANGES

On April 27, 1981, James Green, Jr. was appointed to the position of full time patrolman with the Acton Police Department.

On June 8, 1981, Daniel Toomey was appointed to the position of full-time patrolman with the Acton Police Department

CRIMES OR COMPLAINTS RECORDED

Type of Crime	1981	1980
Breaking and Entering	158	260
Miscellaneous Reports	212	232
Larceny	783	781
Malicious Damage	153	229
Stolen M/V's	96	109
Assault & Battery	49	60
Stolen Bicycles	84	105
Armed Robbery	2	3
M/V Violations	185	283
Sex Related Crimes	15	19
Narcotics	41	42
Suicide and/or Attempts	2	5
Forging and Uttering	4	15
Missing Persons	21	15
Arson or Arson Related	8	7

MISCELLANEOUS STATISTICS

M/V Accidents covered by Dept.	554	558
Fire Alarms Responded to	1574	869
Escorts (Banks and Businesses)	451	590
Protective Custody Detentions	195	368
Physical Arrests	408	451

Emergency Runs	666	724
Traffic Citations Issued	1429	1782

RECOMMENDATIONS

Recommendations remain approximately the same as last year. One area that could be added this year involves the overall condition of the police station. Some of the areas of concern have been addressed during the past year, but several others remain outstanding.

In 1965, when we moved into the new station the full complement for the department consisted of 11 full time members and two marked vehicles. As of April of 1980 we are authorized by the Town for a full complement of 28 members, four marked vehicles, three unmarked vehicles and one motorcycle. This indicates an addition of 17 personnel and six vehicles in the last 15 years.

If the current growth trend continues, I would anticipate the need for at least five additional personnel during the next five years, plus an additional marked cruiser.

At this time the present building is being utilized to its full capacity, so building expansion should take top priority in any capital improvement program.

I would strongly urge that we look ahead at least 15 or 20 years, in the area of building expansion, which would indicate a doubling of our existing square footage.

In closing I would like to take this opportunity to thank all Police Department Personnel, Town Administrators, Department Heads and all Town Boards and committees who have worked with us and assisted us in numerous and various ways this past year.

A special thanks to the Auxiliary Police Personnel who have donated their time and efforts to assist us in our continuing efforts to provide first class police protection to the citizens of Acton.

Respectfully Submitted,
Chauncey R. Fenton, Jr.
Chief of Police

Fire Department

It is probably a fair statement to say that the Acton Fire Department experienced a somewhat less than typical year in 1981, for a number of reasons. First of all, our total number of responses showed a slight decrease in both fire and ambulance calls. On the other hand, our property loss figure was up somewhat due to two extensive residential fires and several less serious residential fires. Fortunately however, once again there were no fire deaths or serious injuries to firefighters or civilians.

This year was also somewhat atypical due to the budget constraints which resulted in the curtailment of many necessary programs and activities. In addition, during several months, once again due to budget constraints, it was necessary to reduce our spending in overtime coverage. Whereby in the event of one firefighter being absent from a shift, that position was not filled. Therefore, at various times, two firefighters were able to respond with an engine, leaving the ambulance uncovered, or two firefighters responded with the ambulance, leaving an engine without coverage. Needless to say, it is certainly our hope that this situation will not occur again, although the current fiscal situation certainly presents that possibility.

MAINTENANCE AND EQUIPMENT

During the past year, no new apparatus was purchased or received and no major apparatus maintenance was undertaken. It is hoped that at the 1982 Annual Town Meeting, funds will be approved to replace the ambulance, which is beginning to suffer the effects of age and constant use.

Our preventive maintenance program has been eliminated and only necessary repairs are being made. The cost-cutting measures are already beginning to show with telltale main-

tenance problems which will probably become more frequent.

The fire stations remain in relatively good condition, with excellent housekeeping, largely due to the efforts of the permanent firefighters. Both the West Acton fire station and the South Acton Fire station had new roofs and roof insulation installed, which should result in some energy savings.

PERSONNEL

There were very few changes in the area of permanent personnel during 1981. The most notable change was the retirement of Captain Edward Belmont, who is realizing a long time dream of owning a small ranch type operation in North Carolina.

To fill the vacancy left by Captain Belmont, after a promotional selection process, Firefighter Edward Bennett was appointed to the position of Captain. Firefighter Daniel Morse was hired to fill the vacancy as a result of Captain Bennett's promotion. Aside from these personnel changes, it should be noted that our overtime salary account was negatively affected by a prolonged off-duty injury sustained by Firefighter James Kessler. In an attempt to lessen the impact on this account, a temporary firefighter was hired at straight time rate rather than paying an overtime rate for coverage of this position.

In addition, Lieutenant Robert Craig, who has served as the Fire Prevention Officer since 1975, was promoted to the rank of Captain. Captain Craig continues to serve as the Fire Prevention Officer in his new rank. Therefore, the permanent strength of the department remains at a Chief, a Captain/Fire Prevention Officer, 4 Captains, 28 Firefighters and 4 Civilian Dispatchers. The Call Fire Department remains at a strength of 28 Call Firefighters and 2 Call Lieutenants.

FIRE PREVENTION

During the past year, although the total number of fires and investigations decreased, there was an increase in inspections, plan reviews and administrative record keeping, due to an increase in commercial development within the Town. Also, a great deal of research has been involved with hazardous waste and underground storage of hazardous materials, in order to promulgate regulations which will not only protect our water supply, but will also serve to prevent the occurrence of hazardous incidents in the future.

As with other programs within our department, no in-service inspections were conducted during 1981, and probably will not be conducted in 1982.

In the area of public education, over 1,000 school children were given fire prevention information during Fire Prevention Week, due to the use of a film program donated for use by the Burger King Corporation. In addition actual tours and visits by on-duty firefighters with fire apparatus and equipment resulted in additional exchange of information with these students. Also, due to the generosity of many permanent firefighters who donated off-duty time, an outside demonstration consisting of aerial rope slides, and vehicle extrication techniques was presented as part of the A-B Jamboree program.

TRAINING

Our training program, as other programs, suffered greatly due to budget cuts in 1981. Basically, the only training conducted consisted of that which could be done with the on-duty firefighters. Most notable, was a course in handling Hazardous Materials Transportation incidents, which is currently being conducted by the Fire Prevention Officer.

FIRE ALARM

The fire alarm division continues to maintain the municipal alarm system in an operable condition. At this time, essentially only the most necessary or emergency repair work is being carried out. Therefore, similar to our other programs, additional problems may result due to the lack of routine maintenance being curtailed.

EMERGENCY MEDICAL SERVICES

Once again, our Emergency Medical Services Division continued to provide an outstanding service to the community. It should be noted, in contrast to our other programs, that the budget in this area remained the same as in the past. This was necessary due to the state mandated training and operating criteria for a licensed ambulance service. Included in this criteria, is the requirement for each Emergency Medical Technician to complete 100 hours of continuing education in a two year period in order to maintain certification. Much of this training is done while firefighters are on duty, and the remainder of training in advanced techniques and new procedures is accomplished by attendance at various special courses and seminars.

At present, 23 Permanent firefighters are registered as Emergency Medical Technicians.

SUMMARY

I would like to thank the permanent and call personnel of the Acton Fire Department for their continued cooperation, efficiency and professionalism, especially during these trying times of fiscal constraint. Likewise, I would also thank all other town officials, departments and committees for their cooperation and assistance. Finally, I would like to offer special thanks to the Acton Civil Defense Auxiliary Fire Department to their enthusiastic support and assistance on numerous occasions.

STATISTICS

Total number of responses were as follows:

	12/1/79- 11/30/80	12/1/80- 11/30/81
Residential Fires	11	12
Multiple Dwelling Fires	8	5
Non-Residential		
Assembly Fires	2	0
Mercantile Fires	3	1
Manufacturing Fire	2	2
Storage Fires	2	1
Grass/Brush Fires	92	113
Miscellaneous	79	91
Motor Vehicle Fires	39	26
False Alarms	38	34
Accidental Alarms	67	72
Emergencies/Non-Medical	16	48
Accidents	54	38
Medical Emergencies	695	665
Investigations	216	206
Special Services	221	112
Mutual Aid Dispatched	19	26
Medical Mutual Aid	29	20
Totals	1593	1472

Fire Loss (Estimated)	12/1/79- 11/30/80	12/1/80- 11/30/81
Buildings & Contents	\$19,100.00	\$162,000.00
Vehicles	29,075.00	25,208.00
	<u>\$48,175.00</u>	<u>\$187,208.00</u>

12/1/80-11/30/81

Assessed Value of Property of Involved (Excluding Vehicles)	\$518,100.00
Estimated Property Damage (Excluding Contents)	- 98,600.00
Property Value Undamaged	\$419,500.00
Therefore:	
Percent of Property Damage	19.03%
Percent of Property Undamaged	80.97%

PERMITS ISSUED

	12/1/79- 11/30/80	12/1/80- 11/30/81
Fuel Oil Burner & Storage	86	86
Blasting	20	24
Flammable Gas/Liquid	8	14
Miscellaneous	31	39
Total	145	163

MONIES COLLECTED

12/1/80-11/30/81
 \$ 210.00
 5,113.60
 -0-

Permits
 Ambulance Receipts
 Miscellaneous Receipts

Malcolm S. MacGregor
 Chief of Department

AUXILIARY FIRE DEPARTMENT

The Auxiliary Fire Department has enjoyed another successful year. The basic function of the group is to supplement the efforts of the Acton Fire Department. We respond to all structure fires in the town and occasionally to mutual aid calls to surrounding towns. Lighting equipment is provided to aid the Firefighters in effectively attacking a night fire. Extra hands are also provided at the fire scene during knockdown and the cleanup operation. A second important function provided by the group primarily in the Spring is the pumping of cellars. We are self equipped with gasoline and electric pumps which enables us to go wherever needed.

Another aspect of the Department is brush fire fighting. Both in the Spring and the Fall our Engine 37, a converted military vehicle, with its rugged construction and four wheel drive is often able to get into the woods where the conventional Town engines cannot go. The vehicle is equipped with a 300 gal. water tank, gasoline driven pump and a quantity of hose.

In addition to Engine 37, a second vehicle purchased in 1981, adds much to our mobility and value. It contains a 4kw generator and a full complement of night lighting equipment. It is the only vehicle in our area to contain a Cascade set used to refill air bottles used by firefighters at a fire scene. With this capability an additional 2 1/2 man hours of air supply is available on the fire scene.

The group is constantly involved in training using their own talents and those of the regular Fire Department. In addition we have



participated in training with the Red Cross and the Mass. Fire Academy.

The success of the group is due not only to the hard work of its members but also to individuals of the Acton Fire Department to whom we express our appreciation.

Robert W. Ingram

Board of Health

The past year has provided many challenges for the Acton Board of Health and their professional staff.

Daniel Costello was appointed to the Board to fill the vacancy created by Mrs. Pamela Resor's election to the Board of Selectmen.

Karen Callahan, Board of Health secretary for the previous ten years, resigned in June to pursue the joys of motherhood. Karen was a valuable asset to the Board. Her experience in the day to day working details of the office will be missed. The Board and staff wish her well. Maggie Walsh has been hired to fill the position and has done an excellent job over the last six months.

Two major developments took place concern-

ing the Acton Public Health Nursing Service during 1981.

The first and most significant was the creation of the Enterprise Fund which was the culmination of the Board's attempt to establish a revolving fund type of account. The permission to pursue this account was approved by Acton voters at the 1980 Spring Annual Town Meeting.

The account required state legislative approval and Chairman Donald R. Gilberti should be congratulated for his persistent efforts to guide this legislation to a successful conclusion. State Senator Chester Atkins' office was most helpful and supportive as was State Representative John Loring.

The creation of this type of account allows us the flexibility to fund the bulk of the Acton Public Health Nursing Service program from our receipts and not from property taxes. One interesting fact is that the Board pursued this mechanism prior to the advent of Proposition 2 1/2.

The nursing service moved into new offices the first week of November. The new offices are located in the former Merriam School Building and solved a major overcrowding condition in the Board of Health offices at the Department of Public Works Building.

We are severely understaffed in the inspectional portions of our program. The high level of inspectional needs has not abated but in fact is anticipated to increase, creating a serious problem. This is due to the following:

1) New rules and regulations are being developed by State agencies which will require local Board of Health enforcement such as:

- a. Hazardous Waste Regulations and Public and Semi-Public Swimming Pool Regulations which the State Department of Environmental Quality Engineering is working on.
- b. New regulations in the areas of problem asbestos insulation which the State Department of Public Health is adopting.
- 2) The Board of Selectmen have requested the Board of Health to develop in house regulations to further protect the Public Health and the Environment. The first draft of these regulations have not been well received by the public but the Board of Health feels that with public input we can develop equitable regulations which will attain these goals.

I would like to extend my thanks to Board of Health members Louis Beauregard, Daniel Costello and Donald Gilberti for their support and I would also like to thank the many department heads and staff who have cooperated with us over the past year.

I would especially like to publicly thank Acton Water District Superintendent, John MacLeod, for his professional expertise and his willingness to be available for discussion of mutual problems on short notice.

The following is a report of Board of Health activities for 1981.

Rabies Clinic

The Acton Board of Health holds a Rabies Immunization Clinic in late March or early April of each year for all dogs six months of age or over. Under Massachusetts law, every dog must be immunized once every three years.

Mosquito Control

The control consisted of five and one half sprayings of the Town by Ultra-Low Volume apparatus for the control of adult mosquitos. Malathion is the pesticide used to accomplish this purpose. Approximately 129 gallons were used.

Board of Health summer personnel did the majority of the spraying in the Town, along with personnel of the Central Massachusetts Mosquito Control Project.

Source reduction work in the form of stream, ditch, and drain cleaning and clearing was done by both the Control Project and Board of Health employees. The Town personnel cleared approximately 6 miles of streams and ditches. Catch basins in the major subdivision were checked for larva on four separate occasions. 154 were treated with Flit and 100 with Altosid Bricquets.

Septic Tank Care

All residents in the Town of Acton are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will serve a home satisfactorily only if it is properly located, designed, constructed and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance and a burdensome expense.

Neglect of the septic tank is the most frequent cause of damage to the leaching system. When the tank is not cleaned, solids build up until they are carried into the underground leaching system where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated -- a costly undertaking. The precautions of periodic inspection and cleaning of the septic tank can prevent this needless expense and work by extending the life of the leaching systems. The frequency of cleaning depends on the size of the septic tank and the number of people it serves. A garbage grinder shall not be used unless approved by the Board of Health. With ordinary use and care, a residential septic tank requires cleaning every two years. The accumulated solids are to be pumped out by a Board of Health licensed company. The solids removed are to be disposed of in a manner approved by your local Health Department to avoid obnoxious odors and health hazards. There are no chemicals, yeasts, bacteria, enzymes, or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning by the homeowner is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching portion of the system.

DO NOT USE chlorinated degreasers on septic systems. This may contaminate groundwater.

Sanitary Landfill

The Town of Acton maintains a sanitary landfill for rubbish and trash disposal. It is located on Route 2 just West of Hosmer Street and will be open five days a week from 8:00 A.M. to 3:45 P.M. and closed Sundays, Thursdays, and holidays. (Check schedule posted at entrance for summer hours.)

Day Care Services

The Acton Board of Health has again become the licensing agency for these services. If you have any questions regarding Day Care, call 263-4736.

Communicable Diseases Reported for 1981

Animal Bites	21
Chicken Pox	33
German Measles	0
Gonorrhea	5
Mumps	0
Strep	2
Shigella	0
Measles	0
Salmonella	7
Syphilis	0
Ameobic Dysentery	0
Meningitis	0
Hepatitis	0
Tuberculosis	0

Chapter 111, Section 111 of the General Laws, Commonwealth of Massachusetts requires that all communicable diseases must be reported to the Board of Health, 263-4736.

Permits and Licenses Issued

Installers Permits	37
Sewage Disposal Permits	54
Food Establishments	44
Temporary Food Establishments	25
Frozen Dessert	4
Retail Food Establishments	29
Sundries	8
Milk and Cream Licenses	50
Mobile Food Server Permits	6
Offal Transport	9
Commercial Haulers Permit	12
Public and Semi-Public	
Swimming Facilities	24
Sewage Transporter Permits	12
Burial or Removal Permits	60
Plumbing Permits	226
Gas Permits	162
Privie Permits	3
Motel	1
Total Collected Miscellaneous Items	
Plumbing Permits	\$3,832.00
Gas Permits	1,523.50
Sewerage Permits - New - 50	5,339.00
Repair - 39	
Septage Coupons	28,350.00
July 1 - June 30, 1980	
Miscellaneous	3,710.50
Sewer Connections - 4	65.00
	<u>42,820.00</u>

The Acton Board of Health contracts for mental health services with Eliot Community Mental Health Center (EMHC), to provide mental health services to the Town of Acton.

These services are provided through (1) the Eliot Clinic and (2) Eliot Day Center.

Eliot Clinic

The Eliot Clinic of the EMHC is the out-patient facility of the Concord Area Comprehensive Mental Health Center, which serves ten area communities.

The Clinic offers services to residents in the area regardless of their ability to pay, their age or sex.

Services provided by the Eliot Clinic include:

1. Intake, referral, and information services.
2. Evaluation and treatment services for individuals, groups, and families.
3. Consultation and education services to schools, legal and community organizations.
4. A Therapeutic Preschool Program.
5. The Children's Day Treatment Service.
6. Mental Retardation Services.
7. Volunteer Services.

The Clinic is open Monday - Thursday from 8:30 A.M. - 9:00 P.M. and Friday from 8:00 A.M. - 5:00 P.M. Fees are based on a sliding scale, depending on a families' ability to pay, and the Clinic is eligible for third party payments, including CHAMPUS and Medicaid. There are no specific "pre-admission" requirements, nor is there generally a formal waiting list.

Eliot Day Center

The Eliot Day Center, the partial hospitalization unit of the EMHC, provides full daytime comprehensive services for a wide range of mental health problems. It is located in the Community Agencies building of Emerson Hospital. It is a psychiatric day hospital or "day treatment" facility that serves the residents of ten area towns. It is staffed by graduate level mental health professionals in psychiatry, psychology, social work, medicine, pastoral counseling and other human services.

If anyone is interested in these services or wants to obtain further information, please call Eliot Community Mental Health Center at 369-1113.

Public Health Nursing Service

As a Certified Home Health Agency, the Acton Public Health Nursing Service provides home care services to the community. Services provided are available to all Acton residents, with physicians orders.

We have a staff of one part-time Administrator/Supervisor, one full time, two parttime and 2 on-call nurses, a part-time Physical Therapist, part-time Medical Social Worker and

two Home Health Aides who work under the supervision of the nurses.

The Nursing Service also carries out the nursing responsibilities of the Acton Board of Health, these include: community clinics for preventive health such as flu immunization, lead poisoning screening, well child clinics, well seniors clinic, day care center inspections, office visits for health supervision

such as blood pressure screening, diabetic screening.

From July 1, 1980 through June 30, 1981 there were:

4006 Nursing Visits (includes clinics, office & home visits)
157 Physical Therapy Visits
74 Medical Social Work Visits
1427 Home Health Aide Visits
415 Occupational Health Visits

Revenue for This Period:

Welfare	\$2,991.14
Medicare	62,457.00
Blue Cross	922.00
Private Fees	6,387.15
Other	1338.50
Direct Payment MDPH	2186.82
Total Revenue	<u>76,282.61</u>
Expenditures	68,265.07

New Activities:

1. We are using Jr. Women's Club volunteers to help in our well child clinics.

ics. Because of this we are able to staff these clinics with one nurse instead of two and free up the second nurse to provide other services.

2. A nurse providing health screening two hours/week to Windsor Green residents.
3. We are providing fee basis occupational health service to private industry, e.g., services include: blood pressure screening, back clinic, tuberculin clinic.

We would like to thank the physicians, service organizations and individual volunteers who have supported us.

Donald R. Gilberti, Chairman
Louis Beauregard
Daniel Costello
Steven Calichman, R.S., C.H.O.
Director
Priscilla Greene, R.N., M.S.N.
Administrator/Supervisor

Building Department

In 1972 my first annual report to the Town indicated that permit fees collected by the Building Department during that year had totaled just over \$11,000.00. Those receipts represented a return to the Town of approximately 89% of the salary appropriation for the Building Department that year. I am pleased to report to you that, in spite of inflation, increased number of departmental employees and increased salaries over the past nine years, the building permit fees collected during 1981 equaled 95% of the departmental salary appropriation for 1981.

Last year we anticipated construction of the largest single building yet constructed in Acton. That building (nearly 200,000 square feet) is nearing completion at this time. Major new projects of which we are aware at this time, which may be constructed within the next year, include two shopping centers, two large office buildings and a complex of three proposed light industrial buildings.

Acton has experienced a shift in development emphasis from residential to commercial/industrial. The net result is that the Town continues to grow, albeit in a different fashion than ten years ago.

Significant events for this department over the past year include:

- Realignment of supervisory functions to bring the duties of the Wiring Inspector, Plumbing Inspector and Gas Piping Inspector under the direction of the Building Commissioner.
- Appointment of replacements for the

Wiring Inspector and Plumbing/Gas Inspector, both of whom retired during 1981. Our best wishes go with Les Parke and Joe Perry (the respective retiring inspectors) and our sincere thanks for their superb service to the Town of Acton over the past years.

- Appointment of a new Local Inspector, Matt Mulvey, to replace Mike Butler who left us at the end of 1980.
- Legislation which added enforcement of the Architectural Barriers Board ("Handicapped") Rules and Regulations to the list of responsibilities of your Building Department.
- Elimination of the State Building Code Commission by the Legislature. The Commission had become the expensive, cumbersome and bureaucratic institution that we normally associate with our government. However, it was a far better solution to the technical problems associated with today's construction industry, and the constant barrage of new products and methods which face us, than is the result achieved by the Legislature's action. Your Building Commissioner made his objections to this action known to both our State Representative and Senator, neither of whom agreed. I remain committed to my opinion.

Don P. Johnson
Building Commissioner

Acton Civil Defense Agency

The Acton Civil Defense Agency consists of several distinct all-volunteer units which respond with assistance in the event of natural and man-made disasters.

The Acton Civil Defense teams have and will continue to provide vital services to the town and the people in the community.

Our biggest problem today is the fact that the people in our community don't understand the goals and purpose of civil defense. We have had many articles in the newspapers and held open house at the C.D. Center. Still we live with the old stigma of World War II where air raid wardens went around turning off lights, telling people to pull down their shades, etc. We would appreciate the opportunity to speak to groups or people and show them what our responsibility and capabilities are.

The year 1981 was a very active and pro-

ductive year for this unit. The list of activities will be listed in the reports of the various departments. The response and action taken by this agency in August during the W.R. Grace chemical leak was outstanding. A job well done!

If a survey was taken of local surrounding towns on civil defense teams the people in Acton would be proud and could see how active an agency we have. The volunteers of this agency devote many hours in training and a lot of energy to various projects throughout the year. The continued cooperation and assistance of all town departments is greatly appreciated. We look forward to continued growth in 1982

Donald W. Macaulay
Director

EXPLORERS

1981 kicked off a new year and more challenging activities for Explorer Post 7 members.

We began the year with officers Jill Macaulay, president; Jeanne Gauthier, first vice-president; Cindi Look, second vice-president; Joyce Campbell, secretary; Chris Dudley, treasurer; Tim Condin, first-aid quartermaster; and Sally Donaldson, food quartermaster.

The Isaac Davis Camporee in April started the year off with troops showing up to participate in the annual march of the Isaac Davis Trail. We helped out with first-aid, patrolling, and the Acton Lions Club food trailer. During that same weekend we helped clean up after the Patriots Day Ball.

Next we served free coffee to motorists on Route 2 on Memorial Day weekend (and did the same thing Labor Day weekend in September) while other members marched in the Memorial Day parade.

In June we participated in the Acton Town Fair. We sold balloons, corn-on-the-cob, and watermelon. We also did first aid and helped with the marathon which was held at the beginning of the fair.

June brought installation night at the Acton Corporation building. There we installed our new officers: president, Chris Dudley; first vice-president, Chris Soar; second vice-president, Sally Donaldson; secretary, Linda Macaulay; treasurer, Meg Stokinger; first-aid quartermaster, Mike Coughlin; and food quartermaster, Chris Gauthier.

In July we went to Royalston for training with ropes on cliffs. We worked with a group known as Search Emergency Rescue Group (SERG).

August brought many activities, new and old, such as the A-B Jamboree. There, we sold snow cones, juice, and balloons, and helped with the pony rides. Later we had a picnic for all those who had worked at the Jamboree.

The 4-H Fair was a new activity in which we participated. We helped park cars and horse trailers, as well as doing first aid. We did the same thing again at the Bolton Fair.

In August the Post received a well-deserved present. A lot of hard work raising the money brought the Post a new van. It really looks nice after the new paint job.

For the second year in a row, the Post took part in the Blue Grass Festival which was held at Mt. Wachusett. We again helped with parking and first aid.

Some events that the Post had not handled before, but did a good job at despite this, occurred in September. One such event was looking for an elderly man who was missing from Suburban Manor. He was found safe.

In October, Seth Campbell and Jill Macaulay, both ex-presidents, held an officers' training weekend for the whole Post. They trained all of us because we, later on in the year, were to train other Explorer Post officers from the Nashua Valley Council.

At the very end of the month the Grace Chemical Company had a leakage which caused a small area of the town to be evacuated. The Civil Defense and Explorer Post 7 participated in the evacuation. Also during the month of October, a small number of Explorers posed for pictures for the United Way article on "Town Services".

November took us to Fort Devens to do first aid for a scout show. We were the only Explorer Post there.

December had us moving quite a bit. On the thirteenth we participated in the Maynard Day Parade and won the award for Best Religious Float. We had made the manger scene.

Two freezeouts kept us busy in January. The first was in Sterling where we mostly treated cold hands and feet. The following weekend there was another freezeout at Hidden Valley Ski Resort in Ashburnham. A strong storm caused a bit of a travelling problem but everything worked out all right.

In the up-coming months we will be having refresher courses in CPR, first aid, and first responders. Rita Cash will be in charge of the first aid training.

The Explorer Post is sponsored by the Acton Lions Club. We would like to thank them and our advisors, Donald Macaulay and Connie

Ingram, for the support given us during the past year.

Linda Macaulay, Treasurer

Insect Pest Control

The legislation under which the Insect Pest Control Department operates is found in Mass. General Laws Chap. 132. This chapter contains provision that allow the Superintendent to:

1. Remove any trees on Public ways infected with Dutch Elm disease.
2. Remove any trees on public property infected with White Pine Blister Rust.
3. Suppress, if necessary, any of the following, which are considered nuisances: Gypsy and Brown Tail Moths, Tent Caterpillars, Cankerworms, Oriental Hag Moths, Fall Webworm, Japanese Beetle, Saddled Prominent, Pine Looper, Elm Leaf Beetles, diseases and leaf-eating insects which damage shade trees, Dutch Elm Disease and the insects that spread such disease, Woodticks, and Poison ivy growing within 100 feet on a public way.
4. Enter upon private land to establish the extent and nature of insect infestations.
5. Remove trees located on public property killed by defoliating insects.

As I predicted in 1980, 1981 was the most severe year on record for Gypsy Moth infestation and resultant defoliation.

As a direct result of repeated defoliations, many large oaks along our roadsides have died. Secondary organisms, such as Root Rot, Bark Beetles, and Wood Borers, will attack the many other weakened trees and kill them. It can be expected that we will have to remove several hundred trees per year for the next few years due to this problem. At this point, any attempts on a

town-wide basis to treat the weakened trees in an attempt to save them would be costly and fruitless.

The only bright light to the Gypsy Moth Problem is that the infestation appears to have collapsed, due to population stress. A survey conducted by the state Bureau of Insect Pest Control in October showed a very low level of fresh egg masses. This indicates that 1982 should be a fairly light year for defoliation on a Town-wide basis, although I recommend that homeowners continue to spray the trees in their own yards.

At this time it is not certain if the Gypsy Moth population will rebound in 1983. If the population does indeed rebound in future years, I hope the townspeople will see fit to institute an area-wide spray program.

Dutch Elm Disease declined in 1980, but 18 larger street trees did die from this fungus infection, as there is no cure for this disease.

A large amount of poison Ivy growing along the street was sprayed with Amino Triazole. This spraying was done with a backpack sprayer operated by a certified pesticide applicator. The use of a backpack sprayer allows pinpoint accuracy of pesticide placement.

The Superintendent of Insect Pest Control attended several pesticide training sessions and Gypsy Moth control conferences.

Dean A. Charter
Superintendent of
Insect Pest Control

Animal Inspector

This year 15 premises were inspected and all were found to be in order. The animals in town this year consist of:

Cows	25
Heifers	12
Calves	17
Bulls	2
Steers	18
Goats	2
Sheep	7
Swine	10
Horses	37
Ponies	7
Chickens	1 large flock

Twenty-seven dog bites were reported this year. All dogs were quarantined as required by law. No other problems were reported.

Patrick Palmer
Animal Inspector

Dog Officer

It has been a busy year for the Dog Officer. We made a concerted effort to get people to license their dogs this year. We sent out 752 first notices to dog owners and 468 second notices and managed to get 1615 individual dogs licensed as well as 17 kennels. This helped immeasurably with dogs that were lost by their owners, dogs that were found by others, as well as various other problems and complaints.

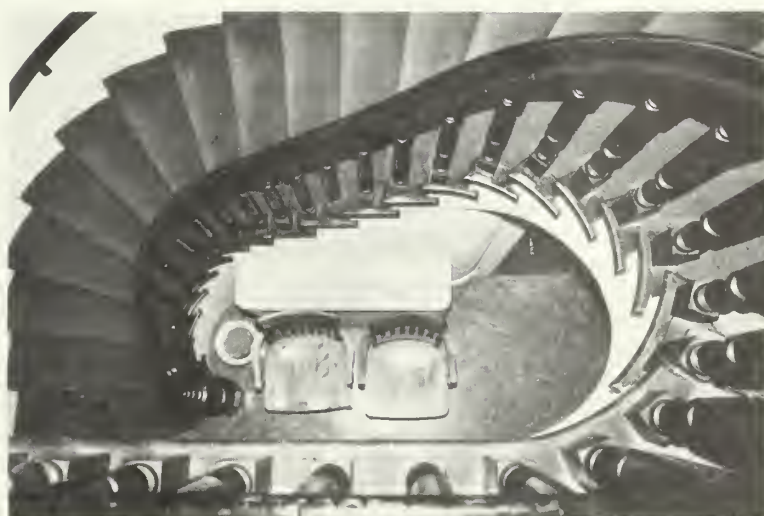
My records indicate that 106 unidentified dogs were picked up. Of these 54 were destroyed and 52 eventually returned to their owners.

One hundred and sixty dogs were reported lost, most of which were found, although very few owners take the trouble to call when they find their dog.

Few complaints were lodged this year. Most were solved amiably to the satisfaction of all concerned.

Patrick Palmer
Dog Officer

Office of the Town Clerk



Report of the Town Clerk

REPORT OF TOWN CLERK

Births recorded.101
Deaths recorded.112
Marriages recorded. . . . 138

IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following list of Births

Errors can be corrected only by sworn affidavit, as prescribed in the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

Births Registered in 1981

Date	Place	Name of Child	Names of Parents
Jan. 2	Concord	Bishop, John Michael	Gregory James and Claudia Ann Paine
Jan. 3	Concord	Barron, Walter Derek	Walter Albert and Patricia Ann McNulty
Jan. 17	Boston	Kwait, Julia Elin	Irwin and Harriet Crutchfield Wadsworth
Jan. 17	Concord	Blute, Sarah Elizabeth	John Wade, Jr. and Sally Elaine Nickerson
Jan. 18	Concord	Michelson, Joshua David	Steven Roy and Susan Shankman
Jan. 19	Concord	Jordan, Sarah Lynn	William Paul and Virginia Rae Andersen
Jan. 20	Concord	Strules, James Wilson	George and Paulette Gail Sine
Jan. 20	Concord	Osche, Elizabeth Carole	Gregory Ralph and Susan Lynne Jose
Jan. 27	Concord	Derie, Joseph Douglas	Joseph Arthur, II and Lynne Ellen Tomlinson
Jan. 29	Concord	Brody, David Jason	Leslie Gary and Marjorie Alice Rubin
Feb. 3	Newton	Torode, Kendra Grace	Peter Wayne and Nancy Mihailoff
Feb. 6	Natick	Gongalves, Paulo Perreira Nunes	Paulo Ferreira Nunes and Vera Ann Parrish
Feb. 11	Concord	Warchol, Nicholas Joseph	Nicholas Allen and Denise Alice Warne
Feb. 18	Concord	Veley, Erika Jeanette	Hugh Arden and Nina Jeanette Gould
Feb. 19	Concord	Nichols, Bethany Ann	Lon Steven and Susan Elizabeth Kennedy
Feb. 20	Boston	Holcomb, Rachel Jane	William Lowndes and Susan Barbara Adler
Feb. 20	Boston	Geehan, Jonathan Glendon	Wayne Edward and Susan Elizabeth Glendon
Feb. 22	Boston	Benton, Melanie Lynn	Michael Louis and Christine Anne McDermott
Feb. 23	Concord	Caffee, Olivia Rose	Cameron Cornell and Nollie Ann Bass
Feb. 23	Concord	Hausknecht, Scott Alan	Keith Alan and Gail Lynn Beal
Feb. 24	Concord	Eisenberg, Amy Beth	John Louis and Robin Lynn Schwartz
Feb. 26	Concord	Kolasinski, Matthew Mark	Mark David and Elizabeth Anne Gorey
Mar. 11	Concord	Van Rensselaer Dey, Richard	Varick and Holly Jean Barrett
Mar. 15	Concord	Butcher, Amy Lee	Mark Alfred and Jennifer Lynn Clark
Mar. 16	Concord	Shumsky, Aaron Matthew	Joseph Edward and Virginia Marie Ray
Mar. 21	Boston	Denedy, Megan Leigh	Edward James and Audrey Maxine Nettles
Mar. 23	Concord	Reid, Philip Patrick	Douglas Stewart and Constance Avery Curnen
Mar. 27	Concord	Garbarino, Christina Marie	Joseph Francis and Cecilia Ann Clifford
Mar. 29	Boston	Ferry, Kristen Leigh	William Paul and Margery Ann McLaughlin
Mar. 30	Concord	Way, Meghan Judy	Carl Alan and Christine Ann Newton
Mar. 30	Boston	Maguire, Carey Ann	F. Gregory III and Abby Sue Joffe
Mar. 31	Concord	Wylie, James Derek	Derek Campbell and Marilyn Anne Toomey
Apr. 2	Concord	Raducanu, Nicholas Michael	Alexandru Florin and Anita Doina Lajoie
Apr. 8	Concord	Mannarino, Emily Hope	Frederick John and Kathryn Rae Craine
Apr. 10	Concord	Duane, Christopher William	William Michael and Diane Marie Crawford
Apr. 11	Concord	Meininger, Matthias	Lothar and Sonja Emmi Kroehle
Apr. 12	Concord	Reitsma, Amy Marin	Glenn Parker and Pamela Hope Hirschman
Apr. 12	Concord	Tehrani, Daniel Cyrus	Massoud and Nahid Akhavan Tusserkani
Apr. 17	Concord	Coyle, Sarah Marie	Daniel Joseph and Janice Marie Howes
Apr. 18	Concord	Vorachith, Constance Ann	Syveo and Sysaveuy Phimmasone
Apr. 19	Concord	Meehan, Katherine Cole	Robert Edward and Gail Beatrice Constantine
Apr. 20	Concord	Connolly, Michael Dale	Michael James and Cynthia Ann Hickey
Apr. 21	Concord	Weeks, Meghan Christine	William Francis and Christine Maloof
Apr. 22	Concord	Babor, Luke Thomas Mattias	Thomas Ferdinand and Barbara Ann Harmash
Apr. 23	Concord	Wesson, Pamela Michelle	Jeffrey Arthur and Deborah Alice Kort
Apr. 24	Concord	Williams, Jamilah Sharifa	Rubin Miller and Shirley Jannease Gulley

Apr. 27	Concord	Besch, Katrina Anna	Earl Donald and Ursula Inge Mertens
Apr. 30	Concord	Khanna, Samir Mohan	Radhey Shyam and Homai Irani
May 4	Waltham	Campbell, Jason Christopher	Rodney Wayne and Marietta Camille Dupuis
May 7	Concord	Costa, David Adrian	David Alan and Patricia Mertens
May 10	Concord	Thompson, Heather, Noel	James Eliot and Cynthia Heidi Koepper
May 10	Concord	Shea, Kendra Skye	David Michael and Linda Anne Loring
May 11	Concord	Cataldo, Michael Joseph	Joseph Anthony, Jr. and Dale Louise Vanderhoof
May 14	Concord	Thatcher, David Mark	Mark Robert and Ronalee Ingrid Anderson
May 14	Newton	Appel, Katie Elizabeth	Kenneth Mark and Susan Linda Doucette
May 16	Waltham	Mosher, Michael Richard	Michael Kimball and Diane Marie Hill
May 16	Concord	Johnson, Edmond Thomas	Stephen Peter and Maureen Emily Larkin
May 16	Concord	Olsen, Stephanie Adrian	Stephen Richard and Linda Louise Shaw
May 19	Concord	Saylor, Meghann Clare	Steven Richard and Annette Marie Benoit
May 23	Concord	Weeks, Spencer Abel	Thomas Ervin and Bar Lois Fennelly
May 28	Concord	Beaudoin, Tiarra Janelle	Raymond James and Janice Edna Sawyer
May 29	Concord	Fenton, Crystal Lea	James Douglas and Carolyn Kondrat
May 29	Boston	Williams, Michael Theodore	Theodore Clayton and Alice Wayland White
May 31	Newton	Brzezinski, Jennifer Leigh	Frank Thomas and Jean Marie Carmichael
Jun. 6	Waltham	McCarthy, Shamus Daniel	James Joseph and Eileen Agnes O'Reilly
Jun. 8	Boston	Fraser, Anna Katherine	Robert Gene and Patricia Phillips
Jun. 8	Concord	Ellis, Kirsten Ann	John Stewart Keith and Trea Ann Jozwicki
Jun. 8	Concord	Belseth, Andrew Christian	Donald Richard and Sharon Celia Manoogian
Jun. 8	Concord	Brooks, Jonathan Borden	David Borden and Tina Louise Wilson
Jun.10	Concord	Prather, John Drew	William Elmer, Jr. and Cynthia Lynn Walker
Jun.11	Concord	Verger, Carolyn Ruth	Donald Barry and Sandra Bisbee Warner
Jun.12	Concord	Sigman, Nathan Daniel	Marcel Andrew and Marie Ann Ciaraldi
Jun.16	Concord	Callanan, Andrew Philip	James Bartholomew and Susan Jane Fifield
Jun.18	Concord	Schaeffer, Michael Patrick	Richard Allen and Diane Dodge
Jun.18	Boston	Hess, Adam Neil	Arye and Judith Renee Hanstein
Jun.21	Concord	Brough, Erick Paul	Frederick Paul and Sharon Lee Felton
Jun.23	Newton	Martignette, Noelle Ann	Alfonse John and Jean Marion Noel
Jun.23	Concord	Frey, Avram David	Laurence Steven and Helen Rachel Frisher
Jun.24	Concord	Murphy, Erin Marie	Francis Joseph and Margaret Thelma Bradbury
Jul. 1	Concord	McGovern, Kathleen Teresa	Paul Vincent, Jr. and Joan Teresa Downing
Jul. 5	Concord	Morey, Joseph Paul	Russell William and Sandra Ann DiBiase
Jul. 9	Concord	MaGee, Amy Lynn	Wayne Louis and Roberta Leslie Thompson
Jul. 9	Boston	Bartilson, Matthew Benjamin	Stanley W. and Laurie J. Neiger
Jul.14	Concord	Ames, Heather Marion	Raymond Stanley and Elaine Marie Jenkins
Jul.15	Boston	Kelly, Heather Elizabeth	Jonathan Spencer and Kathleen Ann Carpenter
Jul.16	Boston	MacFarlane, Lindsey Adair	Ivor Stephen and Diane Nancy Berzin
Jul.17	Concord	Yates, Kimberly Anne	John William and Rose Dorothy Robertazzi
Jul.23	Concord	Wiltse, Joshua Dean	Dean Alexander and Mary Jane Umbehauer
Jul.23	Concord	Altman, Robin	Gary and Susan Jacqueline Obreza
Jul.24	Concord	Yeaton, Gregory Ruff	Leander Gleyenn and Lucinda Ann Peckinpaugh
Jul.24	Concord	Kittler, Brian Andrew	Peter William and Janyce Frances Guertin
Jul.26	Newton	Garove, Michael Paul	Paul Michael and Jacquelyn Norma Allen
Jul.29	Concord	Courtemanche, Nicole Marie	David Joseph and Lee Little
Jul.29	Concord	Berko, Jeffrey Ryan	Alan Jack and Peggy Jean Flaherty
Aug.1	Concord	Tully Jesse David	James Michael and Donna Rose Kaczmarek
Aug. 2	Concord	Mace, Brian Kenneth	Douglas Charles and Kathleen Ann Roche
Aug.10	Concord	Purcell, Jennifer Marie	Charles Michael and Diane Leona Paquette
Aug.11	Concord	Lynn, Greta Lafleur	Kurt Douglas and Anne Patricia Lafleur
Aug.11	Concord	Mikenas, Joseph Michael, Jr.	Joseph Michael and Agnes Josephine Junta
Aug.12	Concord	Conn, Casey Murdoch	Charles William and Victoria Paquette
Aug.14	Concord	Schmidt, Shannon Martina	David Lester and Sandra Ray Schearer
Aug.14	Concord	Bushika, Tiffany Ann	Jerry Alan and Patricia Ann Sheldon
Aug.14	Boston	Colucci, Elizabeth Kolb	Jeffrey Joseph and Nancy Margaret Kolb
Aug.20	Concord	Vanderhoof, Laura Lynn	Robert Alan and Donna Marie Grotheer
Aug.25	Concord	Campbell, Moira Sue Bradley	William Robert and Susan Bradley Kerr
Aug.27	Concord	Young, Amanda Nicole	James Douglas and Cheryl Jane Hines
Aug.31	Concord	Britton, Ryan Lindsay	Richard Lindsay and Christine Anne Halloran
Sep. 4	Concord	Lake, Zachary John	Edward William and Donna Lynn Pollard
Sep. 5	Concord	Woodbury, Jennifer	Arthur Norris and Janice Thompson
Sep. 8	Concord	Sawyer, Shannon Elizabeth	Richard Prescott and Naomi Sandra Leonard
Sep. 9	Concord	Fontas, Suzanne Elizabeth	Paul John and Susan Meadows
Sep.10	Concord	Lombardo, Jennifer Leigh	Larry Lee and Pamela Jean Card
Sep.12	Concord	Carsten, David Jeffrey	Ronald David and Brenda Marie Marshall
Sep.14	Concord	Edgerton, Jennifer Lyn	Robert Gregory and Debra Lyn Keavy
Sep.14	Concord	Hirsch, Erica Ann	Herbert Leo and Laura Cira Theresa Stivale

Sep.15	Concord	Finnegan, Robert Joseph, Jr.	Robert Joseph and Gail Latrece Griffin
Sep.15	Boston	Geis, Robert William	Michael William and Nancy Ellen Gentry
Sep.16	Concord	Patry, Jennifer Aline	Jacques and Ellen Mary Strong
Sep.16	Concord	Dennis, Andrea Stephanie	Stephen Mitchel and Liliana Medaglia
Sep.16	Newton	Silverman, Theodore Jansen	Stephen Harry and Rhonda Carol Cohen
Sep.18	Concord	Smith, Leah Eileen	James Michael and Susan Marie Madrid
Sep.18	Natick	Hurlbert, Whitney Arline	Robert Ernest and Penelope McGill
Sep.20	Concord	Kay, Abigail Johanna	Ronald Thomas and Ruth Carolyn Taylor
Sep.22	Concord	Westall, Tara Michelle	David Alan and Gael Melissa Hontz
Sep.22	Boston	Garfeild, Rebecca Hanson	Thomas Corlett and Deborah Jean Watt
Sep.24	Concord	Cummings, Carrie Lynn	William Roy and Paula Kristene Merrill
Sep.24	Concord	Masullo, Jonathan Michael	Francis Benjamin and Denise Patricia Donovan
Sep.25	Concord	Penney, Melissa Jo	Bruce Dixon and Janice Noreen Malatesta
Sep.27	Concord	Anselmo, Lisa Michele	Bruce Edward and Nancy Lee Tiano
Sep.30	Concord	Heitz, Robert Joseph	Robert George and Joann O'Donnell
Oct. 1	Concord	Sawyer, Pamela Jeanne	Walter Scott, 3rd and Patrice Marie McCluskey
Oct. 1	Concord	Peastrel, Helen Mary	Mark and Carol Barbara Cornell
Oct. 1	Concord	Culbertson, Cynthia Louise	Leonard Howell and Jody Louise Oldham
Oct. 7	Concord	Berezin, Julie Beth	Jeffrey and Joanne Alice Christian
Oct.12	Concord	Sills, Daniel Louis	Kenneth Douglas and Patricia Ann Liss
Oct.14	Concord	Sleeper, Kristina Lea	Richard Edwin and Laurie Knisley
Oct.17	Boston	Ruderman, Zachary Mark	Daniel Heiden and Joyce Ellen Laveer
Oct.18	Concord	Erikson, Seth Henry	David Paul and Elise Mary Cardin
Oct.18	Concord	Carpenter, Zachary Noel	Gary Lee and Michele Marie Hughes
Oct.21	Concord	Grady, Erica Leigh	Thomas William and Virginia Ann Sherman
Oct.21	Concord	Selig, Ari Benjamin	Jonathan Binder and Risa Ellen Reiner
Oct.23	Concord	Brumm, Michael Christopher	Theodore Arthur, Jr. and Susan Elaine Duncan
Oct.23	Concord	Malliaros, Leah Shields	George Michael and Caroline Shields
Oct.25	Concord	Lari, Waliya Mohsin	Mohsin Iftikhar and Husna Fasahat Ali
Oct.28	Concord	Murty, Sanjay Yellapu	Yellapu Veera and Catherine Christine Pappas
Oct.30	Concord	Henderson, Abbey Maxwell	John Ray and Christina Marie Conroy
Nov. 1	Boston	Seni, Jacqueline Anne	John Edward and Ruth Anne Warrington
Nov. 2	Boston	Harvey, Elizabeth Williams	Charles William and Martha Lynne Williams
Nov. 5	Concord	Sifleet, Stacy Drumm	William Lund and Jean Kathleen Drumm
Nov. 5	Concord	Adey, Heather Lynne	Kenneth Dexter and Linda Lee Goehring
Nov. 6	Natick	Zaryckyj, Bohdan Jeffrey	Bohdan and Melinda Ann Mael
Nov. 6	Boston	Mikkola, Jennifer Elizabeth	George Arthur and Margaret Louise Miller
Nov. 7	Concord	Piccirillo, Benjamin Michael	Robert Joseph and Alice Caroline Berlan
Nov. 7	Concord	Piccirillo, Christopher Adam	Robert Joseph and Alice Caroline Berlan
Nov. 8	Concord	Sawyer, Lori Beth	Kevin Francis and Gail Lynn Lombardo
Nov.10	Concord	Ritter, Christopher Robert	Robert Willard and Leslie Evelyn Stalter
Nov.10	Concord	Scholl, Eric Dunham	Albert Brundage and Annette Cecile Briano
Nov.10	Concord	Fernandes, Laura Lee	Ronald Alfredo and Diane Louise George
Nov.15	Concord	Labrecque, Lisa Caroline	Peter Joseph and Judith Ann Johnson
Nov.17	Concord	Elliott, Matthew Arron	Neal Erwin and Debra Lynn Bass
Nov.17	Concord	Greenaway, Kelly Ryan	Douglas Carl and Colleen Patricia Callahan
Nov.19	Acton	Connell, Amanda Catherine	David Bruce and Jo Ann Rabold
Nov.20	Beverly	Swallow, Daniel Mathews	John Corklin and Eleanor Safford Mathews
Nov.22	Concord	Foley, Tristan John	Richard David and Jean Frances Lloyd
Nov.23	Boston	Tabor, Jacob Nickerson	Robert Jay and Victoria Nickerson
Nov.27	Concord	Rohwer, Andrew Korth	Alan Billingsley and Mary Isabel Korth
Dec. 1	Concord	Daum, Jeffrey Edward	John Edward and Debra Lee Norwood
Dec. 2	Concord	Burak, Nicole Marie	Steven John and Donna Marie Green
Dec. 6	Stoneham	Marrocco, Anthony Paul	Paul Anthony and Linda Jean Liversage
Dec.14	Framingham	Gonzalez, Edward III	Edward and Catherine L. LeMoine
Dec.15	Concord	Leger, Lauren Celeste	Robert Harvey and Janet Celeste Carenza
Dec.16	Boston	Place, Katherine McGowan	William Chambers and Carol Marie McGowan
Dec.19	Concord	Napoli, Thomas Alfred	Richard Joseph and Karen Frances Cavaretta
Dec.22	Concord	Lakshmanan, Sivakumar	Singaram and Meenakshi Perianan
Dec.23	Concord	Leonard, Amanda Anne	David Eric and Virginia Marie Stokinger
Dec.24	Boston	Boland, Suzanne Rebecca	Robert Alfred and Suzanne Lynn Bond
Dec.28	Concord	Esselen, Jason Gustavus	Gustavus John and Catherine Morgan
Dec.29	Cambridge	Zeiger-Guerra, Marc Joshua	Stuart Walter and Olga Guerra
Dec.29	Concord	Boyle, Katherine Lee	Stephen Vincent and Patricia Lee Jackson

Elections

RECORD OF TOWN ELECTION HELD APRIL 6, 1981

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
Whole Number of ballots cast	128	435	357	420	308	205	1858

MODERATOR, One Year

Donald MacKenzie	106	346	307	355	233	156	1503
Blanks	22	89	50	70	75	49	355

SELECTMEN, Three Years (2)

Neal M. Grolnic	27	66	63	131	70	46	403
Henry J. Hogan	24	97	106	76	108	45	456
Nancy C. Howe	57	184	129	197	111	92	770
James J. McPadden	37	140	128	122	92	86	605
Pamela P. Resor	80	260	230	266	181	104	1121
Blanks	31	123	58	58	54	37	361

SCHOOL COMMITTEE, Three Years (2)

Robert Evans	77	253	202	251	174	120	1077
F. Dore Hunter	67	236	198	262	175	104	1042
Jacqueline Watkins	67	237	222	228	159	117	1030
Blanks	45	144	92	109	108	69	567

TRUSTEE OF MEMORIAL LIBRARY, Three years (1)

Vincent J. Parrella	75	238	201	235	132	112	993
Dennis J. Ahern	35	109	103	119	109	66	541
Blanks	18	88	53	71	67	27	324

ACTON HOUSING AUTHORITY, Five years

Ralph B. Peek	87	293	250	294	199	139	1262
Blanks	41	142	107	131	109	66	596

QUESTION ONE

Shall the town vote to accept the provisions of section thirteen of chapter two hundred and fifty-eight of the General Laws which provides that the town shall indemnify and save harmless municipal officers, elected or appointed, from personal financial loss and expense including reasonable legal fees and costs, if any, in an amount not to exceed one million dollars, arising out of any claim, demand, suit or judgment by reason of any act or omission except an intentional violation of civil rights of any person under any law, if the official at the time of such act or omission was acting within the scope of his official duties or employment?

YES	91	263	246	278	190	136	1204
NO	15	110	74	89	67	43	398
Blanks	22	62	37	58	51	26	256

Recount for the position of School Committee was held upon petition by Jacqueline Watkins on April 22, 1981.

Robert Evans	77	254	202	252	174	120	1079
F. Dore Hunter	67	238	198	263	175	106	1047
Jacqueline Watkins	67	233	222	228	159	116	1025
Blanks	45	145	92	107	108	68	565

DOG LICENSES

All dog licenses expire March 31, 1982. Dogs must be licensed on or before April 1st or the owner or keepers thereof are liable to a fine. The law applies to all dogs three months old or over, regardless of time of year ownership is acquired. No tax bills are sent to owners of dogs.

Report of Dog Licenses Issued Through February 9, 1982

1511 Licenses	at	\$ 3.00	\$ 4,533.00
107 Licenses	at	6.00	642.00
11 Licenses	at	10.00	110.00
3 Licenses	at	25.00	75.00
3 Licenses	at	50.00	150.00
10 Duplicate Tags	at	.25	2.50
1 Transfer License	at	.25	.25
			<u>\$ 5,512.75</u>



Usha Pitts
Grade 5, Gates School

Our Heritage



Ron Cochrane
Grade 6

Acton Historical Commission

An historic district in Acton became more of a reality this year when the Massachusetts Historical Commission accepted our proposal for the nomination of the Acton Centre Common Historic District to the National Register. Located in the center of the town, the district is roughly rectangular, running along Main Street between Newtown Road and Nagog Hill Road. The Acton Common with the Revolutionary obelisk and several other war memorial monuments forms the focal point. Thirty-six buildings, among them the Town Hall and library, are included in the district.

For the past few years, members of the Acton Historical Commission have been researching the history of this area, collecting data, and writing descriptions of the buildings and of their historic and/or architectural significance. Extensive forms were completed and pictures were taken. These, along with maps were submitted as a package.

The National Register of Historic Places is the official list of our nation's historical and cultural resources worthy of preservation. Properties which are listed in the National Register are afforded distinct advantages. First, the property receives national recognition as one of our country's significant cultural resources. Second, a property listed is protected from adverse effect by any federally financed, licensed, or assisted undertaking. Finally, National Register properties are eligible to apply for 50% matching grants-in-aid for historic preservation.

The Acton Historical Commission is currently collecting data related to the Town's early industry. We were invited by the Massachusetts Historical Commission to present to them material concerning Acton's industry for inclusion in a book being written on early industry in Middlesex, Norfolk, and Suffolk Counties. Beginning with the Iron Work Farms, Acton has a long history of several significant and successful industries. These shall be researched and written for presentation to the Massachusetts Historical Commission.

Finally, we are continuing our inventory of properties throughout the town. We welcome from anyone information or the sharing of pictures or maps related to Acton's early industry or properties.

Marian E. Houghton, Clerk
Madeline Kadubouski
William A. Klauer
Robert H. Nylander
Anita E. Dodson, Chairman



Joyce Dietrich
Grade 5, Conant School

Town Meeting



ACTON CENTRE , MASSACHUSETTS

Town Moderator

In 1981 Acton met three times at Town Meetings. Our Annual Meeting met for six sessions on April 7, 8, 9, 13, 14, and 15 and disposed of 36 articles. During the same period we also held a Special Town Meeting that dealt with four articles. One additional meeting was held on September 9 and voted on 12 articles.

Reflecting back upon the eight sessions the Moderator believes that the Town was quite well served. The articles were fairly debated, the participants well informed and interesting. If the debate continues to be of such a high level, it would seem that Acton's open town meeting will continue to provide an effective cornerstone to our local government.

The Finance Committee noted the retirement

of four members; Mr. William McCarthy, Mr. Palo Pierce, Mr. John Gmeiner, Mr. Jeffery Bergart and the appointment of Mr. Clay Moore, Mr. Robert Brandon, Mr. Royce Ginn, and Mr. Joseph Murray. In addition, Mr. Wilson Bursaw graciously accepted reappointment for one year. We continue to be blessed with a large number of highly qualified candidates for this most important and time consuming function.

As a final thought, the Moderator would like to pay tribute to the citizenry of Acton who participate and work for effective and meaningful government, especially the voters, town meeting attendees, and committee members.

Donald MacKenzie, Moderator

ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING HELD APRIL 7, 1981 AND ADJOURNED SESSIONS APRIL 8, 9, 13, 14, AND APRIL 15, 1981

Moderator called the meeting to order at 7:40 P.M.

Article 1. To choose all necessary Town Officers and Committees and fix the salaries and compensation of all the elective officers of the Town.

Officers Voted unanimously: To elect:
Eleanor P. Wilson as Trustee of the Elizabeth White Fund, term to expire in 1984.
H. Stewart MacGregor as a Trustee of the West Acton Firemen's Relief Fund, term to expire in 1984.
John F. McLaughlin as a Trustee of the Acton Firemen's Relief Fund, term to expire in 1984.
Nancy Anne Gilberti as a Trustee of the Goodnow Fund, term to expire in 1983.
Jane Gallagher a Trustee of the Citizen's Library Association of West Acton, term to expire in 1984.

Voted unanimously: To fix the compensation for elected officers as follows:

Moderator	\$20.00 per each night per session
Board of Selectmen	
Chairman.....	\$750.00
Clerk.....	650.00
Member.....	650.00

Article 2. Voted unanimously: To accept the reports of the various Town Officers and boards as set forth in the Town Report.

Article 3. Moderator calls for any other reports. No Vote required.

Article 4. To see if the Town will vote to transfer care, custody, and control of the Merriam School Building and adjacent property from the School Committee to the Board of Selectmen, to be used for such purposes as the Board of Selectmen recommends and the town meeting approves, or take any other action relative thereto.

Article 4. Motion: To transfer care, custody and control of the Merriam School building and adjacent property as described in the Acton School Committee vote of April 2, 1981.

Motion lost. Total Vote - 365 Yes - 159 No - 206

- Article 5. To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$18,000.00, or any other sum, to be expended by the Town Manager, for architectural, engineering and renovation plans for the Florence Merriam School, Acton Town Hall and the DPW Building.
- Article 5. Motion: To raise and appropriate \$5,000.00, or any other sum, services in the possible renovations of the Merriam School, or any other uses.
- Voted unanimously: To take no action.
- Article 6. Motion: That the Town authorize the Town Manager to remove from public use and to sell through a public sale, for at least \$65,000.00, the Minuteman Building and a surrounding parcel of land on Windsor Avenue, West Acton.
- Motion lost.
- Article 7. Voted: To amend Schedule A of the Personnel By-Law by changing the classification of Planning Administrator E-5 to Town Planner E-9 and providing an annual stipend of \$1,500.00, for one year only, for the position of Assistant Assessor in addition to his regular salary.
- Article 8. Voted unanimously: To amend the Personnel Bylaw that Schedules A, B, B-1, C, D, E, E-1, F and G of the Personnel Bylaw be deleted in their entirety and substitute therefore the following new schedules.

Meeting adjourned at 10:45 P.M. until Tuesday, April 8, 1981 at 7:30 P.M.
SCHEDULE A

ALPHABETICAL LIST OF POSITION CLASSES AND ALLOCATION
TO SCHEDULE AND COMPENSATION GRADE OR DESIGNATED RATE OR RANGE

TITLE	SCHEDULE	GRADE
Accounting Clerk	B	S-6
Administrative Assistant	B-1	E-5
Assessor, Board Chairman	F	
Assessor, Board Member	F	
Assistant Assessor	B-1	E-10*****
Assistant Civil Engineer	B-1	E-7
Assistant to Conservation Comm. (PT)	B	S-11
Assistant Library Director	B-1	E-2
Assistant Town Accountant	B-1	E-1
Assistant Town Engineer	B-1	E-9
Board of Health Chairman	F	
Board of Health Member	F	
Building Commissioner	B-1	E-12
Chief (Fire)	D	F-4
Chief (Police)	C	C-4
Children's Librarian	B-1	E-1
Council on Aging Coordinator	B-1	E-1
Custodian	E	H-1
Deputy Elections Clerk (PT)	F	
Deputy Inspector (elections) (PT)	F	
Deputy Warden (elections) (PT)	F	
Director of Public Health	B-1	E-11
Disposal Area Operator	E	H-4
Dog Officer	E	H-2
Elections Clerk (PT)	F	
Engineering Assistant	B-1	E-3
Executive Clerk	B	S-9
Fire Alarm Maintenance Man (PT)	F	
Fire Alarm Operator	B	S-7
Fire Alarm Superintendent (PT)	F	
Fire Captain	D	F-3
Firefighter	D	F-1*
Firefighter (call) (PT)	F	
Fire Lieutenant	D	F-2
Fire Lieutenant (call) (PT)	F	
Head Clerk	B	S-7

Heavy Motor Equipment Operator	E	H-4
Inspector of Animals (PT)	E	H-2
Inspector (Elections) (PT)	F	
Inspector of Wires (PT)	F	
Junior Clerk	B	S-1
Laborer Cemeteries	E-1	C-1
Laborer Highways	E	H-1
Laborer, General	F	
Librarian (West Acton) (PT)	B	S-9
Library Assistant (Jr.)	B	S-1
Library Assistant (Principal)	B	S-7
Library Assistant (Sr.)	B	S-3
Library Cataloger	B-1	E-1
Circulation Librarian	B	S-7
Library Director	B-1	E-7
Library Page (PT)	F	
Life Guard	F	
Local Inspector	B-1	E-6
Maintenance Man (Cemeteries)	E-1	C-3
Maintenance Man (Highways)	E	H-3
Motor Equipment Operator	E	H-3
Motor Equipment Repairman	E	H-7*****
Motor Equipment Maintenance Man	E	H-4
Patrolman C	P-1***	
Patrolman (special) (PT)	C	P-1
Playground Director	F	
Plumbing Inspector (PT)	F	
Police Lieutenant	C	P-3*****
Police Matron (PT)	F	
Police Sergeant	C	P-2*****
Principal Clerk	B	S-6
Recreation Director	B-1	E-8
Recreation Leader	F	
Recreational Pool Manager	F	
Recreational Specialist	F	
Recreational Supervisor	F	
Reference Librarian	B-1	E-1
Registrar of Voters (PT)	F	
Rodman	B	S-7
Sanitarian	B-1	E-4
School Crossing Guard (PT)	F	
Sealer of Weights and Measure(PT)	B	S-9
Semi-Skilled Laborer, Cemeteries	E-1	C-2
Semi-Skilled Laborer, Highways	E	H-2
Senior Engineering Aid	B	S-10
Senior Clerk	B	S-3
Staff Nurse	B-1	E-4
Superintendent (Cemeteries)	B-1	E-7
Superintendent (Highways)	B-1	E-11**
Superintendent of Insect &		
Pest Control	E-1	C-7
Teller(p.t.)	F	
Town Accountant/Data Processing Agent	B-1	E-10*****
Town Clerk	B-1	E-5
Town Engineer	B-1	E-13
Town Manager	G	
Town Planner	B-1	E-9
Town Treasurer & Town Collector	B-1	E-8
Tree Climber	E-1	C-5
Tree Warden	E-1	C-7
Veterans' Agent & Director of Veterans' Service (PT)	F	
Warden (Elections) (PT)	F	
Working Foreman (Cemeteries)	E-1	C-6
Working Foreman (Highway)	E	H-7

* Additional \$7.00 per week when assigned to and performing duties relating to the maintenance of fire apparatus.

** An additional \$125.00 per month during the months of December, January, February and March

*** Additional \$50.00 per month when assigned to and performing the duties of official police photographer or prosecuting officer

**** Additional \$50.00 per month when assigned to and performing the duties of prosecuting officer.

***** 15¢ additional for Lead Mechanic

***** Additional \$2,500 per year for performing the duties a of Data Processing Agent.

***** Additional \$1,500.00, for one year only, for the position of Assistant Assessor in addition to his regular salary.

SCHEDULE B

GENERAL WEEKLY SALARY SCHEDULE

ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM	INTERMEDIATE		MAXIMUM	
		A	B	C	D	E
S-1	W	165.37	168.29	175.01	181.74	190.72
	A	8599.24	8751.08	9100.52	9450.48	9917.44
S-2	W	168.29	175.01	181.74	190.72	199.70
	A	8751.08	9100.52	9450.48	9917.44	10384.40
S-3	W	175.01	181.74	190.72	199.70	208.68
	A	9100.52	9450.48	9917.44	10384.40	10851.36
S-4	W	181.74	190.72	199.70	208.68	217.68
	A	9450.48	9917.44	10384.40	10851.36	11319.36
S-5	W	190.72	199.70	208.68	217.68	226.64
	A	9917.44	10384.40	10851.36	11319.36	11785.28
S-6	W	199.70	208.68	217.68	226.64	235.64
	A	10384.40	10851.36	11319.36	11785.28	12253.28
S-7	W	208.68	217.68	226.64	235.64	246.84
	A	10851.36	11319.36	11785.28	12253.28	12835.68
S-8	W	217.68	226.64	235.64	246.84	258.02
	A	11319.36	11785.28	12253.28	12835.68	13417.04
S-9	W	226.64	235.64	246.84	258.02	269.23
	A	11785.28	12253.28	12835.68	13417.04	13999.96
S-10	W	235.64	246.84	258.02	269.23	282.75
	A	12253.28	12835.68	13417.04	13999.96	14703.00
S-11	W	246.84	258.02	269.23	282.75	296.21
	A	12835.68	13417.04	13999.96	14703.00	15402.92
S-12	W	258.02	269.23	282.75	296.21	311.93
	A	13417.04	13999.96	14703.00	15402.92	16220.36
S-13	W	269.23	282.75	296.21	311.93	327.63
	A	13999.96	14703.00	15402.92	16220.36	17036.76

SCHEDULE B-1

TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY

ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM	INTERMEDIATE		MAXIMUM	
		A	B	C	D	E
E-1	W	246.84	258.02	269.23	282.75	296.21
	A	12835.68	13417.04	13999.96	14703.00	15402.92
E-2	W	258.02	269.23	282.75	296.21	311.93
	A	13417.04	13999.96	14703.00	15402.92	16220.36
E-3	W	269.23	282.75	296.21	311.93	327.63
	A	13999.96	14703.00	15402.92	16220.36	17036.76

E-4	W	282.75	296.21	311.93	327.63	343.32
	A	14703.00	15402.92	16220.36	17036.76	17852.64
E-5	W	296.21	311.93	327.63	343.32	361.29
	A	15402.92	16220.36	17036.76	17852.64	18787.08
E-6	W	311.93	327.63	343.32	361.29	381.49
	A	16220.36	17036.76	17852.64	18787.08	19837.48
E-7	W	327.63	343.32	361.29	381.49	403.90
	A	17036.76	17852.64	18787.08	19837.48	21002.80
E-8	W	343.32	361.29	381.49	403.90	426.36
	A	17852.64	18787.08	19837.48	21002.80	22170.72
E-9	W	361.29	381.49	403.90	426.36	451.04
	A	18787.08	19837.48	21002.80	22170.72	23454.08
E-10	W	381.49	403.90	426.36	451.04	477.98
	A	19837.48	21002.80	22170.72	23454.08	24854.96
E-11	W	403.90	426.36	451.04	477.98	509.39
	A	21002.80	22170.72	23454.08	24854.96	26488.28
E-12	W	426.36	451.04	477.98	509.39	540.80
	A	22170.72	23454.08	24854.96	26488.28	28121.60
E-13	W	451.04	477.98	509.39	540.80	572.21
	A	23454.08	24854.96	26488.28	28121.60	29754.92

SCHEDULE C

POLICE ANNUAL SALARY SCHEDULE

ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
P-1	W	309.18	326.51	343.83
	A	16077.36	16978.52	17879.16
P-2	W	367.67	385.76	408.48
	A	19118.84	20059.52	21240.96
P-3	W	378.40	400.71	420.39
	A	19676.80	20836.92	21860.28
P-4	W			602.82
	A			31,346.64

SCHEDULE D

FIRE ANNUAL SALARY SCHEDULE

ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
F-1	W	303.38	318.43	336.23
	A	15775.76	16558.36	17483.96
F-2	W	335.93	351.00	364.84
	A	17468.36	18252.00	18971.68
F-3	W	366.58	384.15	406.82
	A	19062.16	19975.80	21154.64
F-4	W			602.82
	A			31346.64

SCHEDULE E
HIGHWAY HOURLY WAGE SCHEDULE
WEEKLY RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 40 HOURS
ANNUAL RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 2080 HOURS
RETAIN PRESENT SCHEDULE
PENDING OUTCOME OF NEGOTIATIONS

SCHEDULE E-1
CEMETERY HOURLY WAGE SCHEDULE
WEEKLY RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 40 HOURS
ANNUAL RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 2080 HOURS

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
C-1	H	5.59	5.87	6.17
	W	223.60	234.80	246.80
	A	11627.20	12209.60	12833.60
C-2	H	5.87	6.17	6.46
	W	234.80	246.80	258.40
	A	12209.60	12833.60	13436.80
C-3	H	6.17	6.46	6.79
	W	246.80	258.40	271.60
	A	12833.60	13436.80	14123.20
C-4	H	6.46	6.79	7.08
	W	258.40	271.60	283.20
	A	13436.80	14123.20	14726.40
C-5	H	6.79	7.08	7.41
	W	271.60	283.20	296.40
	A	14123.20	14726.40	15412.80
C-6	H	7.08	7.41	7.73
	W	283.20	296.40	309.20
	A	14726.40	15412.80	16078.40
C-7	H	7.41	7.73	8.11
	W	296.40	309.20	324.40
	A	15412.80	16078.40	16868.80

SCHEDULE F

Assessor, Board Chairman	600.00*
Assessor, Board Member	500.00*
Board of Health, Chairman	150.00*
Board of Health, Member	100.00*
Deputy Building Inspector (PT)	Fee Basis
Deputy Elections Clerk (PT)	4.70
Deputy Inspector (Elections) (PT)	4.29
Deputy Warden (Elections) (PT)	4.50
Elections Clerk	4.50
Fire Fighter (Call) - Step A**	5.64
B	5.91
C	6.18
Fire Lieutenant (Call)	6.45
Inspector (Elections) (PT)	4.29
Inspector of Wires (PT)	Fee Basis
Laborer - Step A	3.49
B	3.76
C	4.03
Library Page	3.23
Lifeguard	3.56
Playground Director - Step A	3.56
B	3.74
C	3.95
D	4.15
E	4.40
Plumbing Inspector	Fee Basis
Police Matron	5.24

Pool Manager - Step A	6.00
B	6.30
C	6.60
Recreation Leader - Step A	3.15
B	3.36
Recreation Specialist - Step A	3.56
B	3.76
C	3.95
D	4.15
E	4.40
Recreation Supervisor - Step A	4.60
B	4.79
C	5.02
D	5.21
E	5.44
Registrar of Voters	4.69
Teller	4.29
Warden (Elections)	4.72
Veterans' Agent	1,500.00

*Annual Rates

** Annual Base \$150.00

SCHEDULE G ADMINISTRATION ANNUAL SALARY DETERMINATION

POSITION

Town Manager All step rates determined by Board of Selectmen subject to the appropriation of necessary funds

Moderator called the meeting to order at 7:30 P.M., Tuesday, April 8, 1981.

Article 9. Voted unanimously: That the Town budget for the period July 1, 1981 to June 30, 1982, as printed in the warrant, be raised and appropriated in its entirety, except that \$15,932.88 be appropriated from library receipts reserved for appropriation for library use, \$2,350.00 be appropriated from receipts from the county dog fund reserved for appropriation for library use, and \$300,000.00 be appropriated from federal revenue sharing receipts for police department use, and \$79,316.00 be appropriated from receipts from the sale of the Quin House for the payment of principal and interest on Conservation Land Acquisition Bonds issued for the purchase of the Quin parcel.

GENERAL GOVERNMENT

Moderator:

1	Salary	200.00
2	Expenses	20.00

Finance Committee:

3	Expenses	200.00
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Selectmen:

4	Salaries	52,358.00
5	Expenses	56,975.00
6	Capital Outlay	1,500.00
7	Legal Services	39,000.00
8	Legal Services Expenses	1,000.00
9	Appraisals & Surveys	1,000.00
10	Out-of-State Travel	
	(All Depts.)	-0-

Town Office Clerical Staff:

11	Salaries	214,286.00
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Engineering Department:

12	Salaries	104,886.00
13	Expenses	4,251.00
14	Capital Outlay	----

Town Accountant:		
15	Salary	42,759.00
16	Expenses	18,785.00
16A	Capital Outlay	----
Town Treasurer:		
17	Salary	22,171.00
18	Expenses	14,290.00
Town Assessors:		
19	Salary	27,954.00
20	Expenses	27,720.00
Town Clerk:		
21	Salary	13,390.00
22	Expenses	820.00
Elections & Registrations:		
23	Salaries	6,343.00
24	Expenses	10,174.00
Planning Board:		
25	Salaries	19,838.00
26	Expenses	4,050.00
Personnel Board:		
27	Expenses	100.00
Board of Appeals:		
28	Expenses	1,050.00
Conservation Commission:		
29	Salaries	10,318.00
30	Expenses	3,095.00

Article 9.

Archives Committee:		
31	Expenses	600.00
Public Ceremonies & Celebrations:		
32	Expenses	2,385.00
Buildings & Grounds Maintenance:		
33	Salaries	28,300.00
34	Utilities	85,000.00
35	Expenses	18,780.00
36	Capital Outlay	6,000.00
Town Report Committee:		
37	Expenses	8,000.00
Youth Commission:		
38	CODE	8,000.00
39	Expenses	4,000.00
Historical Commission:		
40	Expenses	200.00
Council on Aging:		
41A.	Salaries	12,250.00
41B.	Expenses	<u>6,735.00</u>
TOTAL GENERAL GOVERNMENT		\$ 878,783.00

PROTECTION OF PERSONS AND PROPERTY

Police Department:

42	Regular Salaries	523,081.00
43	Other Salaries	146,920.00
44	Expenses	32,703.00
45	Capital Outlay	

Fire Department:

46	Regular Salaries	669,620.00
47	Other Salaries	155,783.00
48	Expenses	44,440.00
49	Capital Outlay	

Sealer of Weights and Measures:

50	Salary	600.00
51	Expenses	150.00

Insect Pest Control:

52	Wages	8,768.00
53	Expenses	3,748.00

Town Forest Committee:

54	Expenses	100.00
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Tree Department:

55	Wages	12,848.00
56	Expenses	5,803.00

Inspector of Wires:

57	Expenses	6,000.00
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Inspector of Gas Piping & Appliances:

58	Expenses	2,500.00
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Building Inspector:

59	Salaries	45,158.00
60	Expenses	2,375.00

Dog Officer:

61	Wages	1,200.00
62	Expenses	700.00

Building Committee:

63	Expenses	50.00
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Article 9.

Civil Defense:

64	Expenses	4,000.00
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Town Utilities:

65	Hydrant Rental	47,500.00
66	Street Lighting	<u>70,000.00</u>

TOTAL PROTECTION OF PERSONS
AND PROPERTY

\$1,784,047.00

HIGHWAYS

Highway Department:

67	Salaries & Wages	259,718.00
68	Overtime for Snow	27,825.00
69	General Expenses	60,850.00
70	Drainage	11,670.00
71	Snow & Ice Removal	85,000.00
72	Machinery & Expenses	91,880.00
73	Gasoline & Diesel Fuel	103,890.00
74	Secondary Roads Main- tenance	1,118.00
75	Primary Roads Main- tenance	36,382.00
76	Capital Outlay	<u>6,250.00</u>

TOTAL HIGHWAYS

\$ 684,583.00

HEALTH AND SANITATION

Board of Health:		
77	Salaries	90,413.00
78	Expenses	64,635.00
79	Garbage Collection	-0-
Inspector of Animals:		
80	Wages	200.00
81	Expenses	70.00
Plumbing Inspector:		
82	Expenses	<u>4,500.00</u>
TOTAL HEALTH AND SANITATION		\$ 159,818.00

CEMETERIES

Cemeteries:		
83	Salaries & Wages	60,965.00
84	Expenses	12,975.00
85	Capital Outlay	<u>-0-</u>
TOTAL CEMETERIES		\$ 73,940.00

RECREATION

Recreation Department:		
86	Salaries & Wages	79,690.00
87	Expenses	10,341.00
88	Capital Outlay	<u>660.00</u>
TOTAL RECREATION		\$ 90,691.00

VETERAN'S AID

Veteran's Services:		
89	Salary	1,500.00
90	Expenses	150.00
91	Aid	<u>22,000.00</u>
TOTAL VETERAN'S AID		\$ 23,650.00

PENSIONS

Pension Fund:		
92	Pensions	<u>291,000.00</u>
TOTAL PENSIONS		\$ 291,000.00

Article 9.

INSURANCE

Insurance:		
93	Group Health	155,060.00
94	Other Insurance	130,974.00
95	Insurance Advisor	<u>1,500.00</u>
TOTAL INSURANCE		\$ 287,534.00

MATURING DEBT AND INTEREST
TOWN GOVERNMENT

Highway Dept. Building:		
96	Maturing Debt	
97	Interest	
Highway Department Equipment:		
98	Maturing Debt	
99	Interest	
Conservation Commission:		
100	Maturing Debt	129,727.00
101	Interest	10,605.00

Sanitary Landfill:

102	Maturing Debt	5,000.00
103	Interest	1,155.00

Land (Fire Truck 78/79, Parking Lot 76/77):

104	Maturing Debt	
105	Interest	

Anticipation of Revenue Notes:

106	Interest	30,000.00
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TOTAL MATURING DEBT AND INTEREST

TOWN GOVERNMENT	\$ 176,487.00
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LIBRARIES

Memorial Library:

107	Salaries	155,410.00
108	Expenses	33,109.00
109	Books	33,500.00
110	Capital Outlay	674.00

West Acton Library:

111	Salaries	10,400.00
112	Expenses	4,256.00

TOTAL LIBRARIES	\$ 237,349.00
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MATURING DEBT & INTEREST - LIBRARIES

Maturing Debt & Interest - Libraries:

113	Maturing Debt	----
114	Interest	-----
		\$ -----

TOTAL BUDGET -ARTICLE 9.

\$4,687,882.00

Article 10. Voted unanimously: That the school budget for the Acton-Boxborough Regional School for the period July 1, 1981 to June 30, 1982, as printed in the warrant, be raised and appropriated in its entirety:

LOCAL SCHOOLS

Local Schools:

115A	Operating Expenses	4,415,163.00
115B	Out of State Travel	1,740.00
116	Blanchard Auditorium	48,975.00
TOTAL LOCAL SCHOOLS		\$4,465,878.00

MATURING DEBT AND INTEREST - LOCAL SCHOOLS

McCarthy-Towne School:

117	Note Interest	70,000.00
118	Interest	16,170.00

Merriam School:

119	Maturing Debt	----
120	Interest	----

Douglas School:

121	Maturing Debt	35,000.00
122	Interest	5,513.00

Gates School:

123	Maturing Debt	55,000.00
124	Interest	14,658.00

Conant School:

125	Maturing Debt	80,000.00
126	Interest	43,320.00

Teachers Summer Pay:		
127	Maturing Debt	----
128	Interest	----
TOTAL MATURING DEBT & INTEREST -		-----
LOCAL SCHOOLS		\$ 319,660.00
		<u>\$4,785,538.00</u>

Voted unanimously: To adjourn at 11:15 P.M. to reconvene on April 13, 1981 at conclusion of Special Town Meeting.

Moderator called the meeting to order at 9:18 P.M. on April 13, 1981 at the conclusion of the Special Town Meeting.

REGIONAL SCHOOLS

Regional Schools:		
129A	Operating Expenses	\$4,236,236.00
129B	Out of State Travel	1,140.00
130	Maturing Debt & Interest	147,945.00
131	Teachers Summer Pay	0
TOTAL REGIONAL SCHOOLS		<u>\$4,385,321.00</u>
TOTAL BUDGET - ARTICLE 10		<u>\$ 9,170,859.00</u>
TOTAL BUDGETS - ARTICLES 9 & 10		\$13,858,741.00

Article 11. Voted unanimously: That the budget for Vocational Education for the period July 1, 1981 to June 30, 1982, as printed in the warrant, be raised and appropriated in its entirety:

VOCATIONAL SCHOOLS

Minuteman Vocational School:		
132	Operating Expense	\$ 253,185.00
133	Maturing Debt & Interest	20,482.00
Other Vocational Schools:		
134	Tuition & Transportation	10,000.00
TOTAL VOCATIONAL SCHOOLS		<u>\$ 283,667.00</u>
TOTAL BUDGETS - ARTICLES 9, 10, AND 11		\$14,142,408.00

EXCERPT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING HELD APRIL 7, 1981 AND ADJOURNED SESSIONS APRIL 8, 9, 13, 14, AND APRIL 15, 1981

Article 12: Voted unanimously: To adopt the following additions to the Town By-Laws;
Article 22: Dog Licenses:
A. The fee for a dog license shall be one dollar over the amount specified by G.L. c. 140, Section 139 payable to the Town of Acton.
B. Any person who is the owner or keeper of a dog in the Town of Acton and who fails to license said dog within the time required by law c. 140, Section 137 and 137A of General Laws shall be subject to a penalty of ten dollars (\$10.00) to be collected as provided by law.

Article 13: Voted: To amend the General By-Laws of the Town of Acton by adding a new article as follows:
Article 23: (Town Bylaw)
The fees of the Town Clerk shall be established in section 34 of chapter 262 of the General Laws, and any acts in amendment thereof or in addition thereto, except for the following fees, which shall be listed herein:

For filing and indexing assignment for the benefit of creditors	\$ 5.00
For entering amendment of a record of the birth of an illegitimate child subsequently legitimized	\$ 0.00

For correcting errors in a record of birth	\$ 5.00
For furnishing certificate of a birth	\$ 3.00
For furnishing an abstract copy of a record of birth	\$ 2.00
For entering delayed record of birth	\$ 5.00
For filing certificate of a person conducting business under any title other than his real name	\$10.00
For filing by a person conducting business under any title other than his real name of statement of change of his residence, or his discontinuance,	
For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business.	\$ 5.00
retirement or withdrawal from, or of a change of location of such business	\$ 5.00
For recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth	\$ 5.00
For correcting errors in a record of a death	\$10.00
For furnishing a certificate of death	\$ 5.00
For furnishing an abstract copy of a record of death	\$ 3.00
For issuing certificate of Marriage (\$2.00)	\$ 2.00
For furnishing an abstract copy of a record of marriage (\$1.00)	\$ 3.00
For correcting errors in a record of marriage	\$ 2.00
For recording power of attorney	\$ 5.00
For recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof	\$ 5.00
For recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth	\$10.00
For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chap. 166 plus addition \$5.00 for each street or way included in such order.	\$25.00
For examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expenses thereof.	\$ 5.00
For copy any manuscript or record pertaining to a birth, marriage or death.	\$ 5.00
For receiving and filing of a complete inventory of all items to be included in a "closing sale" etc.	\$ 2.00
For filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chap. 182	per page
For recording deed of lot or plot in a public burial place or cemetery	\$10.00
Recording any other documents	\$ 5.00
	\$ 5.00
	per 1st page
	\$ 2.00
	each additional page
For issuing and recording license to Junk Dealers	\$100.00
For issuing and recording license to Junk Collector	\$55.00
For issuing and recording Pawnbrokers License	\$100.00
For issuing and recording licenses to keepers of billiard saloons, pool or sippio rooms or tables, bowling alleys, etc. \$30.00 1st table or alley and \$15.00 for each additional table or alley.	
For entering notice of intention of marriage and issuing certificates thereof.	\$10.00
For entering certificate of marriage filed by persons married out of the Commonwealth.	\$ 3.00

Article 14. Voted unanimously: To appropriate \$33,205.00 to purchase electronic voting machine equipment and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$33,205.00, as authorized G.L. c. 44, section 7.

Article 15. Voted unanimously: To appropriate the sum of \$25,000.00 for the installation of an insulated ceiling and new lighting fixtures in the Memorial Library and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$25,000.00 as authorized by G.L. c. 44, section 7.

Voted: To adjourn at 11:02 P.M.

Moderator called the meeting to order at 7:35 P.M. on April 14, 1981

Article 16. Voted unanimously: To raise and appropriate \$53,000.00 under G.L. c. 40, section 5D to be held as a special fund to offset the anticipated costs of funding the contributory retirement system.

Moderator recognized retiring Finance Committee Members William McCarthy, John Gmeiner E. Wilson Bursaw, and Jeffrey Bergart.

Article 17. Motion: To see if the Town will vote to accept the Wastewater Facilities Report prepared by Anderson-Nichols, Inc. Consulting Engineers, Boston, Massachusetts, or take any other action relative thereto.

Voted unanimously: To take no action.

Article 18. Motion: To see if the Town will vote to adopt the First Phase of the Town's Water Pollution Control Management Plan, which includes the following: (a) formulate and implement a Public Education and Participation Program which is estimated to cost \$22,000.00. (b) implement a Water Pollution Source Identification and Evaluation Program which is estimated to cost \$400,000.00, and (c) implement a Water Resource Identification and Evaluation Program which is estimated to cost \$95,000.00; to raise and appropriate or appropriate from available funds or authorize the Treasurer with the approval of the Selectmen to borrow the sum of \$52,000.00 which represents Acton's share of the estimated cost of the First Phase of the Town's Water Pollution Control Management Plan, or any other sum; to authorize the Board of Selectmen to apply for a Supplemental Step 1 Grant of \$465,000.00 or any other sum from the Commonwealth of Massachusetts and the U.S. Environmental Protection Agency for the First Phase of the Plan; and to implement the First Phase when the Supplemental Step 1 Grant has been approved by the appropriate governmental agencies, or to take any other action relative thereto.

Voted unanimously: To take no action.

Article 19. Motion: To appropriate \$93,000.00 for the purchase of a front-end loader, and 14 yard truck for the Highway Department, and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$93,000.00 as authorized by G.L. c. 44, section 7.

Motion lost.

Article 20. Motion: To see if the Town will raise and appropriate, or appropriate from available funds or authorize the Treasurer with the approval of the Selectmen to borrow the sum of \$37,000.00 or any other sum, to be expended by the Town Manager to replace the present Fire Department Ambulance, or take any other action relative thereto.

Voted unanimously: To take no action.

Article 21. Voted unanimously: To raise and appropriate \$31,032.00 for the purchase and equipping of four (4) cruisers for the Police Department and authorize the Town Manager to trade in four (4) of the present Town vehicles.

Article 22. Motion: To appropriate \$45,300.00 for the construction of a maintenance building for the Cemetery Department, to be located in Mt. Hope Cemetery, and to raise such appropriation authorize the Treasurer with the approval of the Board of Selectmen to borrow \$45,300.00, as authorized by G.L. c. 44, section 7.

Motion lost. Yes - 56 No - 79

Article 23. Voted unanimously: To accept as public ways the following streets or portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets by eminent domain or otherwise, including easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

IN FAIRWAY HEIGHTS II SUBDIVISION

A. Robert Road from the northerly sideline of Parker Street a distance of 1476.58 feet, more or less, in a northwesterly direction to the northerly sideline of 62.50 radius cul-de-sac, including the cul-de-sac, this being the entire road.

Article 24. Voted: To advise the Great and General Court to increase local aid for fiscal year 1982 by approximately \$350,000,000.00, and to appropriate the above amount through a combination of cuts in expenditures by the Commonwealth's departments and agencies, elimination of certain loopholes in the State's Corporate and excise tax laws, and modification of certain unfunded state mandates.

Article 25. Voted unanimously: To see whether the Town under and pursuant to authority granted in General Laws Chapter 40D, Section 21 (g), as amended, will authorize the Board of Selectmen to enter into a contract for operation of solid waste disposal facility to be established in the Town of North Andover for the disposal of acceptable waste and for the use of by-products resulting from the operation of such facilities which contract will:

1. be for a term of twenty years, more or less.
2. include provisions for the delivery of minimum amounts of acceptable waste and payments for the use of the facilities to be based in part thereon;
3. provide for unit prices for the disposal of acceptable waste that will be graduated and for adjustments thereof, for the use and sale of steam, electricity and other by-products resulting from the use of the facility, and for credits or payments to the Town resulting therefrom;
4. provide for similar commitments by other communities;
5. provide for the use by the Town, other municipalities or other persons of the uncommitted capacity of such facility;
6. contain other provisions incidental and related to the foregoing general matters; and,
7. be generally in the form of proposed contract* negotiated by representatives of the member communities of the Northeast Solid Waste Committee (NESWC) with such changes therein as may be approved by said Board of Selectmen.

*Copies of the form of proposed contract are on file in the office of the Town Clerk and the Board of Selectman where they may be examined during office hours.

Article 26. Voted: to raise and appropriate the sum of \$6,600.00 to be expended by the Charter Commission for the purpose of printing and distributing the preliminary and final report of the Commission.

Article 27. Motion: To appropriate the sum of \$100,000.00 for the construction of sidewalks along Great Road, and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$100,000.00, as authorized by G.L. c. 44, section 7, and authorize the Town to accept reimbursement from the Commonwealth of Massachusetts, Department of Public Works, for such purpose.

Motion lost. Yes - 24 No - 86

Voted: To adjourn meeting at 11:15 p.m. until April 15, 1981.

April 15, 1981 - Moderator called the meeting to order at 7:35 p.m.

Article 28. Motion: Voted: That the Town purchase the land described in Article 28 for conservation purposes as authorized by chapter 576 of the Acts of 1980 and appropriate \$108,000.00 for such purchase and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$108,000.00, as authorized by G.L. c. 44, section 7; and authorize the Conservation Commission to contract for any state or federal reimbursement available for such purposes.

Article 28. To see if the Town will authorize the Conservation Commission to purchase or otherwise acquire for conservation purposes, a parcel of land presently

owned by the Commonwealth of Massachusetts, Division of Youth Services, and located on Route 2 at Wetherbee Street and bounded and described as follows:

Beginning at the westerly intersection of State Highway Route 2 and Wetherbee Street in the Town of Acton, Middlesex County, Massachusetts, thence running northwesterly by the northerly sideline of Route 2 a distance of 2442.00 feet to a stone wall, thence northeasterly by land now or formerly of Clifford E. and Marion M. Armstrong by said stone wall a distance of 1155.00 feet, thence northeasterly by land now or formerly of Jenks Realty Corporation by a stone wall a distance of 1207.00 feet, thence southwesterly by land now or formerly of Clement and Elizabeth Moritz by a stone wall a distance of 604.90 feet, thence southeasterly again by land of aforementioned Moritz a distance of 1599.00 feet to Wetherbee Street, thence southwesterly by Wetherbee Street, a distance of about 990.00 feet to the point of beginning, containing 72.00 acres more or less; all shown on the Acton Assessors Atlas as Parcel 173 on Plate G-4;

as authorized in Chapter 576 of the Acts of 1980; and further to raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow a sum of money for said acquisition.

Total Vote - 124 Yes - 120 No - 4

- Article 29. Voted unanimously: To appropriate \$29,500.00 for the construction of a commuter parking lot and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$29,500.00, as authorized by G.L. c. 44, section 7.
- Article 30. Voted unanimously: To appropriate the sum of \$40,000.00 for the replacement of the culvert on River Street at Fort Pond Brook and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$40,000.00 under G.L. c. 44, section 7.
- Article 31. Voted unanimously: To raise and appropriate \$5,000.00 to indemnify Town Officers and employees for the expenses incurred in the settlement of a claim for damages arising out of the operation of Town equipment on September 7, 1973.
- Article 32. Voted unanimously: To accept Chapter 217 of the Acts of 1980, which requires public bidding on a contract for the purchase of equipment, supplies and materials which exceed \$4,000.00.
- Article 33. Voted unanimously: To amend Article 3 of the Town By-laws dealing with public bidding by increasing the limit on contracts subject to public bidding from \$2,000.00 to \$4,000.00.
- Article 34. Voted: To adopt the by-law as set forth in the warrant under Article 34.

Section 1 Purpose

The purpose of this bylaw is to protect the wetlands of the Town of Acton by controlling activities deemed to have a significant impact upon wetland values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion control, storm damage prevention, water pollution prevention, fisheries, and wildlife (collectively, the "interests protected by this bylaw). The Town of Acton Wetlands Map shows the approximate location of most of the Town's wetlands and shall be used as a guide to wetland location.

Section 2 Provisions

No person shall remove, dredge, fill, or alter any wetland or within 100 feet of wetland, or any brook, stream, river, pond or lake, except as provided in Section 4, without first filing a written Notice of Intent under this bylaw and obtaining and complying with an Order of Conditions.

Section 3.1 Definition

The term "person" as used in this bylaw shall include any individual, group of individuals, association, partnership, corporation, company, business organization trust, estate, the Commonwealth, or political subdivision thereof, administrative agency, public or quasipublic corporation or body, or any other legal entity or its legal representatives, agents or assigns.

Section 3.2 The term "wetland" as used in this bylaw includes any area where 50% or more of the vegetative community consists of wetland plant species as defined in Massachusetts Wetlands Protection Act, (G.L. Ch.131, s. 40 as of July 28, 1978) and any non-vegetated area such as a creek, brook, stream, river, pond, lake, or lands under said waters, also as defined in G.L. Ch. 131, s. 40 as of July 28, 1978.

Section 3.3 The term "alter" as used in this bylaw shall include, without limitation, the following actions when undertaken in areas subject to this bylaw:

- (a) Removal, excavation, or dredging of soil, sand, gravel or aggregate materials of any kind;
- (b) Changing drainage characteristics, flushing characteristics, sedimentation patterns, flow patterns and flood retention characteristics;
- (c) Drainage or other disturbance of water level or water table;
- (d) Dumping, discharging or filling with any material which may degrade water quality;
- (e) Driving of piles, erection of buildings or structures of any kind;
- (f) Placing of obstructions whether or not they interfere with the flow of water;
- (g) Destruction of plant life, including the cutting of trees, which may significantly impact the interests protected by this bylaw.
- (h) Changing of water temperature, biochemical oxygen demand or other physical or chemical characteristics of the water.

Section 4.1 Exemptions

No Notice of Intent hereunder need be filed in connection with an emergency project necessary for the protection of the health or safety of the citizens of Acton to be performed or ordered to be performed by an administrative agency of the Commonwealth or by the Town. An emergency project shall mean any project certified to be an emergency by the Town of Acton Conservation Commission or its agents. In no case shall any removing, dredging, filling or altering commence prior to such emergency certification nor extend beyond the time necessary to abate the emergency.

Section 4.2 No Notice of Intent hereunder need be filed in connection with maintaining, repairing, or replacing, but not substantially changing or enlarging, an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, telephone, or telecommunication services.

Section 4.3 No Notice of Intent need be filed in connection with normally accepted maintenance procedures on land in agricultural use. The term "land in agricultural use" shall mean any qualifying wetland within a farm which is qualified or eligible to be qualified under the Farmland Assessment Act, Mass. Gen., Laws ch. 61A ss. 1&2. Any proposed changes to land in agricultural use which may have a significant impact on any of the interests protected by this bylaw must be submitted to the Conservation Commission for a Determination of Applicability.

Section 5 Determination of Applicability

Any person may request the Conservation Commission to make a determination as to whether or not this bylaw applies to any area of land. This request for a Determination of Applicability shall be sent by certified mail, or hand delivered to the Acton Conservation Commission or its authorized representative. A person delivering this request by hand shall be given a dated receipt. The Commission shall make such a determination within 21 days of the receipt of said request, and it shall notify the applicant by certified mail, of the results of the determination. If the Conservation Commission determines that the subject area is significant to the interests protected by this bylaw, the Commission will require the applicant to file a Notice of Intent. The Commission, or its agents, may, for the purpose of carrying out its duties

under this bylaw, request such plans or information as may be necessary for its evaluation, may enter upon the subject land, and may make or require to be made such examination or survey as it deems necessary.

Section 6.1 Filing procedure for a Notice of Intent

The Notice of Intent shall be sent by certified mail, or hand delivered to the Acton Conservation Commission or its authorized representative, and shall include plans and specification as required of an applicant under G.L. Ch. 131, s. 40, as of July 28, 1978. A person delivering this Notice by hand shall be given a dated receipt. This Notice shall also include a filing fee of \$25.00 payable to the Town of Acton. No filing fee is required when the Town of Acton files an application. These plans shall also show the location of the wetland boundaries and shall be at a scale of 1"=40' or any such scale as the Conservation Commission may approve. The applicant shall also notify the clerk of the Town of Acton by hand delivery or certified mail, that such plans have been submitted to the Conservation Commission. Provided that the Notice of Intent fulfils the requirements of this bylaw and GL. Ch. 131, s. 40., only one Notice of Intent need be submitted.

Section 6.2 Notification of Filing

Any person filing a Notice of Intent under this bylaw shall also notify by certified mail all abutters and the owner of the subject property, if different from the applicant, of the filing of such Notice of Intent. Such Notice shall clearly identify the land on which the work is to be done and describe the general nature of the work. A list of persons so notified and proof of such notification shall be filed with the Conservation Commission prior to the Public Hearing.

Section 7.1 Public Hearing

Prior to issuing any Order of Conditions (Section 8.2) the Conservation Commission shall hold a public hearing within 21 days of the filing of said Notice of Intent. Notice of the time and place of such hearing shall be given by the Conservation Commission not less than five days prior to the public hearing, by publication in a newspaper of general circulation in the Town and by mailing a notice to the applicant, the Board of Health and the Planning Board. Such hearing may be held at the same time and place as any public hearing required to be held under G.L. Ch. 131, s. 40. If the Commission determines that additional data or information is necessary, the hearing may be continued to a future date agreeable to both the Applicant and the Commission for as many hearings as deemed necessary by a majority of the Commission.

Section 7.2 Failure to Act

If the Conservation Commission has failed to hold a public hearing within the 21 day period as required, or if after holding such a hearing, has failed within 30 days from the date of the close of the public hearing to issue an Order of Conditions, an appeal may be made to the Board of Selectmen, who within 10 days, shall to instruct the Commission to act within a period not to exceed ten days. If, after this 10 day period, no action has been taken by the Conservation Commission, the application shall be considered approved.

Section 8.1 Burden of Proof

The applicant shall bear the burden of proving that the work proposed in the application will not harm the interest protected by this bylaw. Failure to provide adequate evidence to the Commission that the proposed work will not harm any of the interests protected by this bylaw shall be sufficient cause for the Commission to deny the application or to grant an Order of Conditions, or, at the Commission's discretion, to continue the hearing to another date to enable the applicant or others to present additional evidence.

Section 8.2 Order of Conditions

The Conservation Commission may impose such conditions on any proposed removing, dredging, filling or altering as it deems necessary to protect and preserve the interests covered by this bylaw. Such Order of Conditions shall be in writing and may be subject to the same constraints and be identical to any such order issued by the Acton Conservation Commission under the provisions of G.L. Ch. 131, s. 40, or successor statutes, and

shall be issued within 30 days after the public hearing. Such Order of Conditions will expire one year from the date of issuance, unless renewed prior to expiration. No proposed work governed by an Order of Conditions shall be undertaken until all permits, approvals, and variances required by local bylaws have been obtained and all applicable appeal periods have expired. The final Order of Conditions issued under this bylaw shall be recorded with the Registry of Deeds for the district in which the land is located. However, if said Order is identical to the final Order of Conditions issued under the provisions of G.L. 131, s. 40, only one Order of Conditions need be recorded. The Conservation Commission shall have the right to file the Order of Conditions with the Registry of Deed should the applicant fail to do so within 60 days.

Section 9 Denial

The Conservation Commission may deny permission for any removing, dredging, filling, or altering if, in its judgment, such denial is necessary to protect and preserve the interests identified in Section I of this bylaw. Due consideration shall be given to possible effects of the proposal on such interests and to any demonstrated hardship on the petitioner by reason of denial as brought forth at the public hearing.

Section 10 Prior Violation

Any person who purchases, inherits or otherwise acquires real estate upon which work has been done in violation of the provisions of this bylaw or in violation of any order pursuant to this bylaw, shall forthwith comply with any such order, or restore such real estate to its condition prior to any such violation; provided however that no such action, civil or criminal shall be brought against such person unless commenced within three years following the date of acquisition of the real estate by such person.

Section 11 Bond

The Conservation Commission may require the posting of a bond with surety, running to the Town of Acton, and sufficient as to form and surety in the opinion of the Town Counsel, to secure the faithful and satisfactory performance of work required by any final Order of Conditions, in such sum and upon such conditions as the Commission may require. Other evidence of financial responsibility which is satisfactory to the Commission may be accepted in lieu of a bond. Notwithstanding the above, the amount of such bond shall not exceed either the estimated cost of the work required to secure faithful and satisfactory performance of the work as required by the final Order of Conditions, or the estimated cost of the work required for the restoration of affected lands and properties if the work is not performed as required, whichever is greater.

Section 12 Rules and Regulations

After due notice and public hearing, the Commission may promulgate procedural rules and regulations to effectuate the purposes of this bylaw. However, failure to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this bylaw.

Section 13 Enforcement

Any person who violates any provision of this bylaw or of any condition of a permit issued pursuant to it shall be punished by a fine of not more than \$200.00. Each day during which a violation continues shall constitute a separate offense. This bylaw may be enforced pursuant to Mass. Gen. Laws ch. 40 s. 21D, by a Town police officer or other officer having police powers. Upon request of the Commission, the Board of Selectmen or Town Counsel shall take such legal action as may be necessary to enforce this bylaw and permits pursuant to it.

Section 14 Severability

The invalidity of any section or provisions of this bylaw shall not invalidate any other section or provision thereof.

A Resolution to be presented to the Acton Town Meeting, April 1981

Be it resolved that the Town of Acton, Massachusetts through its duly constituted annual town meeting April, 1981 declare that the uncontrolled availability of handguns in the United States is a menace that can no longer be tolerated and that we, the citizens of Acton, do hereby convey our concerns to the General Court of Massachusetts through Senator Chester Atkins and Representative John Loring, to the Governor of Massachusetts, to the United States Congress through Senators Kennedy and Tsongas and Representative Shannon and to the President urging their support of every reasonable measure to restrict the sale of handguns and urging severe punishment for their illegal sale and possession. Be it further resolved that we, the citizens of Acton, convey to the aforementioned leaders of State and Federal Government our firm conviction that the citizens of the United States do not and should not have a fundamental, sacred right to carry guns.

John W. Putnam
352 Pope Road
Acton

Resolution withdrawn.

Article 37: Voted unanimously: To raise and appropriate \$170,000.00 for a reserve fund pursuant to G.L. c. 40, section 6.

Article 35. Voted unanimously: To transfer \$677,000.00 from free cash to be used by the Board of Assessors for the purpose of reducing the tax rate for the fiscal year ending June 30, 1982.

Article 36. Voted unanimously: To authorize the Town Treasurer, with the approval of the Selectmen to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1981, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws Chapter 44, Section 17.

Voted unanimously: To adjourn at 10:58 P.M.

The following persons served as tellers at these meetings:

Elsa Collins, Ann Fanton, Walter Gates, Nancy Howe, Charles Kadlec, Theron Lowden, Louise Malcolm, Deborah Mass, Sandra Masson, Marion Maxwell, William Maxwell, Gary Myron, John McLaughlin, John Pasieka, Beatrice Perkins, Pamela Resor, Jean Schmelzer and John Schmelzer.

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING HELD APRIL 13, 1981

Moderator called the meeting to order at 7:30 P.M.

Article 1: Motion: To see if the Town will appropriate from available funds, or authorize the Town Accountant, with the approval of the Board of Selectmen, to transfer \$7,500.00 from Veterans' Aid Line Item number 91 to the Fire and Police "Other Salaries" Line items No. 43 and 47, or take any other action relative thereto.

Voted unanimously: To take no action.

Article 2. Voted unanimously: To accept as a public way the following street, or portion thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or an easement in said street by eminent domain or otherwise, including easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

IN MAIN STREET INDUSTRIAL PARK

A. Ledge Rock Way from the Northerly sideline of Main Street a distance of 743 feet more or less, in a Northerly direction to the Northerly sideline of a 67.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

Article 3. Voted unanimously: To appropriate from available funds the sum of \$26,000.00 for legal services for the fiscal year ending June 30, 1981.

Article 4: Voted: That the Town adopt the amendment of the Zoning By-law set forth in the warrant.

Section IV.J. Cluster Developments

The Planning Board may grant a special permit for a Cluster Development in R-1, R-2 and R-3 Districts, for single-family detached dwellings and accessory structures, subject to the requirements and conditions specified below:

1. General Purpose - The general purpose of Cluster Development is to encourage the preservation of Common Land for conservation, agriculture, open space, and recreational use; to preserve historical and archeological resources; to protect existing or potential municipal water supplies; to protect the value of real property; to promote more sensitive siting of buildings and better overall site planning; to promote better utilization of land in harmony with its natural features and with the general intent of the zoning by-law through a greater flexibility in design; and to allow more efficient provision of municipal services.

2. Number Of Building Lots Permitted - The total number of building lots in a cluster development shall be no greater than the number of building lots that would otherwise be allowed in the district in which the land is located. In making the determination of the number of allowable lots, the Board shall require that the applicant provide evidence, satisfactory to the Board, that the number of lots shown on the proposed Cluster Development Plan is no greater than the number of lots that could otherwise be developed as building lots.

In the case where building lots as laid out under conventional zoning standards lie within any numbered or unnumbered A-Zones of the flood plain district, as defined in this By-Law, the Planning Board shall allow such lots to be counted as building lots in the proposed cluster development, if it finds that:

- a) No building or development would take place within the floodway, if such lots were to be developed under conventional zoning;
- b) A minimum of ninety eight (98) percent of the original natural surface storage volume of the lot would be preserved, if such lots were to be developed under conventional zoning.

In any case, the Planning Board shall consider the recommendations of the Board of Health, Conservation Commission and Engineering Department of the Town of Acton in making said determination.

3. COMMON LAND PORTION OF DEVELOPMENT - Cluster Developments must meet the following requirements to be granted a special permit:

In an R-1 District no less than 40% of the total area of the tract to be developed as a Cluster Development shall be dedicated as Common Land;

In an R-2 District no less than 30% of the total area of the tract to be developed as a Cluster Development shall be dedicated as Common Land;

In an R-3 District no less than 50% of the total area of the tract to be developed as a Cluster Development shall be dedicated as Common Land.

4. Dimensional Requirements - The following minimum dimensional requirements shall be observed in all cluster developments. The Planning Board may, in appropriate cases, impose further restrictions upon the tract or parts thereof, as a condition to the granting of a special permit:

- a. MINIMUM TRACT SIZE: 12 acres in R-1 and R-3 Districts, and 6 acres in an R-2 District.

- b. LOT AREA: In R-1 and R-2 Districts not less than 20,000 square feet per building lot, and in the R-3 District not less than 30,000 square feet per building lot.
- c. FRONTAGE: In R-1, R-2 and R-3 Districts not less than 50 feet.
- d. MINIMUM SETBACK FROM FRONT LOT LINES: In R-1, R-2 and R-3 Districts not less than 45 feet.
- e. MINIMUM SETBACK FROM ALL OTHER LOT LINES: In R-1, R-2 and R-3 Districts not less than 20 feet.
- f. ACCESS WIDTH: Each lot shall have an access width of not less than 50 feet.
- g. All other lot coverage and dimensional requirements shall follow the standards prescribed for that district as set forth in Section VI.A "Dimensional Regulation Schedule", except where the requirements of Section IV.J., "Cluster Developments", differ from or conflict with the requirements of Section VI., "Dimensional and Development Regulations", Section IV.J. shall prevail.

5. Ownership of Common Land - The ownership of Common Land shall either be conveyed to the Town of Acton and accepted by it for open space, conservation, agriculture, outdoor recreation, or park use, or be conveyed to a non-profit organization, the principal purpose of which is the conservation of open space, or be conveyed to a corporation or trust owned or to be owned by the owners of lots within the development. In any case where such land is not conveyed to the Town of Acton, a perpetual restriction enforceable by the Town of Acton shall be recorded providing that such land be kept in its open or natural state and not built upon or developed except as provided for in Paragraph 6 of this Section.

6. Use and Shape of Common Land - The Common Land within the development shall be used for open space, conservation, agriculture, outdoor recreation or park purposes. The Common Land shall be in one or more parcels of a size, shape and location appropriate for its intended use as determined by the Planning Board. The Common Land shall remain unbuilt upon except that a maximum of 5% of such land may be devoted to paved areas or structures accessory to active outdoor recreation and consistent with the open space uses of the land.

7. Minimum Access - Each parcel of Common Land in the development shall be provided with access of 20 feet wide which shall be identified on the plan.

8. Application For A Special Permit - The application for a special permit for a cluster development shall, in addition to any other documents or information to the extent applicable required by the Planning Board, be accompanied by a Cluster Development Site Plan. A Cluster Development Site Plan shall mean a plan showing all of the information required for a definitive subdivision plan, as specified in the "Town of Acton, Subdivision Rules and Regulations", and showing the following additional information: soil characteristics as shown on Soil Conservation Service Maps; wetlands as defined by M.G.L., Chapter 131, Section 40 (The Wetlands Protection Act); existing floodplain boundary lines; proposed location of dwellings, all setback lines, garages, driveways, proposed and existing wells and septic systems on the parcel and abutting properties; proposed finished grades of the land; existing perimeter of trees; and the proposed use of the common land including all improvements intended to be constructed on the common land, and the proposed ownership of all common land. Ten copies of the Cluster Development Site Plan shall be submitted to the Planning Board.

9. Planning Board Action - In determining whether to grant a special permit for a proposed cluster development, the Planning Board shall consider:

- a. The general objectives of cluster development;
- b. The existing and probable future development of surrounding areas;
- c. The appropriateness of the proposed development in relation to topography, soils and other characteristics of the tract in question, and
- d. The recommendations of the Board of Health, Engineering Department, Conservation Commission, Recreation Commission, Historical Commission, Building Commissioner, Fire Department, Tree Warden, and the Acton Water

District. Such recommendations must be submitted to the Planning Board no later than thirty five (35) days after the date of submission of the proposed Cluster Development Plan to the Planning Board.

The Planning Board shall not grant a special permit for a Cluster Development, as provided herein, if it appears that the granting of such a permit would be detrimental to the health, safety, or welfare of the neighborhood or town, be inconsistent with the intent of cluster development, or would result in unsuitable development. The Board may require such changes in lot shape and layout as it deems necessary to secure the objectives of this bylaw. The Planning Board may impose additional conditions and safeguards in order to protect the health, safety, and welfare of the inhabitants of the neighborhood and of the Town of Acton.

10. Compliance With Other Regulations - Nothing contained herein shall in any way exempt a proposed development from compliance with other sections of the Acton Zoning By-Law (except as specifically stated herein), the Subdivision Rules and

Regulations of the Town of Acton, regulations of the Acton Board of Health, the Acton Conservation Commission or any rules, regulations, and laws issued by the Commonwealth of Massachusetts.

11. Revision of Cluster Development Plan - Any change in the number of lots, the layout of streets, any significant changes in the reserved Common Land, its ownership or use, or any other conditions stated in the original special permit shall require that a new special permit be issued in accordance with the provisions of this Bylaw.

12. Limitation of Subdivision - No lot shown on a plan for which a special permit is granted under this Section may be further subdivided and a condition to that effect shall be shown on the recorded plan.

TOTAL VOTE: 103 YES - 100 NO - 3

Voted unanimously: To adjourn Special Town Meeting at 9:14 P.M.



Eric Herbst,
"Brook Trout in Nashoba
Brook"

Charter Commission

The Charter Commission was elected on April 7, 1980 as a result of an initiative petition circulated in 1979. The purpose of the Commission is to review the existing town charter, propose appropriate changes or propose a new charter for voter approval to ensure that the government of Acton is efficient and responsive to citizen needs.

The Commission met weekly during 1981. The meeting agenda consisted of deliberations, review and progressive preparation of a revised charter for the Town of Acton. Hearings with town agencies, begun in 1980, were continued and the Town Manager, Board of Selectmen, Planning Board and Board of Health participated individually in successive meetings. State Senator Carol Amick, a former Bedford Charter Commissioner, Acton candidates for selectman and members of the League of Women Voters of Acton/Stow were also guests of the Commissioners. A preliminary report, including a proposed charter, was published and distributed in August 1981 in preparation for two public hearings held at the Town Hall on August 17 and 26.

Following the public hearings, the Commissioners reviewed, discussed and incorporated changes resulting from the hearings, letters and subsequent testimony. The final report, including the final draft of the proposed charter, was submitted to the Board of Select-

men on October 6, and subsequently to other interested parties. As required by statute, it was also submitted to the Office of the Attorney General and the Mass. Division of Community Services.

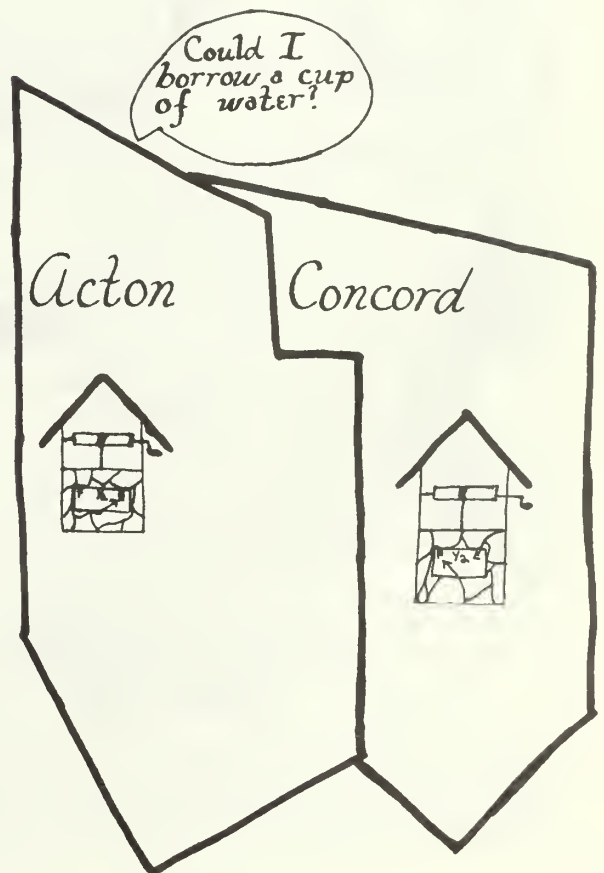
The Commissioners continued to work on a Supplementary Report. This is intended to include recommendations which have developed from hearings and deliberations but which are not appropriate in the charter or in the final report. Promotional speaking engagements by the Commissioners have been scheduled for the months of January, February and March 1982. Presentations will be made in support of the charter to civic, political and religious organizations within the town; it will then appear on the ballot in the April 5, 1982 town election. A simple majority is necessary for acceptance.

The terms and functions of the Charter Commission expire on May 5, 1982.

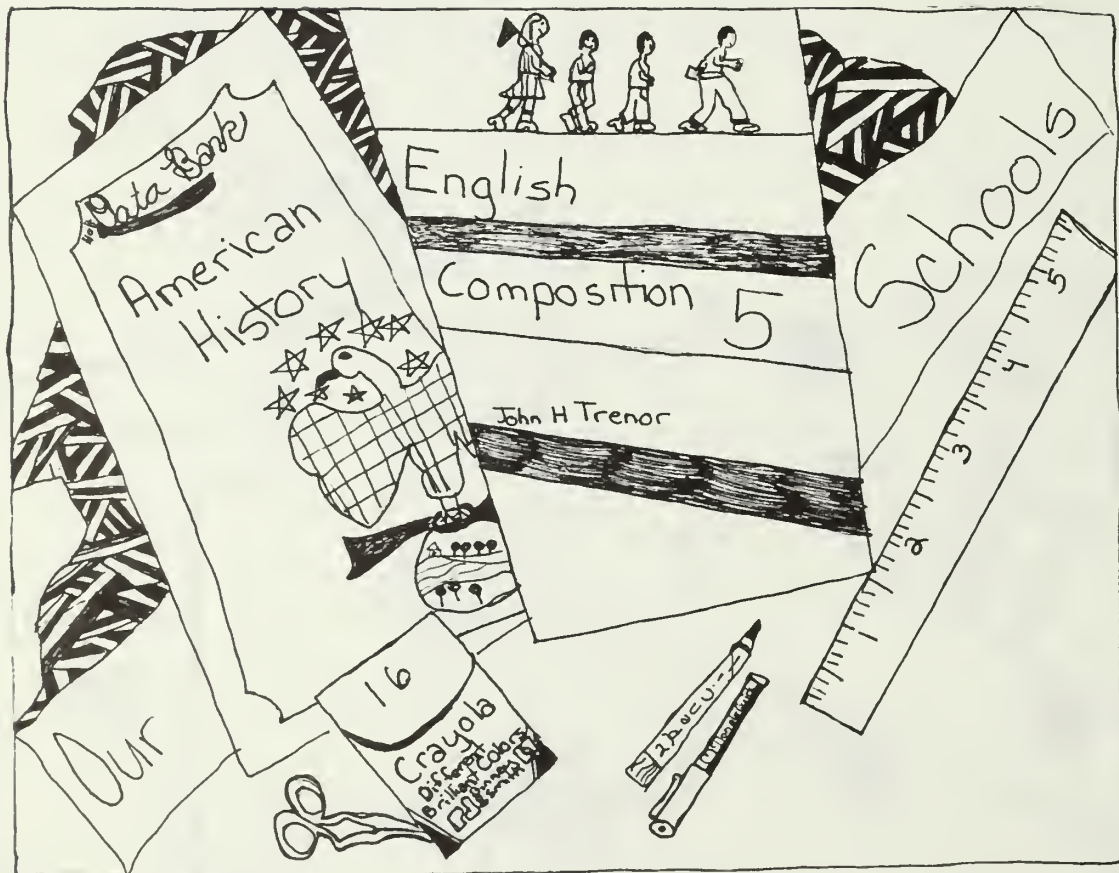
Stephen G. Lewis, Chairman
Alfred T. Steinhauer, Vice Chmn.
Beatrice C. Perkins, Clerk
Charles M. MacRae
John F. McLaughlin
John E. Ormsbee
John F. Pasioka
John W. Putnam
Norman R. Veenstra

Jennifer Dudley, A-B Junior High

Mia Paolucci, A-B Junior High



Educational Reports



Aimee Lucas, "Education Reports"
Grade 5

Acton Public Schools

Acton-Boxborough Regional School District

ORGANIZATION ACTON SCHOOL COMMITTEE

	Term Expires
Robert Evans	1984
F. Dore Hunter	1984
Cynthia Kramer	1982
Sue Grolnic	1982
Anne Ridley	1983
Sally Campbell	1983

ACTON-BOXBOROUGH REGIONAL DISTRICT SCHOOL COMMITTEE

	Term Expires
Robert Evans	1984
F. Dore Hunter	1984
Cynthia Kramer	1982
Sue Grolnic	1982
Anne Ridley	1983
Sally Campbell	1983
Donald Wheeler	1982
John Herrmann	1983
Sandra Pitcher	1984

The Acton School Committee holds regular meetings on the second Thursday of each month, and the Acton-Boxborough Regional District School Committee meets regularly on the first Thursday of each month. Both groups convene at the Acton-Boxborough Regional Senior High School Music Room at 7:30 P.M.

ADMINISTRATORS	Telephone
Superintendent of Schools, Robert E. Kessler	263-9503
Assistant Superintendent, Gary G. Baker	263-9503
Regional Treasurer, Douglas W. Barrus	263-2607
Principals	
Conant School, Joan M. Little	263-7407
Douglas School, William Sparks	263-2753
Gates School, James Palavras	263-9162
McCarthy-Towne School, Parker Damon	263-4982
Junior High School, Clifford A. Card	263-7716
James C. Chase, Vice Principal	263-7716
Senior High School Lawrence McNulty, Principal	263-0210
Donald MacLeod, Vice Principal	263-7738

Francis Riley, Vice Principal	263-7738
Coordinator of Personnel & Pupil Services William J. Petkewich	263-9503
Coordinator of Fine Arts, Henry W. Wegiel	263-3562
Coordinator of Buildings and Grounds Cornelius Casey	263-5272
Director of Business & Community Education William Ryan	263-2607

TENTATIVE SCHOOL CALENDAR

Reopening of Schools	January 4, 1982
Martin Luther King Day	January 15
Winter Vacation	February 15-19
Good Friday (1/2 day)	April 9
Spring Vacation	April 19-23
Memorial Day	May 31
Graduation	May 28
Close of Schools*	June 25
Summer Recess	
Reopening of Schools	September 8
Columbus Day	October 11
Veterans' Day	November 11
Thanksgiving Recess	November 25-26
Christmas Holidays	December 23- January 3, 1983
Reopening of Schools	January 3, 1983
Martin Luther King Day	January 14
Winter Vacation	February 21-25
Good Friday (1/2 day)	April 1
Spring Vacation	April 18-22
Memorial Day	May 30
Graduation	May 27
Close of Schools*	June 17
*If no days lost due to inclement weather deduct 5 days.	

NO SCHOOL SIGNAL

2-2-2-2	6:30 A.M.
No School ABRSD All Day	
1-1-1-1	7:15 A.M.
No School Acton Public Schools Grades K-6 All Day	
2-2-2-2	7:00 A.M.
No School All Schools All Day	

Announcements aired on: WBZ - 10:30 A.M.
Dial: WHDH - 850 AM Dial; WCVB-TV, Channel 5;
WEIM Fitchburg - starting at 6:00 A.M.

Report of the Superintendent of Schools

Robert E. Kessler

The staff of the Acton and Acton-Boxborough Schools has worked very hard to provide excellent education despite the vagaries of state regulations and funding. Proposition 2

1/2 forced the School Committees to present budgets which either eliminated or sharply curtailed some important educational services and prevented the inclusion of capital expend-

itures which are essential to the maintenance of the school facilities and more efficient, cost-effective, safe school plant operation.

The impact of Proposition 2 1/2 was softened somewhat by the closing of the Merriam School and declining student enrollment. The School Committees, however, were forced to cut a total of 52 staff (full-time equivalent) and 32 of these positions were eliminated as direct response to the constraints of the new tax law. At the time of the May Town Meeting, the School Committee expressed the hope for additional state revenues which should provide for the restoration of much-needed staffing, services, materials, and building repairs. Upon receipt of the announcement of additional revenue in the fall, the Committees analyzed previous expenditures and compared them with 1981-82 appropriations, reviewed previous budgetary reductions, and determined priorities for physical plant and capital equipment needs. Special Town Meetings, held in Acton on September 9 and in Boxborough on November 9, approved adding \$154,383 to the Acton Public Schools' budget and \$116,845 to the budget of the Regional School District. The proposed budget included the restoration of only 2.57 of the 52 staff positions. The major increases were in the areas of equipment, supplies, repairs, contracted services, special education tuition, and maintenance staff overtime.

From October 1, 1980 to October 1, 1981 K-12 enrollment declined by a total of 281 students. Specific changes were: Grades K-6, 2,084 to 1,885; Grades 7-8, 780 to 764; Grades 9-12, 1,555 to 1,489. Enrollment analyses and projections are currently underway. The School Committees are examining implications of such projections for staffing in the future.

In November 1980, I submitted to the School Committees for review and approval a written statement of operational objectives to which I would be directing my efforts and for which I would hold myself and the school staff accountable. As I stated then, these operational objectives would not be all-inclusive. Additional operational priorities would have to be pursued by the staff, innumerable responsibilities mandated by State and Federal legislation would be performed, and unanticipated crises would have to be managed. Nevertheless, this statement did establish a limited number of important objectives to which I devoted most of my efforts and to which the staff responded diligently and creatively. In November 1981 I reported that 12 of those 26 objectives had been accomplished and that the other 14 were in process. Significant progress had been made by: reorganizing the central office into a more efficient operation, taking over the transportation system at great savings to the school systems, developing key policies that were approved by the School Committees, carrying out the smooth merger of the Merriam and Douglas Schools, and communicating to the community in public meetings and the new school newsletter, "The Lamplighter".

We are presently working on 20 different objectives for 1982 which include refining and implementing policy and procedure for alternative funding for school activities, setting up

a telecommunications system in cooperation with the Town of Acton, developing a comprehensive plan for the reroofing of many of our schools that are sorely in need of restoration, expanding the use of existing computer hardware for more efficient administrative services, and developing and implementing an improved plant management system.

Perhaps our most innovative accomplishment was the development of the Student Activities Foundation which was featured in the November issue of "Education Week". It mentioned that Acton-Boxborough was the first system in the country to set up "an unusual and innovative fund raising arrangement" through the Permanent Charities Fund of Boston. The Permanent Charities Fund will manage contributions for student activities such as athletics and fine arts programs. Given the significant budget reductions at the local, state and federal levels, it is anticipated that this Foundation will be the major source of supplemental funding required for the continuation of an excellent and vital student activities program in the Acton and Acton-Boxborough schools. Pledges of support have already been received from some individuals and businesses in the community. This progressive approach to the funding was a direct result of the diligence and determination of a group of citizens and educators who made up the Alternative Funding Committee. The Alternative Funding Committee met regularly on Mondays after March 16, 1981, charged with the last of "developing a framework for alternative funding of school activities/programs/services which in the past have been funded entirely or partially by the School Committees". The general process was one of meeting as a committee of the whole to gain a common background of information; meeting in subcommittees to develop guidelines and/or statements in the areas of Authority and Control, Financial Aid, Fund Raising and New Programs, and meeting as a committee of the whole to gain a common background of information; meeting in subcommittees to review, refine and order the suggestions and recommendations of the subcommittees. The recommendations with respect to Philosophical Position, Revolving Fund, Financial Assistance, Fund Raising Guidelines, Complimentary Passes, Administrative Procedures for Development of the Student Activities Program Budget, and Participant Fees, as well as the "Proposed Guidelines for the Acton and Boxborough Student Activities Foundation" were submitted to the School Committees with the sincere hope and desire that it would be used by them as a new and unique starting point to the end that the total educational program of the Acton and Acton-Boxborough Schools would continue to excel and improve.

We are grateful to be working in towns and for School Committees that are sincerely interested in the best education possible for their children while being sensitive to the economic restraints desired by the citizens.

Report of the Assistant Superintendent for Curriculum and Instruction

Gary G. Baker

Sufficient evidence has been accumulated in the past few years to contend with confidence that the public schools located in Acton, Massachusetts are among the finest in the nation. Not only do students in Acton have average scores on standardized achievement tests that are higher than about 85% of the students nationally, but they also score significantly better than students who have the same superior aptitudes and who attend schools in communities with the same socioeconomic characteristics as Acton. College Board aptitude and achievement test scores continue to be well above national averages, and Acton-Boxborough College Board achievement test scores have been higher in the 1979-1981 period than they were in the 1970-1972 period. Of last year's graduating seniors, 84% went on to higher education, many to the most selective colleges in the country.

Other indicants of the high quality of our schools are:

Students' Views

When a representative sampling of Acton-Boxborough seniors was asked in a Mass. Dept. of Education survey to comment on the quality of the curriculum and instruction in their school, 85% rated the teaching of reading skills as very good or good (as opposed to fair or poor); 76% rated teaching writing to be very good or good; 82% rated mathematics instruction as very good or good. Furthermore, when asked if they liked school or not, 90% said they did.

The Athletic Program

Acton-Boxborough consistently finishes in the top five of the 76 schools of similar size in competition for the Dalton Trophy, a Boston Globe award for the most comprehensive athletic programs with the best win-loss records. In 1979, Acton-Boxborough was second; in 1981, fourth.

The Fine Arts Program

Acton-Boxborough always does well in artistic, drama and musical competition, has professional fine arts shows brought to the community through special programs, and offers opportunities for fine arts programs through the Adventures in Music Series.

Regional Academic Competition

In a competition last year sponsored by the New England Mathematics League for fifth and sixth graders, all of Acton's elementary schools scored in the top thirty-five of the over 400 schools involved. Also, Acton was the only system with two schools in the top fourteen.

Formal Accreditation

Last year Acton-Boxborough Regional High School received a ten year accreditation

through an evaluation by the New England Association of Schools and Colleges, the strongest endorsement possible by that agency, which only 14% of the schools evaluated received.

Curriculum development, which has been at the heart of the improvement of our schools, continued in 1981. Programs in computer literacy were developed in the elementary schools and Junior High and the computer education program at the High School was expanded; an elementary remedial mathematics program was developed and is being implemented; a topic scope and sequence and resource guide for the teaching of writing was developed with and for the elementary school teaching staff; a new elementary geography program was implemented; a new family life course was developed and implemented, through partial support from federal funds, in High School Home Economics; a basic American History and Government course was revised, and a new cohesive English program for juniors was developed at the High School. Staff development programs in the above areas and many other academic fields continued in 1981.

Thirteen different proposals were written and approved for federal funding which resulted in the receipt of about \$300,000 for such educational programs as remedial reading, remedial mathematics, remedial language, library and media, special education, career development, business education, counseling, family education, nutrition, English as a Second Language, problem-solving using basic skills, and aging.

This year ours was the only school system in the state that has had two Title IV C projects validated. Teaching and Learning About Aging directed by Fran Pratt, who has been a Social Studies teacher at the High School for several years, and BASIC CHALLENGE directed by Caroline Tripp, who taught English at the High School, are both proud possessors of letters indicating that their projects are considered highly successful by the State Department of Education. Title IV C provides federal monies to innovative and exemplary projects that are implementing and evaluating new approaches to education. It also helps other school systems adopt programs of proven effectiveness.

The schools in Acton continue to be innovative but basic, progressive but accountable, forward-thinking but frugal. In the days of "back to basics," Proposition 2 1/2 and Reaganomics the adjustments which schools have had to make have been less severe in Acton because the principles from which those movements emanated have always been essential guidelines in our schools' operations.

Fine Arts Department

Henry W. Wegiel

The Acton Elementary Schools were involved in many creative Fine Arts activities that were enjoyed by both students and parents this past year. A "participation fee" was introduced for the first time for music students in the Elementary Instrumental Program, brought about by the budget constraints of Proposition 2 1/2.

Students from all of our schools have submitted art work which, they hope, will be considered for illustration and possible publication in this Town Report. School art work has and will continue to be exhibited in the

town library and in the Office of the Superintendent of Schools throughout the year.

In the Regional Schools students presented numerous art exhibits, drama productions, and various musical programs and concerts in both the Junior and Senior High Schools. The Jeanne DeBaggis Music Memorial Scholarship Fund has been established at ABRHS in memory of Jeanne DeBaggis, Music Specialist at Gates School who recently passed away. This scholarship is presented at the high school graduation and is awarded to a senior who is planning to major in music in college.

Report of the Coordinator of Pupil Personnel Services

During 1981 the Pupil Services Departments - Counseling and Career Planning, Health Services, Remedial and Developmental Reading, Special Education, Speech and Language, and English as a Second Language Instructional services have continued to provide individualized instruction and specialized support services to students in the Acton and Acton-Boxborough School Districts.

Several factors have effected the Department during the past year. Declining enrollment and the closing of the Merriam School resulted in the reduction of several positions - a counselor, a special education teacher, and a reading specialist.

A reorganization of the Central Office has resulted in a change of title and responsibility for Bill Petkewich (formerly Coordinator of Pupil Personnel Services) who is now Director of Personnel and Pupil Services. This new role includes administrative responsibility for personnel related functions as well as those of Pupil Services. This change has also brought a change of title and responsibility to LaVonne Wright (formerly TEAM Chairperson) who is now the Chairperson of Elementary Special Education and to Marlin Murdock (formerly Assistant Coordinator of Pupil Personnel Services) who is now the Coordinator of Secondary Special Education. The new role for these two staff members includes the administrative

responsibility for the special education programs which are mandated by state and federal law.

The Career Planning Center at the High School has been moved to the Counseling Center in an effort to consolidate resources. This move was one of several changes which occurred with the reorganization.

The population of students with limited English-speaking ability has doubled at the elementary school level since last year. The amount of service provided has increased in accord with this change.

At this time the staff is completing an evaluation of the special education program which will be shared with the School Committee and the community. This evaluation, which is pilot-project of the Massachusetts Department of Education will be the basis for program planning and modification during the next two years.

During the next year emphasis will be placed on efficiency in the delivery of specialized services. Budgetary constraints at local, state and federal levels and the apparent increases in the need for educational and human services combine to present a continuing challenge to our ability to provide an adequate and appropriate response to the needs which are observed.

REPORTS FROM THE ELEMENTARY SCHOOLS

CONANT SCHOOL

Joan M. Little, Principal

The following is a list of Conant School highlights in 1981.

1. The sixth grade students and staff from the Merriam and Douglas Schools made a successful transition to the Conant School. Students are taking advantage of

this unique opportunity to establish new friendships which they can carry over to their Junior High School years, and the move has been viewed as a positive experience for all concerned.

2. As a result of the merger the Intermediate Resource Room was moved from the Merriam School to Conant for the 1981-1982 school year. This program is presently providing

special instruction in reading, language, math, and study habits for 13 fourth, fifth and sixth graders, some of whom have been transferred to Conant in order to participate in the Resource Room program.

3. In September of 1981 Conant's Title I program added written language skills to its reading and math support program. Students who qualify for the Title I on the basis of their academic standing can now receive assistance in any or all of these three areas.
4. Conant continues to participate in Project Fusion, Fitchburg State College's pre-internship program for college juniors. Now in its fourth year, the program provides educational experience for the college students, while insuring tutorial and independent study advantages for Conant students.
5. The Conant PTO sponsored two major evening programs for parents. In the spring an informational program on the effects of daily events and diet on children's learning and behavior was lead by a child psychologist and a teacher who has had many experiences with food-related cerebral allergies in children. In the fall a major Drug Awareness program focused on children and drugs. This program, consisting of a panel discussion with a pediatrician, junior high administrator, former drug addict, representative from ABCD (Acton-Boxborough's Concerned About Drugs organization) and members of the Acton Police Department, was an outgrowth of a highly successful drug education program held for Conant sixth grade students in the spring.
6. The Project Challenge Physical Education course which was destroyed by last year's winter storms was rebuilt in October with funds donated by the Conant PTO.
7. The English As a Second Language Program continues at Conant. The number of non-native children who are limited in English proficiency has increased significantly from the 1979-80 school year. Conant is presently servicing 20 students for 30 minutes a day in the ESL program. These students are from Greece, India, Japan, Philippines, Russia, Korea, Holland, Vietnam, Israel, Colombia, Taiwan and Romania.
8. Conant PTO fund raisers - the Annual Ice Cream Carnival, Children's Movies and the Conant Auction - raised funds for the school while providing entertainment for all who participated.
9. Parents joined their children for lunch at the Get Acquainted Picnic, Parent Visitation Day and Field Day, all enjoyable occasions which provided them with an opportunity to get to know their child's teacher, become familiar with their child's program and cheer all on to victory during field day activities.

DOUGLAS SCHOOL
William V. Sparks, Principal

Following is a list of Douglas School highlights in 1981:

1. The Merriam School closed in June, 1981, and merged with the Douglas School. There are presently 430 students - kindergarten through grade five - enrolled at the Douglas School with another 127 sixth grade students housed at the Conant School because of lack of space. The total enrollment of the Douglas School is 557. In school year 1982-83 plans are to consolidate kindergarten through grade six enrollments at the Douglas School.
2. The curricula agreed upon by the staff members before the merger took place is being followed. A number of workshops have been conducted to assist in the transition.
3. Students, faculty members and parents have displayed interest and enthusiasm in bringing the merger of both schools to a high degree of success.
4. Open Houses were conducted in a friendly atmosphere at the beginning of the school year. Field trips, classroom parties, a "Great Pumpkin Sing" at Halloween, an All School Barbeque (at the Conant School), a Book Fair, a School Newspaper, a Recognition Day Banquet put on by the Parent-Teacher Council during National Education Week and many holiday assemblies mark a number of activities that have been ongoing since the opening of school. Douglas sixth grade students housed at the Conant School have already attended and enjoyed a five day Environmental Camp Program at Camp Sargent, Peterborough, New Hampshire.
5. The Parent-Teacher Council has been most active during the year. Plans are underway to sponsor the New England Theater Guild (children's theater), Boston Zoomobile, an Ice Cream Social, a School Fair, an All School Barbeque and other spring and summer activities.
6. There is a strong school parent volunteer program operating at the school. Parents have assisted greatly in the Library, school office and classrooms. A TAP (Teachers' Aid Program) continues to be of outstanding benefit to faculty members. Duplicating collating, laminating, master-making, cutting and other teacher help are included in this program.
7. The Library has expanded to 8,000 volumes. A dedicated group of over 30 parents assist in the maintenance of a most excellent library program. The Program is directed by Mrs. Helen Berger, Media Aide, and Mrs. Joyce Koop, Elementary Media Coordinator.
8. The school appreciates the continued support of the administration, teaching staff, office personnel, nursing staff, cafeteria services, custodial staff, students and parents.



GATES SCHOOL
James Palavras, Principal

The following is a list of Gates School highlights in 1981:

1. The fourth annual Ice Cream Social and Cake Walk sponsored by the Parent-Teacher Advisory Committee was again successful.
2. Parents' Night was held in September.
3. A Snack Day Fair was held by grades 1-3 as part of a National Nutrition Week observation.
4. The Math Carnival was an evening of fun and games for the entire Gates community.
5. In the Sixth Annual Balloon Launch 550 helium-filled balloons with self-addressed post cards were released.
6. The continuation of Title I federal subsidized program provided tutorial services in reading and math.
7. Numerous school-wide activities were sponsored by the Student Council.
8. Four issues of the "Great Gates Times", our student newspaper, were published.
9. The school's main entrance was dedicated in memory of Mrs. Joanne Dagdigian, third grade teacher at the Gates School for ten years.
10. The fifth grade attended a week-long environmental education program at Sargent Camp in Peterborough, New Hampshire.
11. As part of Book Week there was a week long series of activities featured by visits from authors David McCord and Maurice Sagoff.
12. There were numerous school-wide activities such as club period, mini-marathons, field days, and holiday programs.
13. Gates School ranked twelfth in New England and fifth in Middlesex County in an Elementary Math League contest.

MCCARTHY-TOWNE SCHOOL
J. Parker Damon, Principal

The following is a list of McCarthy-Towne School highlights in 1981:

1. A successful PTSO Auction raised over \$3,400.
2. Two shared teaching assignments (two teachers who share one teacher's position) were begun - one at grade 2 and one at grade 5.
3. The three sixth grade teachers now teach in a team-teaching arrangement.
4. The faculty revised - partly in response to a parent survey - and distributed the school handbook that now consists of three sections:
 - Goals, Philosophy, Procedures and Policies
 - Description of Programs and Services
 - Expectations for Student Behavior
5. The school sent a questionnaire to all former students who are now in grades 7-12 to learn how well they think they were prepared for secondary school and how they think the school might improve.
6. The sixth graders put on a very successful production of the Mikado in the spring.
7. The December school-wide Festival of Sharing was magnificent.
8. The physical education program now has two adaptive physical education groups at the Kindergarten grade level.
9. A new program has been designed for multiply handicapped children.
10. The Project Adventure Physical Education Program has been improved in terms of activities and equipment.
11. The sloyd program expanded the integration of woodshop projects with other curriculum areas as props for plays, giant chess set for problem solving, and a Samoan hut for social studies.
12. The Arts-Humanities program has developed so that there is no need for full-time specialist supervision; classroom teachers have assumed responsibility for Art in their classrooms, and have attained a certain confidence in their own abilities to do so.
13. The music program has been reorganized with a focus on singing, listening skills, rhythm and movement, playing instruments, and performing so that there are many levels of enjoyment.
14. Further redesign and implementation of the school's science units consisting of at least two major, in-depth, and prolonged units per grade per year.
15. The school conducted its second resource program for Single and Working Parents. This year the focus was on networking.
16. Sixth graders again had a worthwhile week long educational experience at Camp Sargent in the fall.
17. The "Jobs for Kids Program" was implemented to help develop students' responsible behavior in the total school community.
18. A most successful first annual field day was held in May.

Report from the Coordinator of the Acton-Boxborough Community Education Program

William Ryan

The Acton-Boxborough Community Education Program serves as a link between the residents of Acton and Boxborough and the Public Schools, and all residents are urged to partake in the wide variety of educational programs and activities that are offered to the community. Many programs and activities are determined by your neighbors serving on the Community Education Advisory Committee.

Residents are welcome to attend the Advisory Committee meetings which are held on the first Wednesday of each month from 7:30 to 9:30 at the Acton-Boxborough Regional High School Faculty Room. New residents are encouraged to visit the Community Education office located in the central office of the Junior High School to learn of the different educational, recreational, cultural and community opportunities that are available in Acton-Boxborough. These activities are also described in the Community Education newspaper "INTERACTION" which is mailed four times yearly to all Acton-Boxborough residents.

During the past seven years, the Acton-Boxborough Community Education Advisory Committee has played an important role in the development of the following areas:

1. THE COMMUNITY EDUCATION EVENING PROGRAM (Initiated in January, 1976):
Over three hundred and sixty (360) evening courses for children and adults offered during the fall, winter, spring and summer terms. Courses are offered in music, art, drama, crafts, literature, practical skills, business, foreign languages, recreation, etc.
2. THE COMMUNITY EDUCATION DAY PROGRAM (Initiated in January, 1976):
Over 150 day courses offered throughout the year in the same areas as evening courses and located in churches, social service agencies and instructor's homes throughout the Acton-Boxborough community.
3. THE COLLEGE PROGRAM (Initiated in January, 1976):
Approximately 140 undergraduate and graduate level college courses offered during the fall, spring and summer terms from Boston University, Middlesex Community College and Worcester Polytech Institute.
4. THE COMMUNITY EDUCATION PRE-SCHOOL AND CHILD DEVELOPMENT PROGRAM (Initiated in September, 1978)
Over 60 pre-school children enrolled during the academic year in two separate pre-school programs. approximately 20 high school students also participate as teacher aides in the program for the full academic year. The pre-school teacher instructs a fully accredited course in child development for those high school students who participate in the programs.
5. THE COMMUNITY EDUCATION EXTENDED DAY PROGRAM (Initiated in September 1978):

The Extended Day Program offers the children of working parents and single parents the opportunity to participate in a variety of before and after-school activities including: arts and crafts, games and recreation and cooking. The program is housed at McCarthy-Towne Elementary School.

6. THE COMMUNITY EDUCATION SUMMER DAY CAMP (Initiated in July, 1977):
An opportunity for 300 children to participate in a six-week summer day camp at the McCarthy-Towne Elementary School. Children participate in a wide variety of activities daily including: swimming, games and recreation, arts and crafts, music and drama, science and nature and field trips.
7. THE ACTON COMMUNITY GARDENS PROGRAM (Initiated in May, 1976):
One hundred garden plots are available to local residents at two garden sites located in North and South Acton
8. A-B JAMBOREE:
A three day festival of arts and entertainment presented in the buildings and on the grounds of the Regional Schools during the first weekend of August. The festival presents a three day continuum of arts, crafts, music, dance, theater, athletics, games, aviation, food and special events capped each evening with a professional presentation in the performing arts. A-B JAMBOREE is a regional showcase for the community education process and another demonstration of what commitment and involvement by townspeople can do to enrich the life of the community. During A-B-JAMBOREE 1981 over two hundred residents volunteered their time and talents under the leadership of JAMBOREE Coordinator Jack Ormsbee, to make the festival a success. Approximately 25,000 persons participated in the three day festival.
9. THE COMMUNITY EDUCATION PERFORMING ARTS PROGRAM (Initiated in October, 1980):
An opportunity for Acton-Boxborough residents to attend professional performing arts events here in Acton. During the past few years, such groups as the Boston Ballet Ensemble, the Mandala Folk Dance Ensemble, the Loon and Heron Theater and the Pocket Mime Theater have performed in Acton.
10. SCHEDULING OF SCHOOL FACILITIES (Transferred to Community Education Office in May, 1979):
The scheduling of all school facilities for after-school use is handled by the Community Education Office. School or community groups interested in using school facilities should call the office at 263-2607.

11. LOCAL COMMUNITY SERVICE PROJECTS:

A. Social Club for Handicapped

Young Adults (Initiated in January 1976):

Meets Friday evenings at the high school throughout the school year. Funding was initially made available by the Acton Rotary Club and the Acton Center Congregational Church.

B. Conference of Local Community Agencies (Initiated in February, 1976):

Meets twice a year in an attempt to facilitate better communications and cooperation among local organizations and agencies.

C. Community Calendar - (In cooperation with the Acton Junior Women's Club - Initiated in September, 1977):

A complete listing of all community activities and events mailed out each month to all Acton-Boxborough organizations and agencies.

D. Slide-Tape Show "THIS IS ACTON" (Initiated in January, 1978)

A thirty-minute audio-visual presentation covering Acton's past and present. (Available for use by any Acton-Boxborough groups, agencies or organizations.) Made available by the Acton Business and Professional Association, The Middlesex Institution for Savings, Digital Equipment Corporation and the Acton Rotary.

Community Education programs have made an important contribution to the lives of many of

the residents of the Acton-Boxborough community. But community education is a two way street - an interaction. It does not just involve people taking courses or participating in programs for their own benefit. It also offers people the opportunity to serve their community. The hope is that many people will see fit to take advantage of the chances to help improve the community and the life of those within

For the fifth year in a row, the Community Education Program will not be requesting an appropriation for the 1982-83 fiscal year.

ACTON-BOXBOROUGH COMMUNITY
EDUCATION ADVISORY COMMITTEE

Mrs. Mimi Moran, Chairperson
Mr. Jack Ormsbee, Vice Chairperson
Mrs. Rebecca Jacoby, Secretary
Mrs. Andrea Corbett
Mr. Towne Conover
Mrs. Marsha Sishman
Mrs. Lenore Farrell
Mrs. Selma Garber
Mrs. Marsha Gratz
Mrs. Carol Lake
Mrs. Marie Little
Mrs. Carol Ray
Mrs. Judy Snwill
Mr. Earl Steeves

School Committee Representative
Mrs. Sandi Pitcher

Report of the Principal of the Acton-Boxborough Regional Junior High School

Clifford A. Card

The 1981-1982 school year opened in September with 765 students enrolled in grades 7 and 8. Because of Proposition 2 1/2 there was a 3/5 cut in each of the major subject areas which necessitated an increase in the average class size. In the elective areas a 2/5 staff cut was made in art and foreign language which also translated into larger classes.

Teacher cuts notwithstanding, the curriculum continues to be a challenging one. Students are benefitting from an introduction to computer study at both grades 7 and 8. A curriculum workshop was completed under the leadership of the new Chairperson of the Math Department at the Junior High, Rosemary Dow. Each student is exposed to a computer language called BASIC and into the workings of a computer and its applications in the world of work. Concepts learned now in the computer programming unit will be applicable to other disciplines in the future.

On the sports front another activity was added, girl's soccer being offered for the

first time. Although the first season didn't produce a winning team, they did a creditable job and showed steady improvement. With this addition there are now two fall sports for girls at the Junior High, the other being the field hockey team which was league champion this year.

This is the last year that the Acton-Boxborough Regional Junior High will be reported as such, because by a vote of the Regional School Committee, the name of the Junior High will be changed next spring to the Raymond J. Grey Junior High School in honor of the late Superintendent of Schools. It is very appropriate that the school should bear his name for many reasons, not the least of which are because he personally supervised the school's construction, was the first and only principal of it all the time it was first a Junior-Senior High, then a Senior High, and the year the Senior High was relocated to its present site, Mr. Grey continued in the now re-designated Junior High as Superintendent of Schools of all the public schools in Acton.

Report of the Principal of the Acton-Boxborough Regional High School

Lawrence E. McNulty

The population explosion experienced by the towns of Acton and Boxborough in the late 1960's and the 1970's has, as we all know, changed in the past few years. Student population has shrunk nationwide in recent years. The ABRHS population, however, remains relatively stable despite elementary school population declines. The student population of ABRHS, as of November, 1981, was 1495. The high school facility, one of which the townspeople of Acton and Boxborough can be justifiably proud, provides an outstanding educational setting and atmosphere for our high school students.

Academically, ABRHS continues to warrant the respect and admiration of college admission officers. A total of 84% of the graduating class of 374 pursued further education in September, 1981, in over thirty different states around the country. Of the 374 graduating seniors, 38% qualified for the National Honor Society, sixteen students won commendation by the National Merit Scholarship Corporation (NMSC), three were semifinalists, three were finalists, and one student won an NMSC scholarship (ABRHS was the only high school in the nation with five NMSC winners in 1979). Our NMSC winner in 1981 was James Falvey, who entered Cornell University.

In terms of curriculum, ABRHS continues to be a comprehensive secondary school. The curriculum consisted of 198 different course offerings during the 1980-1981 school year. Constant evaluation and appraisal take place in order to insure relevant course offerings and the proper utilization of staff, buildings, equipment and instructional materials. We feel that our current curriculum is comprehensive, relevant, challenging, and one that insures academic standards of the highest caliber.

The extracurricular program at the high school has expanded over the years and now consists of interscholastic athletics (35 teams), intramurals, student government activities, fine arts activities, and a variety of special interest clubs. In 1980, approximately 1400 students participated in one or more extracurricular activities. Highlighting the

1980-1981 extra-curricular activities was the athletic program, which resulted in nine league championships and a very high rating in the Boston Globe's Dalton Trophy won/loss rating system (4th of 76 in Division II). A total of one hundred and nineteen (119) student-athletes earned "All-League," "All Scholastic" or "All State" honors. Other individual and team honors were garnered by the ABRHS Mathematics Team. Still further highlights were provided by the Fine Arts Program which included a Fine Arts Weekend, twelve drama productions, an art exhibit and an art show, thirty concerts, a musical, sixteen students selected for the Northeast District Festival Band, Chorus, Concert Choir, and Orchestra (eleven ABRHS students were awarded all-state honors), and the ABRHS state play entry reached finalist status in state play competition, with one student receiving all-star recognition in the finals.

The highlight of the 1980-1981 school year was the fact that ABRHS was formally evaluated by the New England Association of Schools and Colleges (NEASC) and received the highest accreditation awarded, a full ten year accreditation through 1990. After an intensive fifteen month self-study by the ABRHS students, staff, and parents, a team of twenty-seven professional educators with diverse backgrounds in public secondary schools, colleges, universities, and in the Massachusetts Department of Education, visited ABRHS for four days to conduct the formal, on-site evaluation. The evaluation investigated all phases of the school, e.g., philosophy, objectives, curriculum, student activities, school facilities, staff and administration, et al. The ten-year accreditation by the NEASC was, indeed, an honor, and one which made all of us, students, staff, and townspeople, very proud. In examining all evaluations conducted by the NEASC during the past two years, one can see that only 14% of all high schools in New England received such an honor.

Thus, the Acton-Boxborough Regional Senior High School continues to be a source of pride for all those associated with, or responsible for, its excellence.

Acton-Boxborough Regional School District

TREASURER'S REPORT

JUNE 30, 1981

Cash Balance June 30, 1980

\$632,351.27

Receipts 7/1/80 - 6/30/81

Town of Acton Assessment

Town of Boxborough Assessment

\$4,183,480.00

504,482.00

State Aid for Construction	431,917.46
Chapter 71 S.16D Regional School Aid	456,326.00
Chapter 71, S.16C Transportation Aid	145,203.00
Chapter 70, School Aid	595,132.00
State Wards	2,507.00
Interest Earned on Investments	132,574.79
Facilities Rental	14,982.69
Miscellaneous Revenue	65,448.08
Tuition	19,225.50
Federal Withholding Taxes	729,820.03
State Withholding Taxes	216,095.68
Mass. Teachers' Retirement	189,530.15
Middlesex County Retirement	35,263.29
Accident and Health Insurance	1,252.44
Group Life Insurance	3,921.81
Blue Cross and Blue Shield	27,378.32
A.F.S.C.M.E. Dues	1,440.00
Union Warren Credit Union	10,281.00
M.T.A. Credit Union	142,876.00
Tax Deferred Annuities	95,033.88
Acton Education Association Dues	27,025.46
Community Education	143,361.00
Radio Station	1,011.41
Jamboree	18,200.21
Summer School	9,060.06
Senior High Library Fund	1,051.70
Athletic Receipts	6,254.61
School Lunch Program	230,717.71
Tailings	2,967.49
Senior High Audio Visual Fund	141.16
P.L. 81-974 Impacted Aid	26,855.30
Title IV-C Teaching About Aging	73,744.30
P.L. 94-142 Title 6B Special Needs	102,847.00
Title I E.S.E.A. Disadvantaged	6,759.00
P.L. 94-482 Vocational Education	14,849.00
P.L. 89-313 Extended Instr. Services	14,623.00
L.E.A. Incentive Grant	7,994.00
P.L. 94-482 Occupational Training	8,885.00
P.L. 94-142 Occupational Training	30,837.00
P.L. 94-482 Special Needs Support	13,150.00
Comm. of Mass. Div. of Adult Education	\$ 1,000.00
Transitional Bilingual Education	309.00
Multi-Group H.M.O.	383.88
Internal Revenue Service Claim	246.56
Title IV-B Library & Learning	6,017.00
Scholarship Trust Funds	19,931.50
Bid Deposit	1,000.00
TOTAL RECEIPTS	\$8,773,393.47

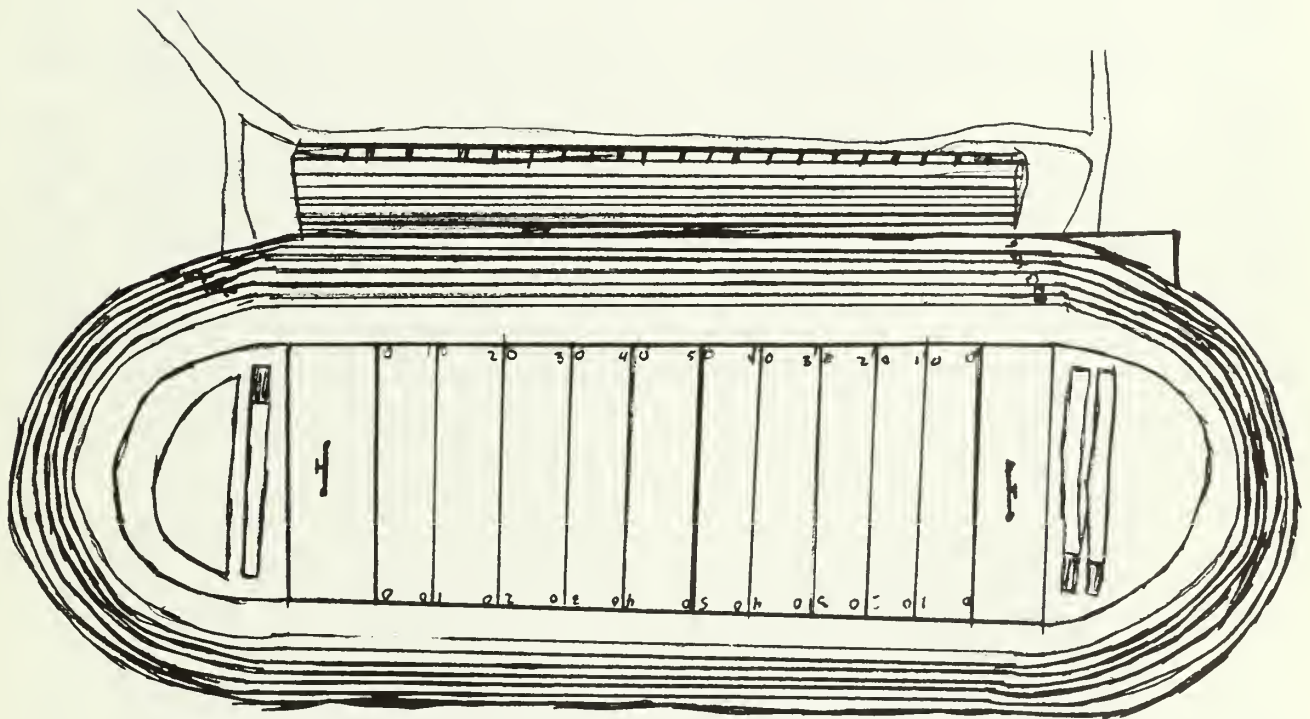
TOTAL BEGINNING BALANCE AND RECEIPTS	<u>\$9,405,744.74</u>
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Disbursements 7/1/80 - 6/30/81

Federal Withholding Taxes	\$ 729,820.03
State Withholding Taxes	216,095.68
Mass. Teachers' Retirement	189,530.15
Middlesex County Retirement	35,263.29
Accident and Health Insurance	1,334.21
Group Life Insurance	3,714.51
Blue Cross and Blue Shield	27,488.19
A.F.S.C.M.E. Dues	1,440.00
Union Warren Credit Union	10,281.00
M.T.A. Credit Union	142,876.00
Tax Deferred Annuities	95,033.88
Acton Education Association Dues	27,025.46
Community Education	162,792.61
Radio Station	2,363.76
This Is Acton	74.00
Jamboree	22,013.60
Senior High School Construction Fund	16,718.96
Summer School	9,890.70

Senior High Library Fund	1,591.00
School Lunch Program	230,471.54
Reserve for Petty Cash	25.00
Tailings	5,332.82
Energy Management System	198.38
Charter Road Electrical Project	63,494.47
Senior High Audio Visual Fund	41.89
P.L. 94-482 Handicapped	2,278.00
P.L. 94-482 Occupational Skills	4,479.00
Title IV-C Teaching About Aging	70,618.83
P.L. 94-482 Special Needs Support	3,172.88
Title I E.S.E.A. Disadvantaged	6,960.07
L.E.A. Incentive Grant	7,994.00
P.L. 94-142 Occupational Training	39,948.92
P.L. 94-482 Occupational Training	7,575.64
Comm. of Mass. Div. of Adult Ed.	887.22
Multi-Group H.M.O.	262.32
P.L. 94-142 Title 6B Special Needs	95,524.34
P.L. 94-482 Vocational Education	14,802.58
P.L. 89-313 Extended Instr. Services	11,506.25
P.L. 94-482 Special Needs Support	\$ 3,172.88
Internal Revenue Service Claim	246.56
Title IV-B Library & Learning	6,331.07
Scholarship Trust Funds	225.00
Operating Expenditures	5,864,784.25
Debt Service Payments	609,750.00
TOTAL DISBURSEMENTS	<u>\$8,745,430.94</u>
CASH BALANCE 6/30/81	\$ 660,313.80
TOTAL ENDING BALANCE AND DISBURSEMENTS	<u>\$9,405,744.74</u>

Douglas W. Barrus, Treasurer
2/8/82



Chad Farrell
Grade 6, Gates School

Minuteman Regional Vocational Technical School District

The Primary purpose of a vocational technical school is to provide a high school education while at the same time preparing students for good jobs, requiring specific skills and paying significantly more than minimum wage to high school graduates. Since the first class graduated in 1978, Minuteman Tech has been providing area employers with skilled young people trained for today's job market in 25 vocational and technical areas. These graduates also have virtually the same academic credentials as a traditional high school student.

Each of these vocational and technical programs has an active advisory committee made up of representatives from industry who see to it that Minuteman Tech's curriculum and shop equipment stay in tune with industry's needs. In addition, Minuteman Tech's staff members feel it is just as important for students to acquire a solid academic foundation as it is for them to learn the skills of their occupation.

In June, 1981 Minuteman Tech graduated its fourth Senior class. Eighty-eight percent of the graduates went on to higher education or accepted positions in the career fields for which they had been trained (prior to graduation, jobs with cooperating employers were held by 41% of the seniors.) The remaining 12% of the graduates took jobs out of their vocational major or were uncertain of their plans.

Minuteman Tech is unusual among vocational schools since it also offers college preparation courses, and about 18% of its graduates go on to college every year. The school also offers a unique Prep-Tech Program for gifted students who wish to prepare for top technical colleges.

During 1981 a number of Minuteman Tech students won awards for their outstanding skills. Forestry students won the state championship in the Future Farmers of America Natural Resources Contest, and, representing Massachusetts, placed third in the Northeast Regional Contest where they competed against champions from 15 states.

At the New England Flower Show, Minuteman Tech Horticulture students won a gold medal for achievement and took first place in the educational category, scoring 98.3 points out of a possible 100 for their exhibit. Then they went on to win first place in the Northeast Regional Landscaping competition at the Eastern States Exposition and first place in the state Future Farmers of America Nursery/Landscape contest.

In the Vocational Industrial Clubs of America (VICA) 1981 State Skills Competition, Minuteman Tech students were state champions in the Heating/Ventilating/Air Conditioning, Printing, and Auto Body events; placed second in the printing, Auto Mechanics, Small Engine Repair, and Commercial Art competitions; and placed third in the Printing, Automotive Machine Shop, Plumbing and Cosmetology events. The state winners went on to the national VICA competition in Atlanta, and Minuteman Tech senior David Harris of Acton brought home a

gold medal as the top printing student in the United States. Minuteman Tech junior David Frizzell of Belmont won an honorable mention in the National Heating/Ventilating/Air Conditioning competition.

Minuteman Tech students also won honors in the State Distributive Education Clubs of America competition. Competing for the first time, Minuteman Tech's new Air Force Junior ROTC Coed Drill Team placed second in the New England Regional High School Drill Team Competition.

In 1981 Minuteman Tech's varsity basketball team became the first ever to qualify for the Division III North Massachusetts State Tournament for four straight years. As a result, Coach Nick Papas was named Division III "Coach of the year".

Fiscal responsibility has always been a prime concern of the Minuteman Tech staff and School Committee. Minuteman Tech is proud of the fact that energy consumption in the school has been reduced more than 30% with micro-processor control, insulation, and revised scheduling of building use. Energy audits and technical assistance studies have been completed, and major projects now on the drawing board include wind generation of electricity and groundwater cooling.

In addition, with the aid of a grant from the State Office of Energy Resources, all overhead doors are being insulated, mercury lamps are being replaced with more energy efficient metal halide lamps; boiler turbulators, destratification units and overhead strip doors are being installed, as well as an insulating cover for the swimming pool.

Budget planning continues to be done with careful scrutiny of all programs for cost effectiveness. Despite rising costs and capacity enrollment, per pupil assessments to the member towns were held to the previous year's level. Minuteman Tech's Adult Education courses and Summer School are now run on a self-supporting basis with tuition paid by program participants covering program costs. These programs now serve more than 3500 adults and young people every year. The 1981 Summer School served 1044 students from 44 communities.

During 1981 another town, Dover, joined the Minuteman Tech district, bringing to 16 the number of towns which are now members. William C. Greene represents Dover on the School Committee. Several other changes took place on the committee. David Cook of Needham resigned and was replaced by Timothy J. O'Leary. Mr. Cook had been Chairman of the Occupational Advisory Committee which ultimately recommended that Needham join the Minuteman Tech district. Then he became Needham's first representative on the Minuteman Tech School Committee. Weston is now represented by Theodore G. Papastavros, succeeding Annette DiStefano who was an active and enthusiastic member of the School Committee for five years.

Acton, John W. Putnam
Arlington, John P. Donahue
Belmont, Henry L. Hall, Jr.
Bolton, Robert Smith
Boxborough, John J. Shimkus, Vice Chairman
Carlisle, Kenneth L. Bilodeau
Concord, Kenneth Marriner, Jr., Secretary
Dover, William C. Greene

Lancaster, Jay M. Moody
Lexington, Robert C. Jackson
Lincoln, Ruth W. Wales
Needham, Timothy J. O'Leary
Stow, Paul Christopher
Sudbury, Martin F. Craine
Wayland, John B. Wilson, Chairman
Weston, Theodore G. Papastavros

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT ANNUAL REPORT 1981

The primary purpose of a vocational-technical school is to provide a high school education while at the same time preparing students for good jobs, requiring specific skills and paying significantly more than minimum wage to high school graduates. Since the first class graduated in 1978, Minuteman Tech has been providing area employers with skilled young people trained for today's job market in 25 vocational and technical areas. These graduates also have virtually the same academic credentials as a traditional high school student.

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Fiscal responsibility has always been a prime concern of the Minuteman Tech staff and School Committee. Minuteman Tech is proud of the fact that energy consumption in the school has been reduced more than 30% with microprocessor control, insulation, and revised scheduling of building use. Energy audits and technical assistance studies have been completed, and major projects now on the drawing board include wind generation of electricity and groundwater cooling.

In addition, with the aid of a grant from the State Office of Energy Resources, all overhead doors are being insulated, mercury lamps are being replaced with more energy efficient metal halide lamps; boiler turbulators, destratification units and overhead strip doors are being installed, as well as an insulating cover for the swimming pool.

Budget planning continues to be done with careful scrutiny of all programs for cost effectiveness. Despite rising costs and capacity enrollment, per pupil assessments to the member towns were held to the previous year's level. Minuteman Tech's Adult Education courses and Summer School are now run on a self-supporting basis with tuition paid by program participants covering program costs. These programs now serve more than 3500 adults and young people every year. The 1981 Summer School served 1044 students from 44 communities.

During 1981 another town, Dover, joined the Minuteman Tech district, bringing to 16 the number of towns which are now members. William C. Greene represents Dover on the School Committee. Several other changes took place on the Committee. David Cook of Needham resigned and was replaced by Timothy J. O'Leary. Mr. Cook had been Chairman of the Occupational Advisory Committee which ultimately recommended that Needham join the Minuteman Tech district. Then he became Needham's first representative on the Minuteman Tech School Committee. Weston is now represented by Theodore G. Papastavros, succeeding Annette DiStefano who was an active and enthusiastic member of the School Committee for five years.

Assessment for operating and capital costs for 7/1/81 to 6/30/82 based on the number of students from each member town attending Minuteman on 10/1/80 as a percentage of the total number of students, per section V (c) of agreement. Assessment for special operating costs based on section IV (f) of agreement.

TOWN	PER CENT	OPERATING +	CAPITAL (DEBT) +	SPECIAL OPERATING =	ASSESSMENT
Acton	9.240	\$ 238,884	\$ 20,482	\$ 14,301	\$ 273,667
Arlington	28.585	739,015	63,364	47,612	849,991
Belmont	7.122	184,127	15,787	12,555	212,469
Bolton	1.732	44,778	7,200*	1,582	53,560
Boxborough	2.791	72,156	6,187	4,911	83,254
Carlisle	1.444	37,332	3,199	1,505	42,036
Concord	5.197	134,359	11,522	13,335	159,216
Lancaster	3.657	94,545	15,200*	74	109,819
Lexington	11.838	306,051	26,242	31,729	364,022
Lincoln	1.444	37,332	3,199	4,959	45,490
Needham	6.064	156,774	25,200*	3,243	185,217
Stow	6.160	159,256	13,653	3,588	176,497
Sudbury	8.662	223,941	19,202	9,595	252,738
Wayland	5.005	129,396	11,094	3,531	144,021
Weston	1.059	27,379	2,347	2,274	32,000
TOTALS:	100.000%	\$2,585,325	\$243,878	\$154,794	\$2,983,997

* Based on a \$400 per pupil charge

NOTE: The total assessment is only \$119,448 more than that for the previous school year even though the operating and capital budget total rose 5.56% from \$7,105,033 in 1980-81 to \$7,500,537 in 1981-82. This rise was offset by increased aid, tuition and other revenue, some of which was a one-time event.

STATE AID RECEIVED BETWEEN JULY 1 of 1980 AND JUNE 30 of 1981

<u>CATEGORY</u>	<u>AMOUNT RECEIVED</u>
Transportation	\$ 237,758.00
Chapter 70 (includes Special Ed.)	1,620,434.00
Construction Grant Chapter 645	1,211,134.00
Regional Aid Chapter 71, 16d	266,331.00
TOTAL:	\$3,335,657.00

NOTE: Aid and district revenue are used to reduce assessments of costs to member towns.



Matt Sliwa,
"Acton Town
Hall"
Grade 6

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
EXPENDITURES July 1, 1980--June 30, 1981

		<u>SALARIES</u>	<u>CONTRACTED SERVICES</u>	<u>SUPPLIES</u>	<u>OTHER</u>	<u>TOTAL</u>
1100	School Committee	\$ 22,000	\$ 16,372	\$ 261	\$ 1,575	\$ 40,208
1200	Administration	138,715	10,015	4,165	6,089	158,984
2100	Supervision	69,085	45,986	6,043	2,803	123,917
2200	Principal's Office	145,765	38,778	28,136	11,392	224,071
2300	Teaching					
	Building Trades	186,542	3,538	36,789	---	226,869
	Commercial Services	164,870	141	10,936	150	176,097
	Electronics	118,326	7,396	17,649	91	143,462
	Graphics	186,567	44,290	67,087	316	298,260
	Metal Fabrication	144,831	8,920	55,495	513	209,759
	Power Mechanics	157,682	7,755	63,953	557	229,947
	Technology	76,529	3,512	9,475	2,344	91,860
	Distributive Education	49,796	732	2,443	535	53,506
	Horticulture	56,693	5,424	42,749	30	104,896
	Allied Health	34,539	2,645	7,807	---	44,991
	Child Care	34,094	189	1,380	59	35,722
	Communications/Human Relations	235,115	131	9,546	---	244,792
	Mathematics	151,470	---	4,534	372	156,376
	Science	116,413	517	14,625	125	131,680
	Physical Education	97,617	6,511	2,774	841	107,743
	Foreign Language	13,600	---	331	---	13,931
	Art/Music	19,996	224	6,896	25	27,141
	Driver Education	19,151	8,331	3,224	25	30,731
	Special Education	214,076	---	8,526	1,476	224,078
	Pupil Support (SPED)	44,277	---	---	---	44,277
	ROTC	31,718	883	246	495	33,342
	Business Instruction	50,343	1,260	1,512	65	53,180
	Undistributed	320	---	---	445	765
	Occupational Competency					
	Faculty--Aides	18,802	---	---	---	18,802
	Substitutes	14,392	---	---	---	14,392
	Total Teaching	\$2,237,759	\$102,399	\$367,977	\$ 8,464	\$2,716,599
2400	Text Books	---	---	14,886	---	14,886
2500	Library	84,141	769	22,504	5	107,419
2600	Audiovisual	---	800	15,999	1,363	18,162
2700	Guidance	222,992	4,376	2,634	1,400	231,402
2800	Psychologist	24,750	5,053	---	84	29,887
3200	Health Services	39,050	5,551	2,987	82	47,670
3300	Transportation	26,817	400,978	2,867	---	430,662
3400	Food Services	26,172	5,892	393	167	32,624
3510	Athletics	29,360	21,333	11,499	5,305	67,497
4000	Operations/Custodial	147,764	2,782	13,826	146	164,518
4120	Heating	---	114,887	---	---	114,887
4130	Utilities	---	301,853	---	---	301,853
4200	Maintenance	---	30,798	2,906	---	33,704
4220	Maintenance of Building	33,800	43,957	10,332	---	88,089
4230	Maintenance of Equipment	---	25,270	---	---	25,270
5100	Employee Retirement	---	---	---	82,000	82,000
5200	Insurance	---	---	---	213,559	213,559
7000	Fixed Assets	---	---	---	180,832	180,832
8000	Debt Retirement	---	---	---	1,479,100	1,479,100
	Afternoon Program	40,435	---	14,724	1,223	56,382
	Regular--Evening	---	---	---	---	---
	ROP	29,831	35,380	3,366	2,306	70,883
	Vacation--Summer	\$ 3,654	\$ 30,998	\$ ---	\$ ---	\$ 34,652
	Adult Education	60,066	6,686	7,576	557	74,885
	TOTALS	<u>\$3,382,156</u>	<u>\$1,250,913</u>	<u>\$533,081</u>	<u>\$1,998,452</u>	<u>\$7,164,602</u>

1980-81 Accounts Payable / Encumbrances:

1200	Administration	\$ 884	2700	Guidance	11,595	4130	Utility Services	\$ 34,869
2200	Principal's Office	2,700	3200	Health Services	4,063	4220	Maint. of Building	2,259
2300	Teaching	187,266	3300	Transportation	212	4230	Maint. of Equipment	3,834
2400	Text Books	1,055	3400	Food Services	1,657	5200	Insurance	3,750
2500	Library	10,421	3510	Athletic Services	508	5300	Rental	1,401
2600	Audio Visual	1,312	4000	Operations & Maint.	16,000	7000	Assets	65,772
						TOTAL		<u>\$ 349,624</u>

MINUTEMAN TECH ENROLLMENT 1979 - 1981

Enrollment October 1, 1979

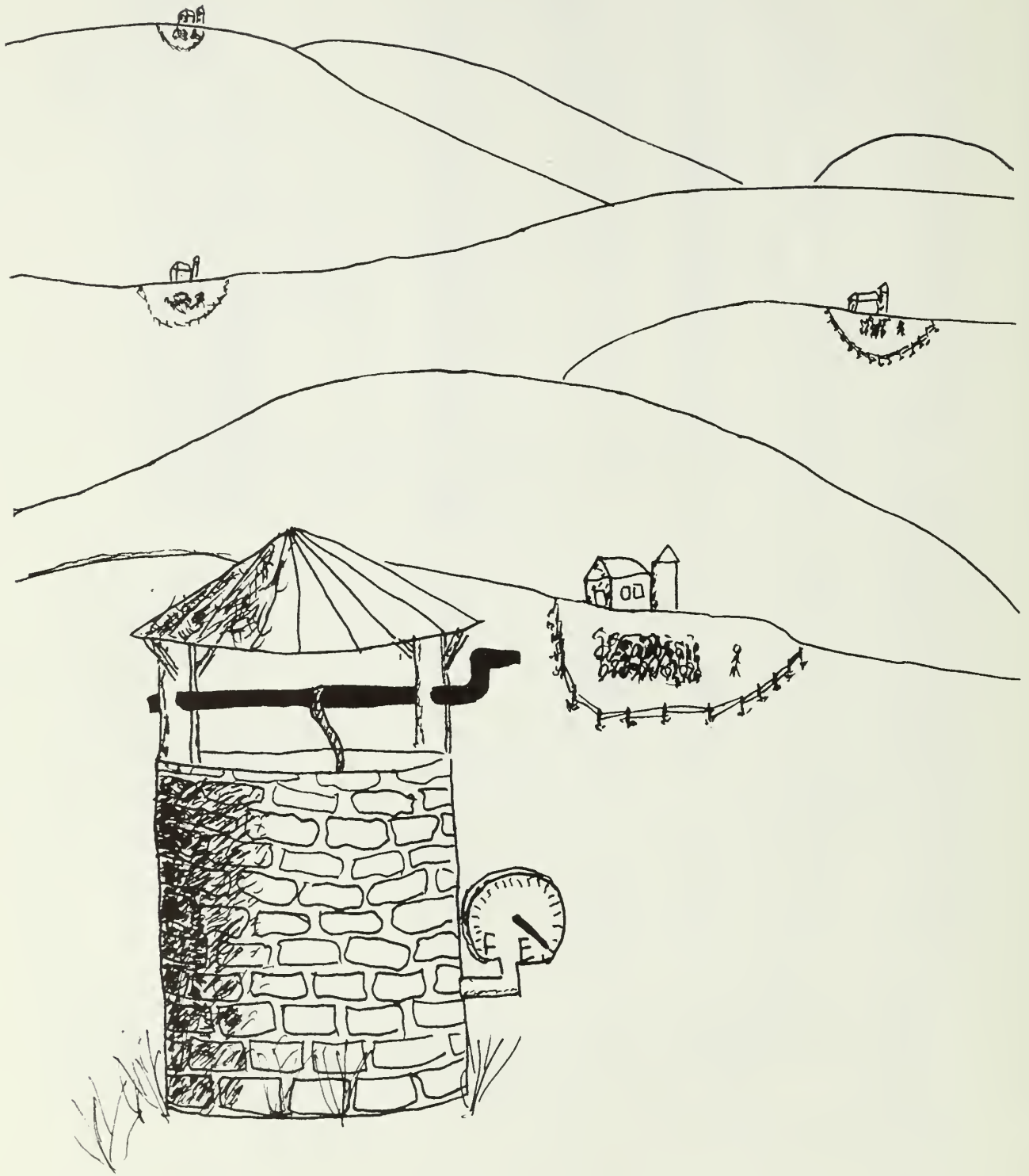
Enrollment October 1, 1980

Enrollment October 1, 1981

Town	83	82	81	80	PG	Total	Town	84	83	82	81	PG	Total	Town	85	84	83	82	PG	Total
Acton	23	24	36	33	3	120	Acton	16	25	21	28	6	96	Acton	16	19	24	21	4	84
Arlington	86	70	66	83	7	312	Arlington	78	89	62	59	9	297	Arlington	91	78	83	50	10	312
Belmont	13	20	24	26	6	89	Belmont	16	13	19	20	6	74	Belmont	20	16	11	20	7	74
Bolton	--	--	--	--	--	---	Bolton	6	5	2	3	2	18	Bolton	8	7	4	2	2	23
Buxborough	4	14	6	4	0	28	Buxborough	4	4	14	7	0	29	Buxborough	5	4	4	13	0	26
Carlisle	3	2	3	2	3	13	Carlisle	6	2	2	4	1	15	Carlisle	2	5	2	1	0	10
Concord	12	21	16	12	3	64	Concord	8	12	19	12	3	54	Concord	20	11	10	15	3	59
Lancaster	--	--	--	--	--	---	Lancaster	19	11	4	2	2	38	Dover	2	0	0	0	1	3
Lexington	26	36	32	35	4	133	Lexington	32	32	31	25	3	123	Lancaster	16	17	11	4	5	53
Lincoln	2	7	4	6	1	20	Lincoln	2	3	7	3	0	15	Lexington	12	31	29	27	7	106
Needham	--	--	--	--	--	---	Needham	26	16	10	5	6	63	Lincoln	2	2	3	5	0	12
Stow	13	20	15	14	1	63	Stow	14	17	18	14	1	64	Needham	12	24	14	8	6	64
Sudbury	20	30	21	20	2	93	Sudbury	21	19	30	17	3	90	Stow	17	15	16	16	2	65
Wayland	12	11	13	18	2	56	Wayland	12	16	8	13	3	52	Sudbury	20	22	17	30	3	52
Weston	2	1	3	3	0	9	Weston	5	3	0	3	0	11	Wayland	4	8	14	7	4	37
Tuition	58	59	35	21	16	189	Tuition	34	59	34	24	23	174	Weston	0	3	2	0	0	5
Part-time programs converted to full-time equivalent students*	275	315	274	277	48	1350	Part-time programs converted to full-time equivalent students*	299	326	281	239	68	1373	Tuition	31	49	55	32	16	183
TOTAL	275	315	274	277	48	1350	TOTAL	299	326	281	239	68	1373	Part-time programs converted to full-time equivalent students*	278	311	299	251	54	205
																				1412

*NOTE: This includes programs such as the after school courses and the Regional Occupational Job Training Program.

with 4
regular
program
students
being
part-time



Jose Ferragut, A-B Junior High School



2 1/2's Cuts

Chris Lingamfelter, A-B Jun. High

Board of Assessors

During the course of the year the Board held regular meeting on the first Wednesday of each month at 5:30 PM.

There was a change in Assessors this year with the resignation of Paul M. Wexelblat, Jr. Paul has moved from the Town. Many thanks to Paul for his assistance in establishing equitable assessments on farm animals.

Raymond Bintliff was appointed to the Board in May to fill this vacated position.

Board of Assessors

James J. Kotanchik, Chairman
Edward O'Donoghue, Jr. Clerk
Raymond P. Bintliff, Member

Assistant Assessor

Victor E. Stewart, M.A.A.

IN MEMORIAM

Paul Cassidy
Deputy Assistant Assessor 1976 - 1982

Fiscal Year 1982 Tax Rate Summary

1. Gross amount to be raised	15,832,127.76
2. Estimated receipts & available funds	3,819,766.80
3. Net amount to be raised	12,012,360.96
4. Real property valuation	367,572,600.00
5. Personal property valuation	10,174,600.00
6. Total property valuation	377,747,200.00
7. Tax Rate	
School	20.06
General	11.74
Total	31.80
8. Real property tax	11,688,808.68
9. Personal property tax	323,552.28
10. Total property tax	12,012,360.96

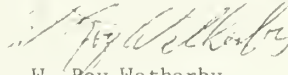


Annie Brown,
"Hot air balloonists"

Grade 6

Town Accountant

This report covers the financial transactions of the Town for the year ended June 30, 1981. Included is a detailed statement of the expenditures of each department and tabulated record showing appropriations and balances, also balance sheet as of June 30, 1981. We have verified the accounts of the Collector of Taxes and the Treasurer and have checked the various trust accounts in the custody of the Treasurer.


W. Roy Wetherby,
Town Accountant

STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS

JULY 1, 1980 TO JUNE 30, 1981

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
	\$	\$	\$
General Government:			
Moderator			
1. Salary	200.00	180.00	20.00
2. Expenses	20.00	16.50	3.50
Finance Committee			
3. Expenses	200.00	180.00	20.00
Selectmen:			
4. Salaries	48,918.00	46,054.76	2,863.24
5. Expenses	56,740.00	56,725.51	14.49
6. Capital Outlay	3,500.00	3,455.06	44.94
7. Legal Services	65,000.00	64,871.62	128.38
8. Legal Service Expenses	1,000.00	1,000.00	0.00
9. Appraisals & Surveys	1,000.00	305.00	695.00
10. Out of State Travel	1,500.00	1,458.40	41.60
Town Office Clerical Staff:			
11. Expenses	195,743.00	195,470.94	272.06
Engineering Department:			
12. Salaries	93,886.00	93,058.02	827.98
13. Expenses	4,700.00	3,967.41	732.59
Town Accountant:			
15. Salary	39,950.00	39,948.48	1.52
16. Expenses	25,852.00	25,852.00	0.00
Town Treasurer & Collector:			
17. Salary	20,624.00	18,410.78	2,213.22
18. Expenses	16,823.00	14,219.76	2,603.24
Encumbered		2,500.00	
Town Assessors			
19. Salaries	24,721.00	24,595.76	125.24
20. Expenses	30,200.00	27,225.57	2,974.43
Town Clerk			
21. Salary	11,886.00	11,689.06	196.94
22. Expenses	1,135.00	940.80	194.20
Election & Registrations			
23. Salaries	13,469.00	10,960.05	2,508.95
24. Expenses	8,726.00	8,720.03	5.97
Planning Board			
25. Salaries	16,867.00	16,854.54	12.46
26. Expenses	6,510.00	6,328.09	181.91

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Personnel Board:	\$	\$	\$
27. Expenses	100.00	30.00	70.00
Board of Appeals:			
28. Expenses	1,000.00	993.16	6.84
Conservation:			
29. Salaries	9,766.00	9,153.50	612.50
30. Expenses	4,095.00	4,092.57	2.43
Archives Committee:			
31. Expenses	1,200.00	55.00	1,145.00
Encumbered		1,145.00	
Public Ceremonies & Celebrations:			
32. Expenses	2,385.00	2,355.77	29.23
Building & Grounds:			
33. Salaries	25,391.00	24,676.30	714.70
34. Utilities	66,000.00	62,360.42	3,639.58
35. Expenses	31,650.00	29,642.07	2,007.93
36. Capital Outlay	21,945.00	21,945.00	0.00
Town Report Committee:			
37. Expenses	8,000.00	7,004.71	995.29
Youth Commission:			
38. Code	10,000.00	10,000.00	0.00
39. Expenses	8,300.00	4,679.43	3,620.57
Historical Commission:			
40. Expenses	200.00	197.07	2.93
Council on Aging:			
41A. Salaries	9,768.00	9,764.10	3.90
41B. Expenses	<u>7,757.00</u>	<u>7,756.96</u>	<u>.04</u>
Total General Government	<u>896,727.00</u>	<u>867,194.20</u>	<u>29,532.80</u>
Protection of Persons & Property:			
Police Department:			
42. Salaries	484,572.00	474,792.40	9,779.60
43. Other Salaries	152,330.00	152,318.17	11.83
44. Expenses	29,085.00	29,078.07	6.93
45. Capital Outlay	1,090.00	1,090.00	0.00
Fire Department:			
46. Salaries	580,713.00	578,065.69	2,647.31
47. Other Salaries	200,180.00	192,147.37	8,032.63
48. Expenses	44,040.00	42,342.03	1,697.97
49. Capital Outlay	5,945.00	5,944.50	.50
Sealer of Weights:	\$	\$	\$
50. Salary	600.00	600.00	0.00
51. Expenses	150.00	68.55	81.45
Insect Pest Control:			
52. Wages	8,383.00	8,324.51	58.49
53. Expenses	4,385.00	3,933.01	451.99
Town Forest:			
54. Expenses	100.00		100.00
Tree Department:			
55. Wages	12,633.00	12,609.96	23.04
56. Expenses	6,370.00	5,978.91	391.09

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
Inspector of Wires:			
57. Expenses	5,000.00	4,659.72	340.28
Inspector of Gas & Piping:			
58. Expenses	2,000.00	1,589.00	411.00
Building Commission:			
59. Salaries	45,613.00	37,450.87	8,162.13
60. Expenses	2,335.00	1,815.68	519.32
Dog Officer:			
61. Wages	1,200.00	1,200.00	0.00
62. Expenses	700.00	700.00	0.00
Building Committee:			
63. Expenses	50.00	0.00	50.00
Civil Defense:			
64. Expenses	6,350.00	6,346.46	3.54
Town Utilities:			
65. Hydrant Rental	47,825.00	44,850.00	2,975.00
66. Street Lights	69,612.00	69,611.66	.34
Total Protection of Persons & Property	1,711,261.00	1,675,516.56	35,744.44
Highways:			
Highway Department:			
67. Salaries & Wages	257,168.00	249,647.52	7,520.48
68. Overtime and Snow	27,825.00	20,615.64	7,209.36
69. Expenses	75,912.00	73,310.08	2,601.92
70. Drainage	17,930.00	17,541.26	388.74
71. Snow and Ice Removal	85,000.00	55,632.46	29,367.54
72. Machinery Expenses	88,829.00	88,823.00	6.00
73. Gasoline & Diesel Fuel	103,000.00	94,753.88	8,246.12
74. Secondary Road Maintenance	62,425.00	62,272.02	152.98
75. Primary Road Maintenance	38,400.00	38,400.00	0.00
76. Capital Outlay	1,700.00	1,700.00	0.00
Total Highways	758,189.00	702,695.86	55,493.14
Health and Sanitation:	\$	\$	\$
Board of Health:			
77. Salaries	80,808.00	77,080.02	3,727.98
78. Expenses	59,674.00	58,716.19	957.81
79. Garbage Collection	47,022.00	47,020.92	1.08
Inspector of Animals:			
80. Wages	200.00	200.00	0.00
81. Expenses	70.00	70.00	0.00
Plumbing Inspector:			
82. Expenses	4,000.00	3,206.00	794.00
Total Health & Sanitation	191,774.00	186,293.13	5,480.87
Cemeteries:			
Cemetery Department:			
83. Salaries	63,128.00	63,118.69	9.31
84. Expenses	11,300.00	11,263.79	36.21
85. Capital Outlay	2,400.00	2,211.94	188.06
Total Cemeteries	76,828.00	76,594.42	233.58

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
Recreation:			
Recreation Department:			
86. Salaries	85,117.00	74,269.14	10,847.86
87. Expenses	9,919.00	8,181.52	1,737.48
88. Capital Outlay	500.00	481.77	18.23
Total Recreation	95,536.00	82,932.43	12,603.57
Veterans Aid:			
Veteran Services:			
89. Salary	1,500.00	1,500.00	0.00
90. Expenses	150.00	0.00	150.00
91. Aid	30,000.00	11,642.25	18,357.75
Total Veterans Aid	31,650.00	13,142.25	18,507.75
Pensions:			
92. Pension	260,000.00	253,622.36	6,377.64
Total Pensions	260,000.00	253,622.36	6,377.64
Insurance:			
93. Group Health	261,618.00	249,412.34	12,205.66
94. Other Insurance	139,253.00	135,987.19	3,265.81
95. Insurance Advisor	1,500.00	1,500.00	0.00
Total Insurance	402,371.00	386,899.53	15,471.47
Maturing Debt and Interest Town Government:			
Conservation:	\$	\$	\$
100. Maturing Debt	68,170.00	68,170.00	0.00
101. Interest	2,923.00	2,923.00	0.00
Sanitary Landfill:			
102. Maturing Debt	26,830.00	26,830.00	0.00
103. Interest	632.00	632.00	0.00
Police Land:			
104. Debt	32,900.00	32,900.00	0.00
105. Interest	5,408.00	5,322.56	85.44
106. Interest in Anticipation of Revenue	60,000.00	14,807.05	45,192.95
Total Maturing Debt & Interest	196,863.00	151,584.61	45,278.39
Libraries:			
Memorial Library:			
107. Salaries	153,695.00	152,582.76	1,112.24
108. Expenses	35,156.00	34,767.97	388.03
Encumbered		380.00	
109. Books	37,650.00	37,649.61	.39
110. Capital Outlay	2,403.00	2,403.00	0.00
West Acton Library:			
111. Salaries	11,285.00	10,812.72	472.28
112. Expenses	6,582.00	6,491.83	90.17
Total Libraries	246,771.00	244,707.89	2,063.11
Local Schools:			
115A. Operating Expenses	4,363,081.00	4,362,904.63	176.37
115B. Out of State Travel	1,950.00	148.50	1,801.50
116. Blanchard Auditorium Expenses	52,721.00	52,721.00	0.00
Total Local Schools	4,417,752.00	4,415,774.13	1,977.87

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Maturing Debt and Interest Local School:			
McCarthy Town School:			
117. Maturing Debt	80,000.00	80,000.00	0.00
118. Interest	19,320.00	19,320.00	0.00
Douglas School:			
121. Maturing Debt	35,000.00	35,000.00	0.00
122. Interest	6,737.50	6,737.50	0.00
Gates School:			
123. Maturing Debt	55,000.00	55,000.00	0.00
124. Interest	16,912.50	16,912.50	0.00
Conant School:			
125. Maturing Debt	\$ 80,000.00	\$ 80,000.00	\$ 0.00
126. Interest	47,880.00	47,880.00	0.00
Total Maturing Debt and Interest	340,850.00	340,850.00	0.00
Regional Schools:			
129A. Operating Budget	4,012,139.00	4,012,139.00	0.00
129B. Out of State Travel	2,400.00	2,399.00	1.00
130. Maturing Debt and Interest	168,941.00	168,941.00	0.00
Total Regional School	4,183,480.00	4,183,479.00	1.00
Minuteman Vocational School:			
132. Operating Budget	314,994.00	314,994.00	0.00
133. Maturing Debt and Interest	32,156.00	32,156.00	0.00
Other Vocational Schools:			
134. Tuition and Transportation	15,185.00	1,307.09	13,877.91
Total Vocational Schools	362,335.00	348,457.09	13,877.91
Total Appropriation Disbursed	\$ 14,172,387.00	\$ 13,929,743.46	\$ 242,643.54
Total Appropriation Encumbered		4,025.00	

OTHER DISBURSEMENTS:

	<u>DISBURSED</u>	<u>AMOUNT</u>
Revenue Sharing Transfers	\$	\$ 342,547.74
Certificate of Deposit		1,313,389.67
Middlesex County Funds Invested		212,205.22

Refunds:

1980 Personal Property Tax	58.80	
1981 Personal Property Tax	31.80	
1978 Real Estate Tax	8,390.13	
1979 Real Estate Tax	4,724.98	
1980 Real Estate Tax	16,070.37	
1981 Real Estate Tax	13,655.37	
1978 Motor Vehicle Excise Tax	10.73	
1979 Motor Vehicle Excise Tax	1,030.88	
1980 Motor Vehicle Excise Tax	12,220.64	
1981 Motor Vehicle Excise Tax	436.91	56,630.61
Tax Title Foreclosures		300.00
Averett Conservation Land Debt		1,500.00
Health Insurance		30.30
Insurance Recovery		1,510.87
Vendor Refund Recovery		278.11
Interest and Other Refunds		221.64
Court Judgement		9,309.58
Acton Charter Committee		27.75
Averett Land Payment		42,500.00

	<u>DISBURSED</u>	<u>AMOUNT</u>
Trust Fund Transfers:		
Youth Prog. Jenks Fund	1,960.00	
Conservation	25,675.96	
George Ames	10.00	
Arlette Appleyard	85.00	
Perpetual Care	18,465.04	
A. B. Conant Family	55.00	
Dr. Davis	40.00	
M. Desmond	121.00	
Robbins & Family	9.00	
E. Robbins	61.00	
Captain Robbins Lot	48.36	
Elizabeth White Charity	524.95	
Georgia Whitney Memorial	386.15	
Georgia Whitney Charity	800.00	
Georgia Whitney Cemetery	109.00	
Frank Hayward	85.80	
Hoitt & Scott	39.00	
Mrs. Harry O'Neil	19.00	
Frank Knowlton	65.00	
Luke Blanchard	186.04	
Henry Raymond	96.98	
Hosmer Fund	4,887.47	
J. Roland Wetherbee	441.14	
Sarah Watson	201.04	
Carrie Wells	145.90	
Jenks Family	\$ 3,731.08	\$
Mary & Charles Smith	57.00	
Ernest Jones	38.50	
Conant H. S. Library	175.80	
Mildred P Moore	10.17	
Newell B Tainter	48.20	
William A Wilde	109.36	
Mark Clapp	260.90	
Katherine Kinsley	<u>9,461.75</u>	68,410.59
Temporary Loans:		
Anticipation of Revnue	1,000,000.00	
Highway Revenue	110,000.00	
Conservation, Quinn Land	<u>165,000.00</u>	1,275,000.00
Payroll Withholdings:		
Federal Tax	1,059,805.09	
State Tax	310,911.96	
County Retirement	147,173.41	
Teacher Retirement	180,920.89	
Teacher School Insurance	1,574.33	
Group Life Insurance	6,926.82	
Blue Cross & Shield	26,898.70	
Health Insurance Retirees	15,473.45	
School Maintenance Dues	1,038.00	
Suburban Credit Union	90,649.42	
M. T. A. Credit Union	48,674.39	
Fire Department Dues	3,474.00	
Highway Department Dues	1,303.00	
Teachers Dues	19,180.00	
Teachers Annunities	76,491.30	
Deferred Compensation	22,726.25	
Disability Insurance	2,313.17	
Multi-Group Health Insurance	425.36	
Court Judgement Ded	<u>170.00</u>	2,016,129.54
Agency:		
Performance Bond, Plan. Bd.	455,799.41	
Performance Bond, Deposit Eng.	9,000.00	
Performance Bond, Selectmen	6,933.01	
Performance Bond, Health	1,000.00	
Performance Bond, Forfiet	1,918.00	

	<u>DISBURSED</u>	<u>AMOUNT</u>
Cafeteria Revolving Fund	160,560.49	
Police Off Duty Details	27,951.29	
Other Off Duty Details	542.85	
Dog License to Middlesex County	5,705.05	
Division of Fish & Game License	7,513.25	
Sales Tax, Commonwealth of Mass	29.25	
Tax Collection Deputy Fees	7,497.04	
Perpetual Care Bequests	22,524.00	
Recreation Revolving Funds	11,879.39	
Regional School District	<u>15,253.00</u>	734,106.03
 Federal Funds:	 \$	 \$
Title 1 Pro 80-002-155	816.80	
Title 1 Pro 81-002-155	27,887.62	
Title 6B Project Mainstream	1,781.52	
Title 4C Basic Challenge	36,495.91	
Title 4A PL 93-380	29.39	
Title 4B Educ. Library & Learning	5,724.95	
Title 2A Understanding Writing Process	793.20	
Title 2B Math Learning	<u>825.00</u>	74,354.39
 Public Law 874		37,830.00
 Gifts and Bequest:		
Memorial Library	302.70	
W. R. Grace Gift	262.00	
Word Processing Gift	1,635.00	
Nagog Dev. Co. - Hydro Study Gift	<u>3,000.00</u>	5,199.70
 Grants:		
Elderly Grant Arts & Humanities		1,000.00
 State and County Assessments:		
County Tax	424,410.44	
Air Polution Control	2,552.93	
Mosquito Control	6,454.22	
State Recreation Area	102,838.17	
Audit Municipal Accounts	5,189.05	
Metropolitan Area Planning Council	2,731.35	
Motor Vehicle Excise Tax Bills	2,720.70	
Group Insurance, Elderly	450.01	
Regionald Transit Authority	<u>4,202.00</u>	551,548.87
 Articles:		
1 11/76 Parking Facilities S. Acton	232.96	
21 5/75 Road Construction & Improvement	6,377.66	
11 4/78 Sidewalk Construction	3,002.27	
13 4/78 Fireproof Doors	522.00	
17 4/78 Septage Disposal Facility	1,107.68	
32 4/78 Lighting at Library	111.50	
8 4/79 Secondary Road Maintenance	10,465.37	
10 4/76 Road Construction & Improvement	1,052.13	
18 4/78 Culvert	6,777.94	
24 4/79 Police Station Land Purchase	1,000.00	
24 5/74 Sidewalk Construction	1,123.49	
31 4/79 Sidewalk Construction	4,140.00	
32 4/79 West Acton Square	3,761.32	
33 4/79 Fire Station Parking	4,537.80	
34 3/73 Dev. Town Owned Land	1,793.95	
38 4/79 Averett Conservation Land Purchase	2,700.00	
4 10/79 Quinn land Conservation Purchase	5,265.00	
4 4/80 Purchase & Equip Police Motorcycle	5,000.00	
6 4/80 Contributory Retire. System	84,000.00	
6 11/80 Interest & Penalty Due Mid. Cty.	12,148.37	
10 11/80 Purchase Main Street Land	151,645.30	
12 11/80 Central St. Land Purchase	12,318.00	
14 4/80 Purchase School Light Equip	20,105.00	
16 4/80 Microfilm Town Records	2,420.15	
17 4/80 Various Equipment Purchase	25,989.00	

		\$	<u>DISBURSED</u>	\$	<u>AMOUNT</u>
18	4/80	Civil Defense Rescue Vehicle	19,000.00		
19	4/80	Purchase Equip Police Cruisers	23,400.00		
20	4/80	Juvenile Officer Position	576.00		
26	4/80	Town Wide Hydrogeological Study	91,942.97		
27	4/80	Fire Dispatchers	39,073.75		
30	4/80	Engineering Study Solid Waste	32,890.88		
32	4/80	Automated Typing Equip	39,919.00		
34	4/80	Purchase Penn Central Corp Land	1,027.28		
35	4/80	5K Transport Payment	<u>316.50</u>		
Total Articles					615,743.27
Highway Construction Contracts					<u>109,840.01</u>
Total Disbursed					\$ <u>21,399,357.35</u>



Tom Mapletoft,
Grade 5, Gates School

TOWN OF ACTON
BALANCE SHEET
JUNE 30, 1981

ASSETS

Cash: Petty \$ 270.00
General 1,333,669.04
Federal Revenue Sharing Invested 354,361.71
Certificate of Deposits 1,405,070.89 \$ 3,093,371.64

Accounts Receivable:

Levy of 1969:
Real Estate 36.26
Levy of 1973:
Real Estate 116.36
Levy of 1974:
Real Estate 38.48
Levy of 1975:
Personal Property (163.00)
Real Estate 44.15
Levy of 1976:
Personal Property 1,131.06
Real Estates 1,397.79
Levy of 1977:
Personal Property 2,251.65
Real Estate 1,062.41
Levy of 1978:
Personal Property 3,809.35
Real Estate (6,544.83)
Levy of 1979:
Personal Property 8,577.45
Real Estate (44,634.08)
Levy of 1980:
Personal Property 10,429.58
Real Estate (13,772.85)
Levy of 1981:
Personal Property 17,978.13
Real Estate 499,469.62

LIABILITIES AND RESERVE

Payroll Deductions: \$ 4,566.77
Insurance, Health 1,125.60
Insurance, Life 774.36
Insurance, Other 504.00 \$ 6,970.73
Insurance, Annuities

Guarantee Deposits:
Performance Bonds - Engineer 19,209.30
Performance Bonds - School 258.00
Performance Bonds - Forfeited 7,518.91
Performance Bonds - Planning Board 701,814.70
Performance Bonds - Selectmen 15,708.52 744,509.43

Agency:
County Dog Licences 317.55
Fish & Gam Licenses 313.40 630.95

Eminent Domain:
William Livingston 671.58
Harriet Davis 4,737.79
Eveline White 16,581.78
Amasa Davis 16,927.24
A & R Katz 89,964.96 128,883.35

Tailings:
Unclaimed Checks 589.77
Revolving Funds:
School Lunch 3,618.48
Recreation 9,925.17
Police Off Duty (147.98)
Filing Fees - Planning Board 642.33
481,227.53

Premium on Loans 176.59

ASSETS

Street Betterment:

Levy of 1979 \$ 480.26
 Levy of 1980 935.47
 Levy of 1981 935.47

\$ 2,351.20

Committed Interest on Street

Betterments:
 Levy of 1979 197.96
 Levy of 1980 302.15
 Levy of 1981 264.70

764.81

1979 Special Real Estate Taxes

4,160.10

Motor Vehicle Excise:

Levy of 1971 (.97)
 Levy of 1972 (161.03)
 Levy of 1973 1,131.82
 Levy of 1974 122.28
 Levy of 1975 4,394.54
 Levy of 1976 15,364.86
 Levy of 1977 19,019.63
 Levy of 1978 43,585.56
 Levy of 1979 52,587.40
 Levy of 1980 67,075.05
 Levy of 1981 98,718.71

301,837.85

Tax Title and Possessions:

Tax Title 1,043,131.03
 Tax Possessions 793.72

1,043,924.75

Farm Animal Levy of 1981

234.00

Roll Back Taxes

290.32

Tax in Litigation

425.01

Aid to Highways:

State 103,802.91

103,802.91

Departmental:

Selectmen 2,000.00
 Cemetery 961.00
 School 6,239.00
 Veterans Aid 7,517.54
 Perpetual Care 4,450.00
 Others 229.50

21,397.04

LIABILITIES AND RESERVE

Federal Grants:

School:
 PL 874, \$ 37,978.65
 PL 815 819.68
 Title 1 1,437.38
 Title 2 36.80
 Title 4 15,538.63
 Title 6 114.48

\$ 55,925.62

Public Law 94-512 Revenue Sharing

354,361.71

State Grants:

Bicentennial Development, Ch 686 of 1974 772.00
 Elder Affairs, Grant Furniture 2,587.00

3,359.00

Gifts:

Cemetery, Perpetual Care Bequests 6,100.00
 Memorial Library Gift 768.05
 Memorial Library Endowment FD 500.18
 Bicentennial Grants Local Growth 265.00
 Knowlton Hosmer Memorial 100.00
 W. R. Grace Gift Hydrogeological Study 233.24
 Bd of Health William Jones 464.00

8,430.47

Appropriation:

Un-encumbered Funds (See Schedule A)

173,388.48

177,413.48

Overestimates 1980:

County:
 State Recreation Areas 1,390.30
 Special Education 1,742.00
 Air Pollution Control 640.62
 Regional Transit 1,298.00

5,070.92

Cemetery Land Fund

11,990.35

Receipts Reserved for Appropriation:

State Aid for Library .39
 Road Machinery Fund 1,167.02
 Retirement Funds 175,681.22

176,848.63

Appropriations, 1982

14,408,040.00

Tax Title Foreclosures

35.00

ASSETS

Unprovided for or Overdrawn Accounts:

Underestimates:	
State:	
Mosquito Control	\$ 2,186.20
County Tax	9,148.81
Court Judgement	9,309.58
Charter Commission Expenses	27.75
Debt	<u>1,500.00</u>
	\$ 22,172.34

1981:

Trust Fund Transfers	(361.88)
Public Law 92-512, Transfer Authorized, 1982	300,000.00
Revenue 1981/1982	<u>13,333,484.01</u>
Total Assets	<u>\$ 18,709,081.63</u>

LIABILITIES AND RESERVE

Overlay Reserve for Abatements:

Levy of 1973-1974	\$	38.48
Levy of 1975		207.15
Levy of 1978		(410.04)
Levy of 1979		33,187.69
Levy of 1980		40,188.62
Levy of 1981		<u>61,264.63</u>
	\$	134,476.53
Surplus		<u>3,052.47</u>

Revenue Reserved Until Collected:

Special Assessment: Street Betterments	7,276.11
Farm Animal Excise	234.00
Motor Vehicle Excise	301,837.85
Tax Title and Tax Possession	1,043,924.75
Tax Deferral	290.32
Taxes In Litigation	425.01
Aid to Highway	103,802.91
Departmental	<u>16,717.54</u>
Others	<u>4,679.50</u>
	1,479,187.99

Reserve of Petty Cash

270.00

Surplus Revenue

994,820.64

Total Liabilities and Reserves

\$ 18,709,081.63

SCHEDULE A

3/ 8/71 Art. 46	Main Street & Pope Road Land	\$ 4,006.00	4/12/78 Art. 17	Septage Disposal Facility	\$ 894.81
3/12/73 Art. 34	Development: Town Land for Recreation	2,694.62	4/12/78 Art. 29	Tennis Courts	2,004.39
5/13/74 Art. 32	Great Hill Recreation	11,111.34	4/12/78 Art. 32	Library Lighting	1,370.79
12/ 3/74 Art. 13	Plans Studies Refuse Disposal	10,733.33	4/ 9/73 Art. 8	Secondary Road Maintenance	2,727.35
5/12/75 Art. 11	Landfill Purchase Kennedy	2.90	29 Back Hoe	2,649.35	
5/12/75 Art. 16	Ambulance E.M.S. Programs	4,096.07	32 West Acton Square	1,949.20	
5/12/75 Art. 18	McCarthy Town Renovation	518.69	34 Concord Ice Co Land	2,019.60	
5/12/75 Art. 21	Construction or Road Improvement	120.69	35 Wetland Mapping	2,212.12	
5/12/75 Art. 41	Jenks Land Purchase for Recreation Conser.	41.50	38 Averett Conservation Land	1,734.25	
5/12/75 Art. 42	Putnam Land Purchase for Recreation Conser.	29.64	3 Hydrogeological Study	5,300.00	
5/12/75 Art. 46	Eastern Mortgage Co Land Purchase for Recreation and Conservations	416.00	4 Quin Conservation Land	3,817.57	
10/20/75 Art. 6	Preliminary Plans New Town Hall	707.27	16 Microfilm Town Records	579.85	
10/20/75 Art. 8	McCarthy Town Reconstruction	121.80	17 Purchase Various Equipment	6,011.00	
4/12/76 Art. 11	Chapter 90 Road Construction	40,598.00	20 Police Juvenile Office	16,624.00	
4/12/76 Art. 17	Waste Water Study	5,611.55	26 Town Wide Hydrogeological Study	7,057.03	
4/12/76 Art. 26	Purchase Bean Land	166.04	27 Fire Dispatchers	4,426.25	
11/15/76 Art. 1	Parking Lot South Acton	2,391.93	30 Eng Study Solid Waste	17,109.12	
4/11/77 Art. 22	Town Records	1,000.00	10 Purchase Main Street Land	3,354.70	
4/12/78 Art. 11	Sidewalk Construction	6,997.73	12 Purchase Central St. Land	<u>182.00</u>	
			Total Outstanding Articles	<u>\$ 173,388.48</u>	

SCHEDULE B

	<u>PRINCIPAL</u>	<u>AVAILABLE</u>		<u>PRINCIPAL</u>	<u>AVAILABLE</u>
Charity Funds:					
T- 5 Betsey M Ball	\$ 10,095.26	\$ 32,566.48	Library and Educational Funds:	\$ 4,000.00	\$ 451.92
T-16 Elizabeth M White	25,000.00	24,635.48	T-1 Acton High School Conant Funds	15,000.00	11,117.85
T-18 Georgia E Whitney	14,073.70	4,015.70	T-17 Georgia E Whitney Memorial	1,142.00	245.88
T-28 Varnum Tuttle Memorial	10,000.00	21,732.51	T-70 Mark Clapp Memorial	1,500.00	1,221.60
Cemetery Funds:					
T- 3 George T Ames	465.49	424.11	T-72 Charlotte Conant	336.50	275.70
T- 4 Arlette Appleyard	2,000.00	1,656.57	T-76 Minnie Davis	200.00	168.48
T- 6 Perpetual Care	225,454.92	107,968.13	T-76 Hiram J Hapgood	1,000.00	837.32
T- 7 A. B. Conant Family	1,000.00	1,329.40	T-78 John W Heald	2,000.00	1,273.14
T-10 Dr. Robert I Davis	1,000.00	1,166.96	T-80 Mildred P Moore	1,000.00	788.76
T-11 Martha L Desmond	3,000.00	1,964.00	T-82 Memorial Library Planters	11,606.54	583.88
T-12 Elbridge Jones Robbins & Desc.	1,000.00	678.61	T-84 Newell B Tainter	200.00	168.47
T-13 Elbridge J Robbins Lot Woodlawn	1,500.00	1,203.41	T-86 Luke Tuttle	9,000.00	6,379.71
T-14 Captain Robbins Lot Woodlawn	2,500.00	2,862.69	T-88 William A Wilde	9,461.75	135.39
T-15 Ethel R Robbins, Fred Robbins and George T Ames	21,210.08	22,723.74	T-90 Katherine M Kinsley		
T-19 Georgia E Whitney	1,500.00	934.41	Firemen's Relief Funds:		
T-20 Frank C Hayward	1,000.00	2,270.53	T- 2 Acton	9,570.00	25,077.18
T-21 Hoit & Scott	500.00	667.80	T-32 West Acton		2,999.96
T-22 Mrs. Harry O'Neil	372.39	357.12	Miscellaneous:		
T-23 Frank R Knowlton	1,000.00	944.48	T- 9 Conservation Fund		9,810.46
T-24 Luke Blanchard	2,419.24	1,964.89	T-37 Acton Youth Programs	21,074.00	2,914.99
T-25 Henry S Raymond Monument	700.00	1,960.84	T-40 James E Kinsley	1,000.00	421.10
T-26 Henry S Raymond Care	2,000.00	2,344.96	T-71 Drum Tricentennial		163.15
T-27 Susan Noyes Hosmer	102,238.95	55,055.21			
T-29 J. Roland Wetherbee	10,000.00	18,501.86		678,797.08	415,713.61
T-31 Sarah A Watson	2,500.00	2,114.92			
T-33 Carrie F. Wells	3,000.00	4,511.34			
T-34 Jenks Family	142,176.26	32,751.54			
T-35 Mary E Smith	2,000.00	965.46			
T-36 Ernest C Jones	1,000.00	405.52	Total Trust Accounts in Custody of Town Treasurer \$ 1,094,510.69		

DEFERRED REVENUE ACCOUNTS

Appropriated Street Assessment Not Due	\$	5,682.00	\$
Appropriated Street Assessment Revenue:			
Due in 1981			935.47
Due in 1982			614.55
Due in 1983			614.55
Due in 1984			614.55
Due in 1985			537.14
Due in 1986			394.29
Due in 1987			394.29
Due in 1988			394.29
Due in 1989			394.29
Due in 1990			394.29
Due in 1991			394.29
	\$	<u>5,682.00</u>	\$ <u>5,682.00</u>

LOANS AUTHORIZED - NOT ISSUED

Authorized:

Art. 1	5/15/74	Conservation Ch 40 Sec. 8C	\$ 56,000.00
Art. 14	4/13/81	Electronic Voting Equip	33,205.00
Art. 15	4/13/81	Mem. Lby. Lights & Ceiling	25,000.00
Art. 28	4/13/81	Cons. Land Purchase	108,000.00
Art. 29	4/13/81	Commuter Parking Lot Land	29,500.00
Art. 30	4/13/81	River St. Culvert	40,000.00

Not Issued:

Art. 1	5/15/74	Conser. Ch 40 Sec. 8C	56,000.00
Art. 14	4/13/81	Electronic Voting Equip.	33,205.00
Art. 15	4/13/81	Mem..Lby. Lights & Ceiling	25,000.00
Art. 28	4/13/81	Conser. Land Purchase	108,000.00
Art. 29	4/13/81	Commuter Parking Lot Land	29,500.00
Art. 30	4/13/81	River St. Culvert	40,000.00
		\$ <u>291,705.00</u>	\$ <u>291,705.00</u>

DEBT ACCOUNTS

Net Funded or Fixed Debt	\$	2,019,000.00	\$
Outside the Debt Limit:			
Elm St. Douglas Elem. Sch.		175,000.00	
Gates Spruce St. School		385,000.00	
Minot Ave Conant Elem. Sch.		800,000.00	
McCarthy Town School Renovation		<u>420,000.00</u>	1,780,000.00
Inside the Debt Limits:			
Land Acquisition		30,000.00	
Averett Cons. Land		44,000.00	
Quinn Cons. Land		<u>165,000.00</u>	<u>239,000.00</u>
			2,019,000.00

TRUST ACCOUNTS

Trust Funds-Cash & Securities In			
Custody of Treasurer		\$1,094,510.69	
Custody of Trustee		3,000.00	
In Custody of Town Treasurer (See Schedule B)			1,094,510.69
In Custody of Trustees-Charlotte Goodnow Fund			<u>3,000.00</u>
	\$	<u>1,097,510.69</u>	\$ <u>1,097,510.69</u>

Acton Services



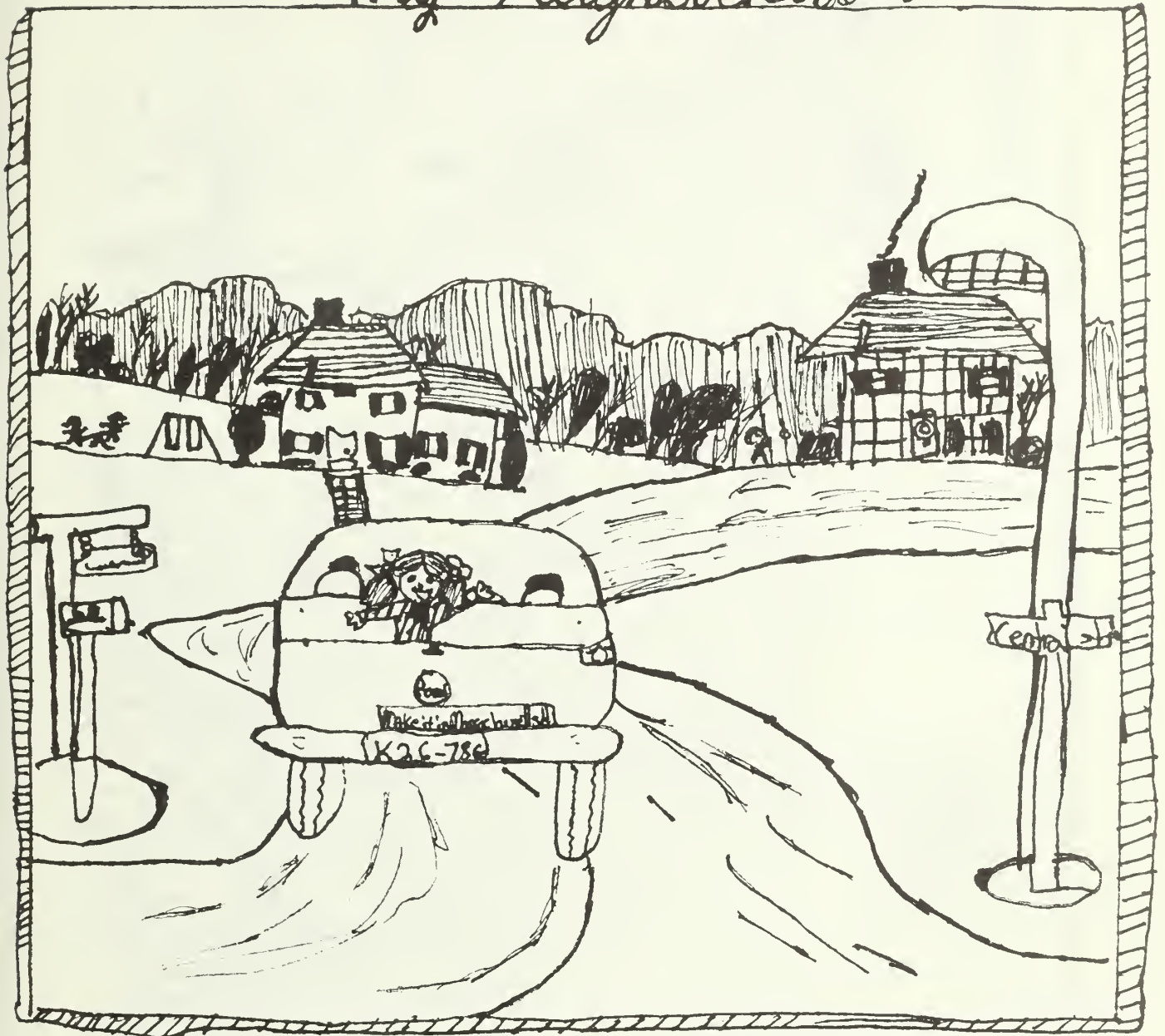
Police &
Fire



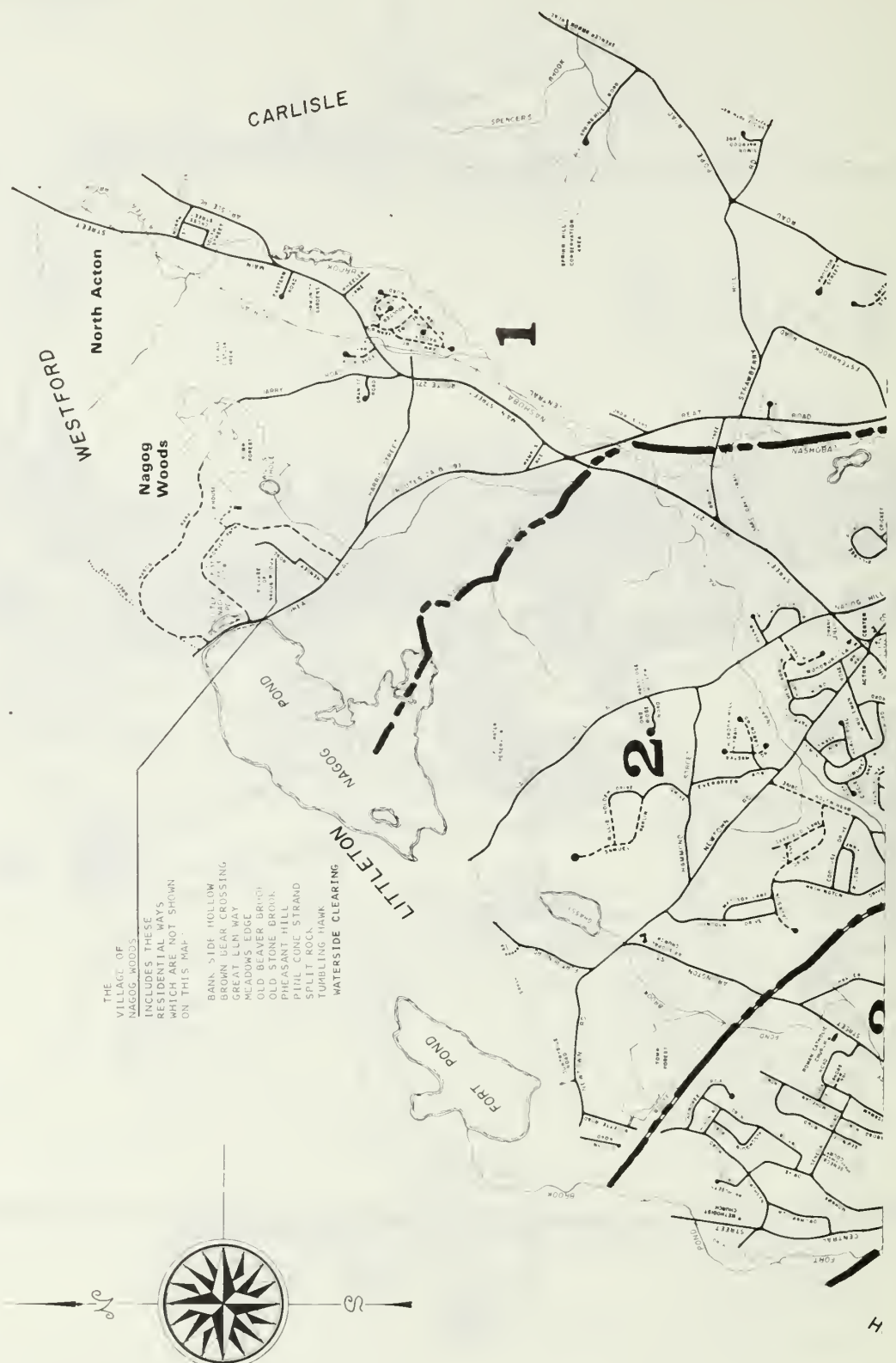
Adam Westphalen, Grade 5

Maps of Acton

My Neighborhood.

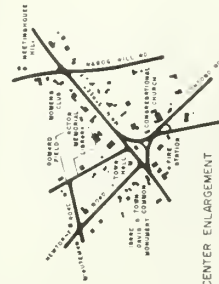
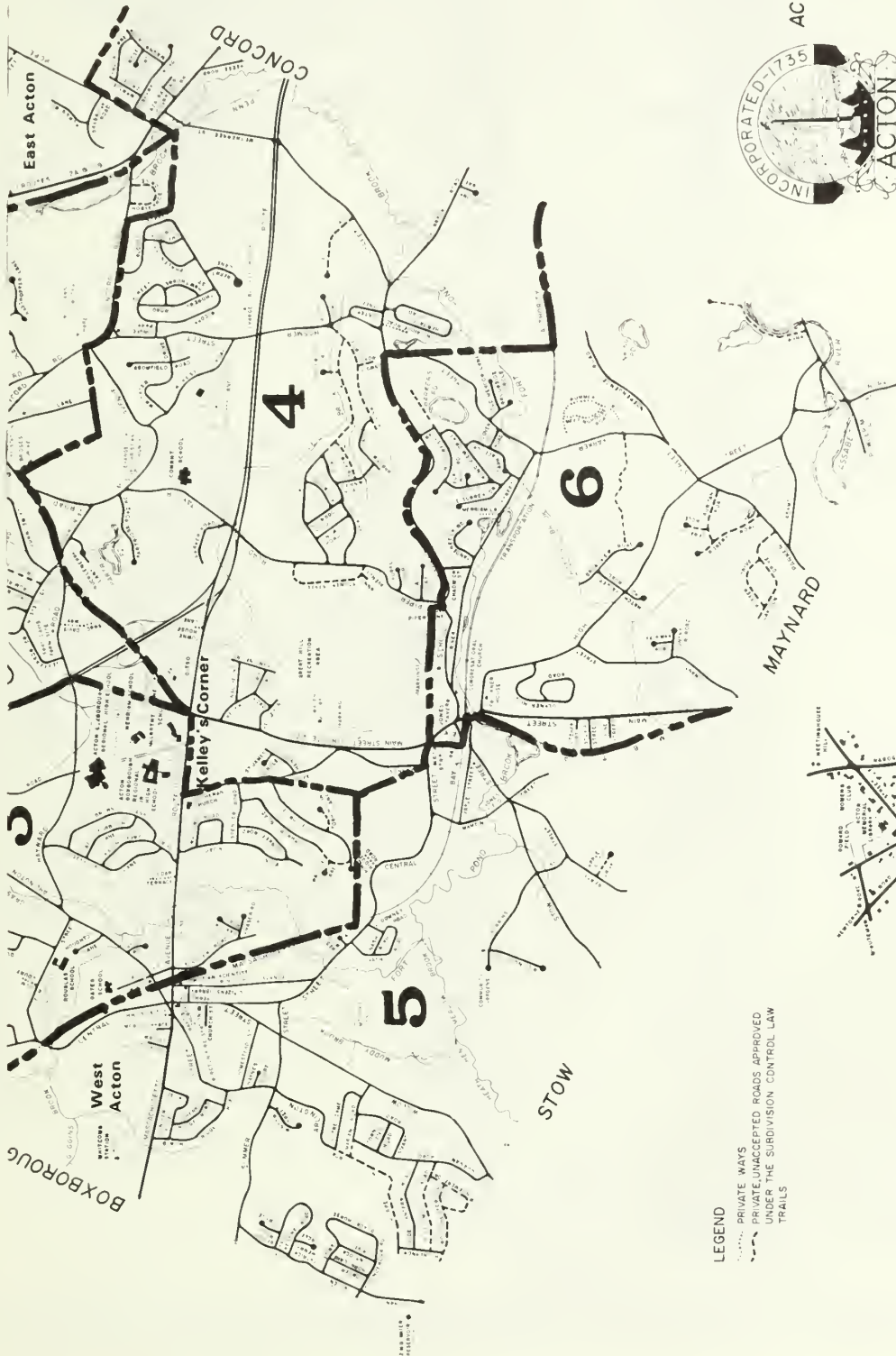
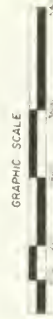


Heather Santos, Grade 5



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT
LAYOUT



ACTON CENTER ENLARGEMENT

Street Index List

Street Name	Precinct	Street Name	Precinct	Street Name	Precinct	Street Name	Precinct
Adams Street	6	Emerson Drive	4	Lillian Road	2	Quarry Road	1
Agawam Road	3	Esterbrook Road	1	Lincoln Drive	2	Railroad Street	6
Alcott Street	4	Ethan Allen Drive	5	Littlefield Road	3	Redwood Road	4
Algonquin Road	3	Evergreen Road	2	Long Ridge Road	2	Revolutionary Road	2
Apple Valley Road	5	Fairway Road	6	Lothrop Road	3	River Street	6
Arborwood Road	4	Faulkner Hill Road	6	Madison Lane	2	Robbins Street	5
Arlington Street	2	Fernwood Road	4	Magnolia Drive	4	Robert Road	6
Arlington Street	3	Fife & Drum Road	2	Main Street	1	Robinwood Road	4
Arlington Street	5	Flagg Road	1	Main Street	2	Rose Court	4
Ashwood Road	4	Fletcher Court	6	Main Street	4	Russell Road	4
Azalea Court	4	Flint Road	3	Main Street	6	Samuel Parlin Drive	2
Balsam Drive	2	Flintlock Drive	5	Mallard Road	3	Sandalwood Road	4
Bank Side Hollow	01718 1	Forest Road	4	Maple Street	5	Sandas Trail	3
Barker Road	4	Fort Pond Road	2	Marian Road	5	School Street	4
Baxter Road	3	Foster Street	4	Martin Street	5	School Street	6
Bayberry Road	4	Fox Hill Road	6	Massachusetts Avenue	3	Seminole Road	3
Berry Lane	4	Francine Road	4	Massachusetts Avenue	4	Seneca Court	3
Beth Circle	1	Fraser Drive	3	Massachusetts Avenue	5	Seneca Road	3
Betsy Ross Circle	5	Freedom Farms Road	3	Mead Terrace	5	Silver Hill Road	6
Beverly Road	4	Gioconda Avenue	6	Meadow Brook Road	2	Simon Hapgood Lane	1
Billings Street	5	Grasshopper Lane	2	Meadows Edge	01718 1	Simon Willard Road	2
Birch Ridge Road	5	Great Elm Way	01718 1	Meeting House Road	6	Sioux Street	3
Black Horse Drive	5	Great Road	1	Merriam Lane	6	Smart Road	5
Brabrook Road	1	Great Road	4	Minot Avenue	4	South Street	1
Broadview Street	6	Green Wood Lane	2	Minuteman Road	2	Spencer Road	3
Bromfield Road	4	Grist Mill Road	5	Mohawk Drive	3	Split Rock	01718 1
Brook Street	1	Hammond Street	2	Mohegan Road	3	Spring Hill Road	1
Brook Street	2	Harris Street	1	Musket Drive	2	Spruce Street	3
Brookside Circle	6	Harvard Court	1	Myrtle Drive	4	Squirrel Hill Road	5
Brown Bear Crossing	01718 1	Hatch Road	6	Madine Road	4	St. James Circle	4
Brucewood Road	4	Hawthorne Street	4	Nagog Hill Road	2	Stow Street	5
Bulette Road	2	Haynes Court	5	Nash Road	5	Strawberry Hill Road	1
Butternut Hollow	1	Hayward Road	2	Nashoba Road	3	Summer Street	5
Capt. Brown's Lane	3	Hayward Road	3	Newton Road	2	Sylvia Street	6
Capt. Forbush Lane	3	Heald Road	2	North Street	1	Taylor Road	4
Carlisle Road	1	Hemlock Lane	2	Notre Dame Road	5	Thoreau Road	4
Carlton Drive	6	Oakwood Road	1	Oakwood Road	4	Ticonderoga Road	5
Carriage Drive	6	Hennessey Drive	4	Old Beaver Brook	01718 1	Torrington Lane	3
Cedar Terrace	3	Heritage Road	4	Old Colony Lane	4	Town House Lane	4
Central Street	3	Hickory Hill Trail	2	Old Meadow Lane	6	Townsend Road	5
Central Street	5	High Street	6	Old Stone Brook	01718 1	Trask Road	2
Chadwick Street	6	Highland Road	5	Old Village Road	2	Tumbling Hawk	01718 1
Charter Road	3	Hillcrest Drive	6	Olde Lantern Road	5	Tuttle Drive	3
Cherokee Road	3	Hillside Terrace	5	Olde Surrey Drive	6	Valley Road	6
Cherry Ridge Road	5	Homestead Street	5	Oneida Road	3	Vanderbelt Road	6
Church Street	5	Horseshoe Drive	2	Orchard Drive	3	Wachusett Drive	3
Clover Hill Rd.	6	Hosmer Street	4	Parker Street	6	Wampus Avenue	1
Conant Street	6	Houghton Lane	3	Partridge Pond Road	4	Washington Drive	2
Concord Road	2	Huckleberry Lane	3	Patrick Henry Circle	5	Waterside Clearing	01718 1
Coolidge Drive	2	Huron Road	4	Patriots Road	2	Wayside Lane	3
Coughlin Street	4	Independence Road	6	Paul Revere Road	5	West Road	3
Country Club Road	6	Iris Court	4	Phalen Street	4	Wetherbee Street	4
Cowdrey Lane	2	Isaac Davis Way	2	Pheasant Hill	01718 1	Wheeler Lane	1
Crescent Street	2	Jackson Drive	2	Phlox Lane	4	Whittier Drive	4
Crestwood Lane	5	Jefferson Drive	2	Pine Cone Strand	01718 1	Willis Holden Drive	2
Cricket Way	2	John Swift Road	2	Pine Street	6	Willow Street	5
Cross Street	1	Joseph Reed Lane	3	Pinewood Road	4	Wilson Lane	2
Deas Road	1	Juniper Ridge Road	5	Piper Lane	4	Windemere Drive	5
Deacon Hunt Drive	3	Countryside Road	2	Piper Road	4	Windsor Avenue	5
Doris Road	4	Keefe Road	4	Pond View Drive	6	Winter Street	5
Downey Road	5	Kelley Road	4	Pope Road	1	Wood Lane	2
Driftwood Road	4	Kinsley Road	3	Powder Horn Lane	5	Woodbury Lane	2
Drummer Road	6	Knowlton Drive	3	Powder Mill Road	6	Woodchester Road	5
Duggan Road	5	Larch Road	2	Proctor Street	1	Wright Terrace	5
Durkee Road	3	Laurel Court	4	Prospect Street	3		
Eliot Circle	2	Laws Brook Road	4	Prospect Street	4		
Elm Court	3	Liberty Street	5	Putter Drive	6		
Elm Street	3	Lilac Court	4	Quaboag Road	3		

LITTLETON

WESTFORD

North Acton

Nagog Woods



CARLISLE

CONCORD

VOTE HERE

NAGOG POND

THE VILLAGE OF NAGOG WOODS INCLUDES THESE RESIDENTIAL WAYS WHICH ARE NOT SHOWN ON THIS MAP:

- BANK SIDE HOLLOW
- BROWN BEAR CROSSING
- BUTTERNUT HOLLOW
- GREAT ELM WAY
- MEADOWS EDGE
- OLD BEAVER BROOK
- OLD STONE BROOK
- PHEASANT HILL
- PINE CONE STRAND
- SPLIT ROCK
- TUMBLING HAWK
- WATERSIDE CLEARING

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

APPROVED FOR POSTING

TOWN CLERK DATE

East Acton



STREET MAP OF THE TOWN OF ACTON, MASSACHUSETTS

PRECINCT 1

VOTING PLACE - Clubhouse, Nagog Woods

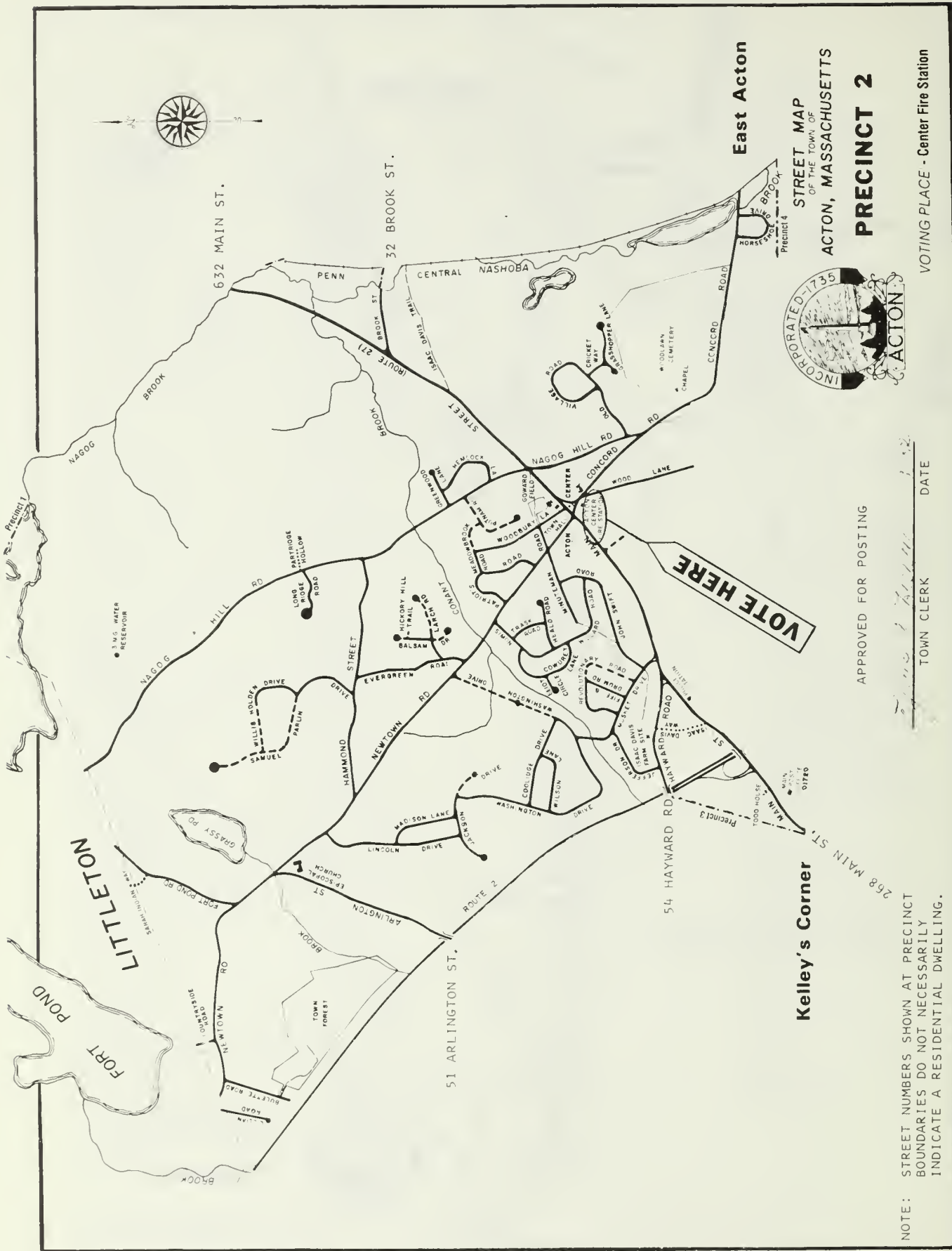
Precinct 4

Precinct 2

634 MAIN STREET

40 BROOK STREET

69 GREAT ROAD



East Acton

STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 2



VOTING PLACE - Center Fire Station

VOTE HERE

APPROVED FOR POSTING

Kelley's Corner

NOTE: STREET NUMBERS SHOWN AT PRECINCT
BOUNDARIES DO NOT NECESSARILY
INDICATE A RESIDENTIAL DWELLING.

TOWN CLERK _____ DATE _____



NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

APPROVED FOR POSTING

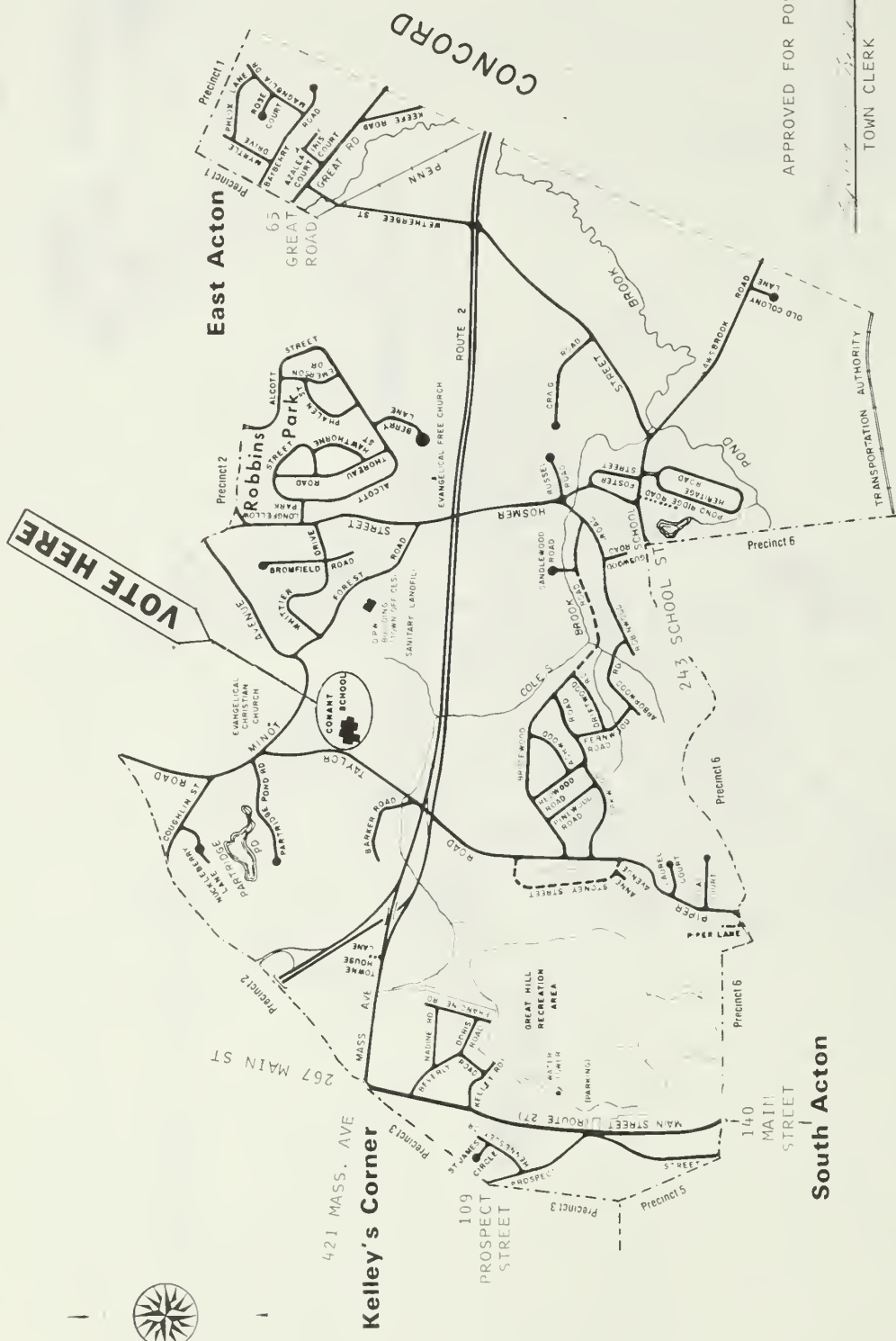
TOWN CLERK _____ DATE _____

STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 3



VOTING PLACE: Douglas School Elm Street



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS
PRECINCT 4

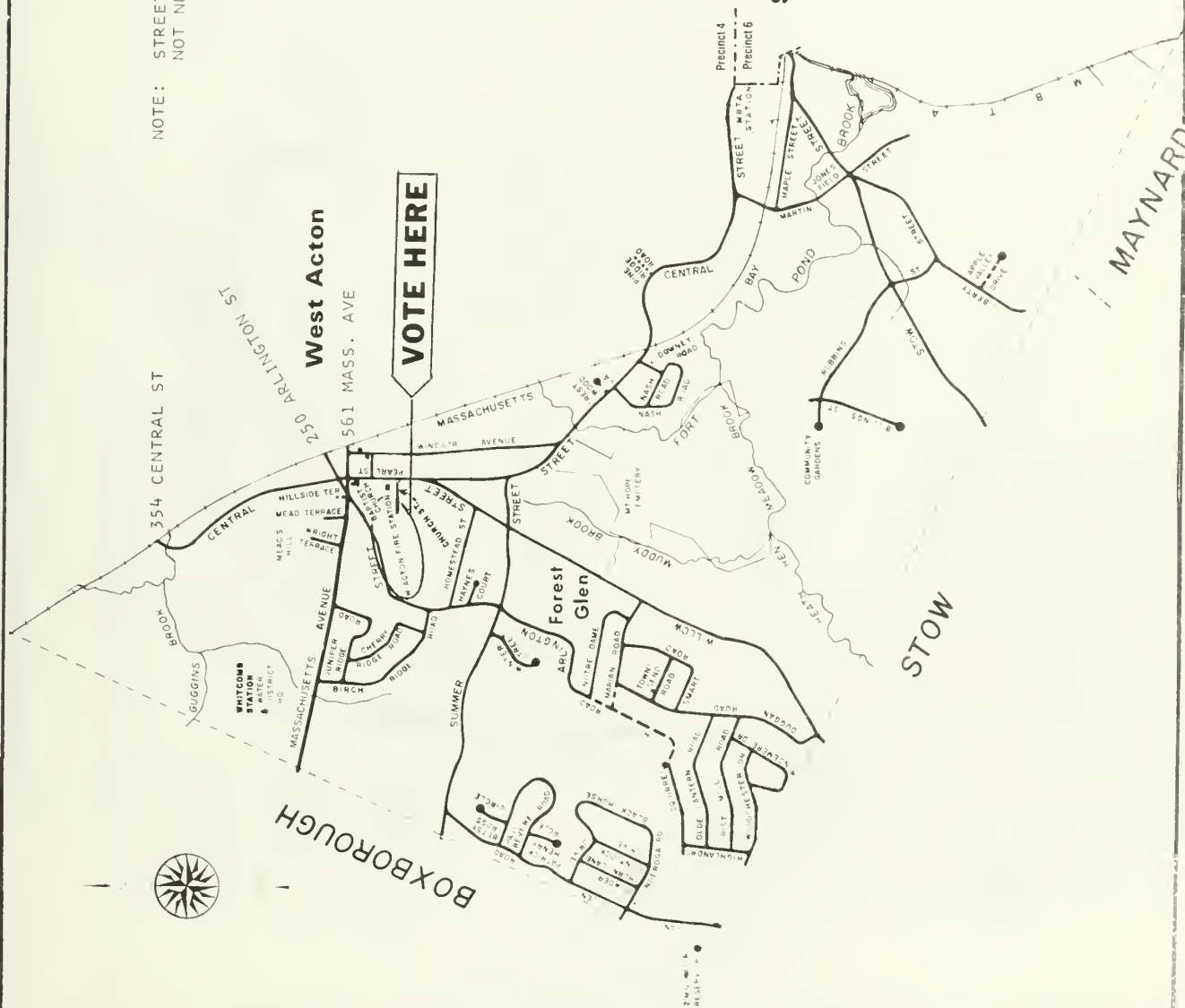
VOTING PLACE

APPROVED FOR POSTING

TOWN CLERK _____ DATE _____

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.



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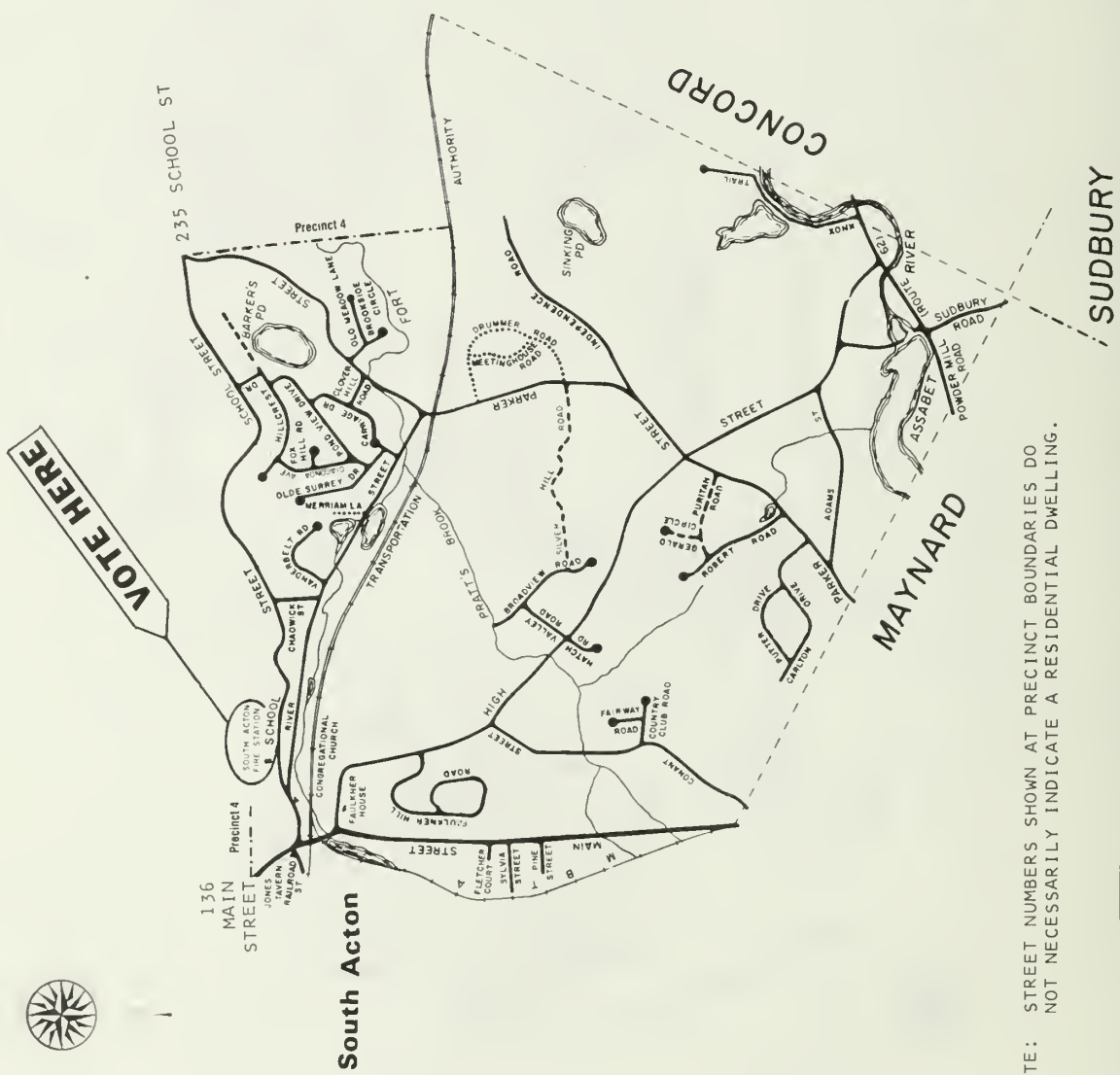
TOWN CLERK _____ DATE _____



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 5

VOTING PLACE - Fire Station - West Acton



APPROVED FOR POSTING

Robert J. ...
TOWN CLERK DATE

STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS
PRECINCT 6

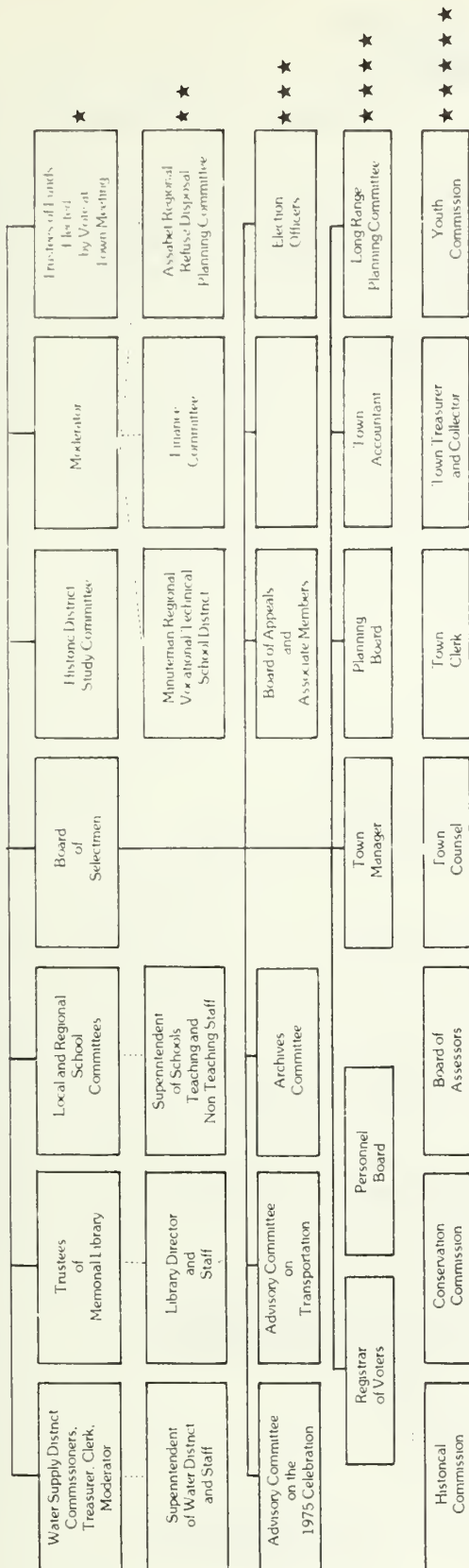


VOTING PLACE - Fire Station - South Acton

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

TOWN GOVERNMENT ORGANIZATIONAL CHART

VOTERS OF THE TOWN OF ACTON



APPOINTMENTS MADE BY TOWN MANAGER

Board of Health and Director of Public Health	Recreation Commission & Director of Recreation	Council on Aging
Superintendent of Streets, Highway Department Personnel	Inspector of Animals	Sewerage Study Committee
Assistant Assessor	Town Report Committee	Constables
Chief of Police Full time and Special Officers	Public Ceremonies and Celebrations Committee	Public Weighers
Fire Chief Full time and Call Forces	Town Building Land Acquisition Committee	Workmen's Compensation Agent
Town Engineer, Engineering Department and Staff	Metropolitan Area Planning Council Representative	Town Forest Committee
Cemetery Commissioners and Superintendent of Cemeteries	Industrial Development Commission	Field Drivers
Building Inspector, Zoning Enforcement Officers and Deputies	Superintendent of Insect Pest Control	Veterans' Burial Agent
Permanent Building Committee	Sealer of Weights and Measures	Keeper of the Lockup
Inspector and Deputy Inspector of Gas Piping & Gas Appliances	Dog Officer	Fence Viewer
Veterans Agent and Director of Veterans' Services	Tree Warden	Collective Bargaining Committee
Inspector and Deputy Inspector of Wires	Street Lighting Committee	Constable Special Deputy Collector
Director and Deputy Director of Civil Defense	Veterans Graves Officer	Forest Warden and Deputy Warden

NOTES

- 1 The Water Supply District of Acton is an incorporated district holding separate elections and Town Meeting. They also elect a Moderator and Treasurer Clerk.
- 2 The Board of Trustees of the Memorial Library is composed of three elected and six self-perpetuating Trustees.
- 3 The Local School Committee is composed of six members elected by the voters of Acton. The Acton Boxborough School Committee is composed of the Local School Committee and three members of the Boxborough School Committee.
- 4 The Housing Authority is composed of four elected members and one member appointed by the Massachusetts Department of Community Affairs.
- 5 The Trustees of the Acton Firemen's Relief Fund, Citizen's Library Association of West Acton, Elizabeth White Fund, Goodnow Fund, and West Acton Firemen's Relief Fund are elected by vote at the Acton Town Meeting as opposed to written ballot vote at the Town Election.

KEY

- ★ Elected by the voters of Acton
- ★★ Appointed
- ★★★ Appointed by the Board of Selectmen
- ★★★★ Appointed by the Town Manager with the approval of the Board of Selectmen
- ★★★★★ Appointed by the Town Manager

Compiled (as of January, 1974) by
Robert W. Dotson, Town Manager

At Your Service

EMERGENCY NUMBERS - POLICE: 263-2911

FIRE: 263-9191

AMBULANCE: 263-9191

Be sure to give your name and address as well as the nature of your emergency. Do not hang up until you are sure your message has been understood.

FOR ANSWERS ON:

CALL THE:

TELEPHONE:

Assessments	Board of Assessors	263-2966
Bills and Accounts	Town Treasurer and Tax Collector	263-7018
Birth, Death, Marriage Certificates	Town Clerk's Office	263-2761
Building	Building Inspector	263-2709
Cemeteries	Cemetery Superintendent	263-2240
Civil Defense	Director	263-2793
Conservation Commission	Forest Road	263-4448
Dog License	Town Clerk's Office	263-2761
Dog Problems	Dog Officer	263-4979
Education Information	School Superintendent	263-9503
Elections, Voting and Registration	Town Clerk's Office	263-2761
Engineering	Town Engineer's Office	263-2709
Finance	Chairman of Finance Committee	263-3179
Fire (Routine and Permits)	Fire Department	263-4366
Garbage and Refuse	Board of Health	263-4736
Health and Sanitation	Board of Health	263-4736
Highways and Streets	Highway Department	263-5332
Home Nursing	Board of Health: Visiting Nurse	263-4736
Hunting and Fishing Licenses	Town Clerk's Office	263-2761
Library	Librarian, Memorial Library	263-2232
	Librarian, Citizens Library of West Acton	263-9222
Licenses	Selectmen-Town Manager	263-2761
	Board of Health	263-4736
Mosquito Control	Board of Health	263-4736
Nurses (School)	School Nurse, Junior & High	263-7738
Nurses (School)	Elementary Schools	263-4982
Nurses (Town)	Town Nurse	263-4736
Oil Burner Permits	Fire Chief	263-4366
Planning	Chairman of Planning Board	263-4448
Plumbing Permits	Board of Health	263-4736
Recreation	Forest Road	263-9244
Schools	Carolyn T. Douglas School	263-2753
	Julia L. McCarthy-Marion L. Towne School	263-4982
	Florence A. Merriam School	263-2581
	Paul P. Gates School	263-9162
	Luther B. Conant School	263-7407
	Acton-Boxborough Regional Junior High School	263-7716
	Acton-Boxborough Regional High School	263-7738
	Superintendent of Schools	263-9058
Selectmen	Town Office	263-2761
Snow Removal	Highway Department	263-5532
Tax Collections	Treasurer and Collector	263-7018
Veterans' Services	Veterans' Agent	263-2761
Water Problems	Water District (Not part of the Town of Acton)	263-9107
Welfare Questions	Welfare Board	263-6610
Wiring	Wire Inspector	263-5555
Wiring Permits	Forest Road	263-2709
Zoning	Zoning Enforcement Office	263-2709

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NOTES

TOWN OF ACTON CITIZEN RESOURCE SHEET

Residents interested in serving on a Town Board or Committee are requested to complete this sheet and forward it to the office of the Town Manager at the Acton Town Hall:

LAST MS. MISS. MRS. MR.		FIRST	MIDDLE	STREET ADDRESS
DATE	HOME TELEPHONE		BUSINESS TELEPHONE	
PRESENT OCCUPATION AND EMPLOYER:				
EDUCATION OR SPECIAL TRAINING:				
CIVIC EXPERIENCE:				
SPECIAL INTERESTS, HOBBIES, TALENTS:				
HOW LONG AN ACTON RESIDENT?				
HOW LONG A MASSACHUSETTS RESIDENT?				

Please refer to the reverse side of this sheet and indicate below, in order of preference, the Board, Committee or position which would be of interest to you:

- 1)
- 2)
- 3)

COMMENTS:

Appointed Committees of Acton

Acton-Boxborough Arts Council	Investment Advisory Committee
Advisory Committee on Cable T.V.	Middlesex County Advisory Board
Advisory Committee on Solid Waste Management	Minuteman Regional Vocational Technical School Representatives
Advisory Committee on Transportation	Northeast Solid Waste Committee
Advisory Committee on Waste Water Management	Permanent Building Committee
Archives Committee	Personnel Board
Board of Appeals	Planning Board
Board of Assessors	Prison Advisory Committee
Board of Health	Public Ceremonies and Celebrations Committee
Cemetery Commissioners	Recreation Commission
Community Residence Monitoring Committee	Registrar of Voters
Conservation Committee	South Acton Revitalization Committee
Council on Aging	Street Light Committee
Director of Civil Defense	Town Building - Land Acquisition Committee
Election Officers	Town Forest Committee
Finance Committee	Town Report Committee
Hanscom Field Advisory Committee	Youth Commission
Historical Commission	

OFFICE HOURS

Town Office (Selectmen, Town Manager)	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2761
Town Clerk	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2761
Treasurer and Collector	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-7018
Assessors	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2966
School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Asst. School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Board of Health	8-4:30	Forest Road	263-4736
Veterans Agent	8-4:30	Town Hall	263-2761
Library Hours:			
Memorial Library	Mon.-Fri., 9 a.m.-9 p.m. Saturday, 9-5 p.m. Sunday, 2-5 p.m. (in Winter Months)		263-2232
Citizens, West Acton	Mon., 7-9 p.m. Tues.-Fri., 10-5 p.m.		263-9222
Town Dump	Mon.-Sat., 8-3:45 Except: Wed., 11-6:45 during Daylight Saving Time (Closed Thursdays)		

MEETINGS

Annual Town Election
Annual Town Meeting
Appeals Board

Assessors
Building Committee
Conservation Commission

Finance Committee
Board of Health

Historical Commission

Library Trustees-Memorial
Library Trustees-Citizens
Planning Board
Recreation Commission
School Committee: Regional
Local

Selectmen
Youth Commission

DAY & TIME

1st Monday in April
Tues. after Town Election
2nd Monday of each month
As necessary
1st Tuesday of each month 4:30 p.m.
As necessary
1st and 3rd Wednesdays of each
month, 8:00 p.m.
Thursdays as needed, 7:30 p.m.
2nd and 4th Tuesday of each month,
7:30 p.m.
2nd Wednesday of each month,
8:00 p.m.
1st Thursday of each month, 8:00 p.m.
4th Tuesday of each month, 7:00 p.m.
Every Monday, 8:00 p.m.
1st Tuesday each month, 8:00 p.m.
2nd and 4th Thursday of each month,
7:30 p.m.
1st and 3rd Thursday of each month,
7:30 p.m.
Every Tuesday at 7:30 p.m.
1st and 3rd Tuesday of each month,
8:00 p.m.

PLACE

As designated
Blanchard Auditorium
Town Hall

Town Hall
Guidance Library at High School
Hearing Room-Forest Road

High School Library
Hearing Room Forest Road

Hearing Room-Forest Road

Memorial Library
Citizens Library
Hearing Room-Forest Road
Hearing Room-Forest Road
Sr. High School Music Room

Sr. High School Music Room

Town Hall
Jr. High School-Room 310

Call For Help

MASSACHUSETTS

Alcoholics Anonymous for Teens	1-800-523-1885
Banking and Credit questions, Mass. Division of Banks and Loans	727-6925
Child Abuse and Neglect, Officer for Children	1-800-882-1628
Citizens Information Service, Mass. Secretary of State, Government - related questions (all levels) ..	1-800-392-6090
Civil Service and Non-civil-service jobs, State Employment Office, Division of Personnel Adm.	1-800-392-6178
CODE Hotline - Information - referral service for human needs	263-8777
Consumer complaints - Attorney General Consumer Protection Division	727-8400
Employment of the Handicapped - Mass. Rehabilitation Commission	369-1963 or 369-1987
Energy Information - Office of Environmental Affairs	1-800-922-8265
Extension Service - Middlesex County, Concord Office of Mass. Department of Public Health	369-4845
Food Stamps - Department of Public Welfare	1-800-882-2016
Gasoline Availability in Mass., Association of U.S. Travel Agencies	1-800-238-8000
Immigration and Naturalization - Mass. Department of Education, Questions about citizenship	727-5748
Information, general - Memorial Library Reference Librarian	263-2232
Insurance Merit Ratings for Motor Vehicles, Mass. Department of Public Safety	727-7017
Lead Poisoning - Mass. Department of Public Health	1-800-532-9571
Medical Questions - Tel-Med-Tapes on medical subjects	266-4300
Medicare - Mass. Department of Elder Affairs	1-800-882-1228
Nursing Rest Homes - questions, Mass. Office of Health Regulation - Division of Long-term Care	727-5864
Operation Peace of Mind (General Purpose)	231-6946
Operation Venus (VD information)	1-800-523-1885
Poison Control Center (Boston), Separate from but located in Children's Hospital	1-800-682-9211
Public Transportation - Mass. Office of Transportation	727-3200
Rape Crisis Center	1-800-492-7273
Self-Help Information - questions about state law, Office of Consumer Affairs	727-7780
Social Security - Mass. Department of Elder Affairs	423-3700
Solar Action Office - Office of Consumer Affairs	727-7297
Special Education - Mass. Department of Education	727-8534
State Roads and Highways - Public Information, Mass. Office of Transportation	727-4898
Student's Financial Aid Hotline	1-800-882-2037
Supplemental Security Income - Mass. Department of Elder Affairs	423-3700
Unemployment - Mass. Division of Employment Security	897-9317 or 897-9318
Utilities - complaints - Mass. Department of Public Utilities	1-800-392-6066

FEDERAL

Auto Recall Hotline, Safety information on various makes and models of autos	1-800-424-9393
Consumer Product Safety Commission, Safety information on non-drug, non-auto products	1-800-638-8326
Internal Revenue Service	1-800-392-6288
Job Information Center	1-800-882-1821
Runaway Switchboard (National)	1-800-621-4000
Solar Heating & Cooling Information Center	1-800-523-2929
Toll-free number information (given by Area Code)	1-800-555-1212

Note:

The Reference Librarian on duty will respond to telephone requests for information generally available in the Library, such as other "help" numbers and addresses, bibliographies, and the extraction of reference information. If requested information is not found locally, outside sources may be used, or the caller referred to them.